

**MINUTES of the WATER COMMITTEE, REGULAR MEETING
ANDERSON VALLEY COMMUNITY SERVICES DISTRICT
BOONVILLE FIREHOUSE, 14281 Highway 128
November 7, 2024 at 10:30 am**

- 1. CALL TO ORDER & ROLL CALL: ROBERT'S RULES OF ORDER:** MCTO by **Hanelt** at 10:30.
Attendees: Val Hanelt (AVCSD), Kathleen McKenna (AVCSD), Andres Avila (AVCSD Executive Director/Fire Chief). Absent:
- 2. RECOGNITION OF GUESTS:** Zach Rounds (Division of Drinking Water), Deb Cahn, Jim Lutticken, Corey Limbach, Gwyn Smith, Janet Lombard, Margan Bayham.
- 3. APPROVAL OF MINUTES:** October 2024 APPROVED
- 4. REPORT ON DRINKING WATER PROJECT:** Brent Beazor was not able to attend. Drinking water is finalizing the boundary edges. We are following up on a few requests for service and whether we can accommodate more parcels. Discussing about well data that was distributed last time the . The only wells for which we do not have production and quality data are for wells that have not been dug yet. The last contract is with Meadow Estates. They are meeting on Saturday, November 16, 2024 to approve the contract which includes a modified paragraph about the improvements on the well field. These are details about fencing, lighting, construction materials, storage, etc. However, the main topic is whether the ME Board would be willing to continue operating the system in the interim between being paid or the system and the municipal system beginning operation. We need to know their preference. If they do not want to run the system in the interim then the municipal system will hire a technician and charge commiserate rates. During the meeting on November 16 Val will ask Brent Beazor to stand by on cell in case there are questions.
- 5. REPORT ON CLEAN WATER PROJECT:** Dave Coleman was not able to attend. Val reported that we are working on the clean water rate study. We met with the State yesterday. And, there is a question about how the cost per connection for the capital expenses are being computed. We have used “equivalencies” to arrive at the “average cost per hook-up” for construction. Yesterday we were told the State DFA (Department of Financial Assistance who are providing the grant funds) would instead use the number of residences (not including commercial and institutional properties). This needs to be resolved. Maintenance expenses: we are trying to keep our monthly rate below two and a half percent of the median household income of our population in our boundary. The current MHI (latest number is from 2023 as 2023 comes out at December) is around \$50,500. Two and a half percent would be approximately \$125.00/mo. This would be the same calculation for each project. We are installing features in the sewer treatment process to reduce maintenance costs later. We are finalizing our sewer boundary. It is essentially the same as before but there are some edge issues. Discussion about sewer service at Fairgrounds the engineers and Jim Brown will connect to make sure that they are on the same page.
- 6. PUBLIC OUTREACH:** Nothing to report.
- 7. ADJOURNMENT:** 11:15 am

Next meeting 12/05/2025

Minutes by: