

**MINUTES of the REGULAR MEETING
of the Water Projects Committee
ANDERSON VALLEY COMMUNITY SERVICES DISTRICT
To be held via teleconference Phone # 669 900 6833 Meeting ID 845 5084 3330
Password 048078
January 5th, 2023 at 10:30am**

1. CALL TO ORDER AND ROLL CALL: Called to order by Valerie Hanelt at 10:30 am. Val, Kathleen, and Cora
2. RECOGNITION OF GUESTS AND HEARING OF PUBLIC: Jim Luticken, Janet Lombard, Gwynn Smith, Michael Hubbert, Tara Ouitavon (SAFER- Safe and Affordable Funding for Equity and Resilience), Max Hofmarcher (RCAC – Rural Community Assistance Corporation).
3. CONSENT CALENDAR: December, 2022 minutes were approved.
4. CHANGES OR MODIFICATION TO THIS AGENDA: None.
5. REPORT ON DRINKING WATER PROJECT: Jack Locey (Brelje and Race engineer) continues to work on negotiations. In January Jack will present the status of all negotiations to the AVCSO board in a closed session. During the same meeting, in an open session, Jack will make a presentation to the board of the rate options and how they can be structured. It is necessary to have a structure that the board supports before community outreach. Based on the community survey about participation that is being sent out in February, Jack will be about to approximate rates based on the level of participation. Jack explained that there will be three wells on the airstrip – 5’ into the airport space from the Airport Rd side and about 250-300’ apart in order not to have influence on each other. The wells be in vaults approved by the FAA (Federal Aviation Administration) and will be flush with the ground. They can withstand anything that rolls over them, although they will be placed well out of normal traffic and where there is little chance of contact.
Like all new wells, the airstrip wells would need to be dug to have an accurate idea of their production. Jack explained that there will be 3 treatment centers (mid Boonville, Meadow Estates, and the Elementary School). Each will be treating for the aggregate of minerals in the separate areas and will add chlorine at those treatment points.
Jack responded to the question about the number of private wells in the system and he thinks we will have 4-6 including the Clinic.
Discussion about coordination with the CEQA and LAFCO processes. LAFCO (approval of AVCSO as a Water District) must wait until we decided on the rates which is dependent on the survey followed by the final letter going out. Jack explained that the CEQA process is totally separate and will also require public noticing and a public meeting.
6. REPORT ON CLEAN WATER (WASTE) PROJECT: Dave Coleman (engineer for Brelje and Race) was unable to attend but Jack reports that he is working on setting up soils testing with a subcontractor. Jack explained that monitoring wells will be going in at the treatment plant site at Valley Views.
7. PUBLIC OUTREACH: Max reported that the work plan amendment allowing him to start working on the public letter and the survey has not been finalized. Kathleen and Val have been working on the parcel contact list and have a few more parcels they need to get contact information for. We anticipate that the public meeting will be in late February and it is Val and Kathleen’s job to set that up and find panel participants.
8. ADJOURNED at 11:30 am

Special Water Meeting Minutes; Jan 25, 2023

Meeting called to order: 3 PM

Guests: Morgan Baynhan, Jim Lutticken, Gwyn Smith, Jody Williams, Ryan Thiessen, Thom Elkjer, Bryan Wyant, Stephanie Gold, Zachery Rounds, Deb Cahn, Janet Lombard, Michael Hubbert, Corey Limbach, Norval Johnson, Lew Chichester

A presentation of possible rate structures for the Drinking Water project was given by Jack Locey, Engineer from Brelje and Race. The purpose of the Board's initial discussion about rate structure was to give direction to Jack so that he could develop a range of possible rates to include in our public outreach letter to the parcel owners in the Drinking Water boundary.

After reviewing the information on the slides (see attached) the Board's straw vote was to structure the rates, which include base rate and water usage fees, in such a way that a percentage collected would cover ongoing administration administration expenses (both fixed and variable) with another percentage going toward short and long-term asset replacement funding. While an actual rate structure was not chosen at this time, the Board directed Jack to return with specifics once we get our surveys returned so that we can consider actual numbers.

The following letter and survey (see attached) was approved to send out to the parcel owners by RCAC (Rural Communities Assistance Corporation), the agency hired by the State to assist us with public outreach. RCAC is tasked with following up and contacting parcel owners to get 100% of the surveys returned.

A panel meeting is being scheduled the first week of March at the Fairgrounds in the evening so that parcel owners in the boundary can get information and ask questions. The possible participants are State Dept of Financing, RCAC, SAFER, AVCSD, AV Fire Chief, Brelje and Race, District 3 Waterboard, and County Planning and Health Agencies. The date will depend on the availability of panel members and is still to be decided, but hopefully will be either March 7 or 9th at 7 pm at the Fair Grounds Dining Room.

The Board then went into Closed Session to get an update on all Drinking Water negotiations (parcels with wells, treatment buildings, and tanks) with property owners. No action was taken.