

**MINUTES of the REGULAR MEETING  
of the Water Projects Committee  
ANDERSON VALLEY COMMUNITY SERVICES DISTRICT  
To be held via teleconference Phone # 669 900 6833 Meeting ID 845 5084 3330  
Password 048078  
October 6<sup>th</sup>, 2022 at 10:30am**

1. CALL TO ORDER AND ROLL CALL: Called to order by Valerie Hanelt at 10:30 am. Cora Richard, Valerie Hanelt, Tara Ouitavon from Safe and Affordable for Equity and Resilience (SAFER), Jack Locey (Engineer – Brelje and Race, Kim Bennett (RCAC- Rural Communities Assistance Corporation), Dave Coleman (Engineer-Brelje and Race), Zachary Rounds (DFA – Department of Finance). McKenna absent.
2. RECOGNITION OF GUESTS AND HEARING OF PUBLIC: Morgan Baynham, Norval Johnson, Deb Cahn, Yoriko Kishimoto, and Janet Lombard.
3. CONSENT CALENDAR: Minutes from September 1<sup>st</sup>, 2022. Will approve next meeting. McKenna was absent.
4. CHANGES OR MODIFICATION TO THIS AGENDA: None.
5. AUDIT: The draft report was received and Val is responding per procedure. Our attorney will review to make sure our response has no mistakes. No problems, basically we did well. It will be posted on the CA Water Board Department of Finance website when finished.
6. REPORT ON DRINKING WATER PROJECT: Jack reported that the AV School District voted 5-0 to consolidate the Elementary School well into the municipal system which finalizes our boundary and we will go down AV Way. A draft of the agreement is now out to our attorney to finalize so we can work on it with the School District attorney. From the Anderson Creek crossing the Drinking Water system will have two lines: a single domestic line and a fire line. The fire line needs to be flushed occasionally to be freshened so the water will be used to fill the irrigation tanks at the school for their use for grounds irrigation. Jack reported that he has sourced around 90% of the capacity needed and has a couple of new offers of private parcel wells that he is looking into. He is having a pump test done on a private well that has been considered. He explained that when the system is in place there will be an analysis of what wells need to be used as not all wells will be needed for a great portion of the year. Jack explained the process and what generally is included in the individual contracts and the process of finalizing agreements.
7. REPORT ON CLEAN WATER (WASTE) PROJECT: Dave Coleman. Dave was asked about the grinder pumps at each domestic hook up and what would happen if electricity was out. Our proposed system will use oversize wet wells for the grinder pumps. There will be enough storage for at least two days of normal usage, but, if necessary, the wet well can be pumped into the system by use of a small portable generator that can be put in back of technician's truck. Telemetry will alert the tech if wet well needs pumping. The grinder pumps use 2 horsepower pumps and will require a 30-amp double pole breaker on the customer's electric panel.

The engineers explained that when laterals are hooked up there is normally a 1–2-hour switchover from the homeowner’s system to the new system. Each individual property owner will be meeting with the engineers to plan the route of the laterals. Private parcels and non-profits get free laterals. Commercial properties will be paying for their laterals but may be eligible for low interest loans through RCAC to cover the expense. Dave also explained that the preferred order of installation is sewer, then drinking water systems. Jack explained that the Drinking Water system happens in two phases using different contractors. The first phase is testing all the existing wells and digging the new wells. The second phase is installing the distribution system throughout town.

Tara from Department of Drinking Water explained the new participation of SAFER (Safe and Affordable for Equity and Resilience) from the State Water Board Office of Public Participation. Her job will be to assure the Drinking Water project is proceeding and meeting deliverables. As we just passed our Audit for both projects, we have proved that after 6 years of planning grants we are on track and having success. Tara, in partnership with the CSD, Brelje and Race engineers, and RCAC is also pulling in the Office of Public Participation consultants to help us set up community meetings to provide the parcel owners an opportunity to have questions answered. They will help us develop a flyer or brochure explaining the project and potential cost to the parcel owners who will be rate payers. Then we will develop an interest survey so the parcel owners within the boundary can let us know if they intend to hook up. At that point we can nail down our rates and start the LAFCO and CEQA process, all leading up to the Prop 218 “vote”. We think we might be able to have the first informational meeting in about 2 months.

Tara shared that her office is in the process of extending the RCAC contract as it is up at the end of February 2023. That will allow Kim to continue participating after Feb 2023.

8. CONCERNS OF MEMBERS: None.
9. ADJOURNED at 11:30 am