

## MINUTES

### REGULAR MEETING of the Water Projects Committee ANDERSON VALLEY COMMUNITY SERVICES DISTRICT

To be held via teleconference Phone # 669 900 6833 Meeting ID 817 2631 4061 Password 685819  
May 7, 2020 at 10:30am

1. CALL TO ORDER AND ROLL CALL: Called to order by Chair Hanelt at 10:31a.m. Members present: Valerie Hanelt and Kathleen McKenna. Staff Present: Joy Andrews
2. RECOGNITION OF GUESTS AND HEARING OF PUBLIC: Deb Cahn, Jim Luticken, Susan Bridge-Mount, Francois Christen, and Janet Lombard.
3. APPROVAL OF APRIL 2, 2020 MEETING MINUTES: The minutes were accepted
4. CHANGES OR MODIFICATION TO THIS AGENDA: None
5. NEW BUSINESS:
  - a. FORECASTING FOR STAFFING OF POTENTIAL WATER SYSTEMS: **Andrews** said if the water and/or wastewater systems installed there will need to be space at one of the sites for both an operator and a part-time admin. It is becoming apparent that there is no space for more staff workspaces at the Boonville Fire Station. After speaking to Chief **Avila**, **Andrews** suggests viewing the current AVCSO offices as the "District Headquarters". For example, the ambulance barn is located off-site. Another example would be a long-range plan of having a fire department training center off site. **Andrews** noted that it is early to begin specific discussions, but she is starting to plan for job descriptions, etc. and how to supervise the new staff. At the appropriate time, she will bring proposals to the Personnel Committee and the Board of Directors. **Hanelt** said the engineers will be made aware of the need for office space.
6. OLD BUSINESS
  - a. REPORT ON DRINKING WATER PROJECT: **Hanelt** said two parcel owners have come forward willing to site wells plus one more on standby so the Drinking Water Projects is once again moving along efficiently. These sites will replace the volume of water from the cluster we lost due to a parcel owner backing out of negotiations. There are a lot of existing wells so only three potential new wells, and a maximum of six. One is at the park playground near the health center. The other two are on private property.
  - b. REPORT ON WASTEWATER PROJECT: **Hanelt** said we sent out letters to several parcel owners in Boonville for potentially siting the wastewater treatment plant. We have received three responses already. Two are positive, one is still having a conversation about interest. One site is outside of town towards Philo,  $\frac{3}{4}$  of a mile off the highway so may require additional funding to be requested from the state. If we can demonstrate this is absolutely the only possible site and that we've tried many others, we are hopeful the state can fund the additional cost.
7. PUBLIC OUTREACH
  - a. REPORT ON TECHNICAL ASSISTANCE WITH RCAC: **Hanelt** said RCAC has created a draft work plan to be completed over the next ten months. They are a non-profit that gets approval and funding from the state and other sources. They were involved at the beginning of the project but weren't needed then so the AVCSO reached out again recently to specifically request assistance with public outreach. **Hanelt** said, contrary to their advice, we will allow any member of the public to attend the water and wastewater meetings and ask questions, even if they are not in the service areas.
8. CONCERNS OF MEMBERS: None
9. ADJOURNED at 11:03a.m.

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Joy Andrews, Recording Secretary