

**MINUTES of the BOARD OF DIRECTORS, REGULAR MEETING
ANDERSON VALLEY COMMUNITY SERVICES DISTRICT
BOONVILLE FIREHOUSE, 14281 Highway 128
August 16th, 2023 at 3pm**

Approved

1. **CALL TO ORDER & ROLL CALL: ROBERT'S RULES OF ORDER:** Called to order by **Hanelt** at 3pm. **Kathleen McKenna**, **Andres Avila**, **François Christen**, **Steve Snyder**, and **Valerie Hanelt**, and **Cora Richard**. **Patty Liddy** and **Bill Nayes** absent.
2. **RECOGNITION OF GUESTS AND HEARING OF PUBLIC:** **Morgan Baynham**, **Elizabeth Jensen**, **Donna Pierson-Pugh**, **Jane & Patrick Miller**.
3. **CORRESPONDENCE RECEIVED:** None.
4. **CHANGES OR MODIFICATION TO THIS AGENDA:** Move 8.a after 5.b. *Motion by Hanelt to move 8.a. up after 5.b. 2nd by McKenna All ayes, no nays. Nayes absent.*
5. **CONSENT CALENDAR:**
 - a. Approval of July 19th, 2023 CSD Board Minutes.
 - b. Approval of Expenditures as Reviewed at the August 9th, 2023 Budget Committee Meeting.

The consent calendar was accepted.

8.a. Idea for Funding Maintenance for Future Public Improvements in Anderson Valley: **Patrick Miller** Presentation of the 1% Fund Raising Plan for Future Public Improvements In Anderson Valley: Public amenities as a primary goal. It is a partnership and done with local businesses to collect a small percent from tourists and visitors and the community. **Miller** talked about other towns that have been successful with this type of fund raising. It isn't a new idea and it isn't a tax. A business can advertise that they are part of this program. There was a discussion about reaching out to the Community Foundation people and to meet with them. After some back and forth, it was decided to keep this item on the CSD agenda for another month. **McKenna** will find out from the County how much tax they collect in Anderson Valley and report back. **Miller** thanked the Directors for their time. **Miller** stressed that this is for Anderson Valley only. **Hanelt** thanked him.
6. **ADMINISTRATIVE REPORT PRESENTATIONS AND QUESTIONS:**
 - a. **GENERAL MANAGER'S REPORT:** Presented by **Richard**: **EMS Memberships FY 23-24:** Our total of EMS memberships received this fiscal year is at 489! **Andres** has budgeted for 515, which means we have received 95%. **Skatepark Receiving \$250,000.00 From Assemblymember Jim Wood:** By now everyone is probably aware that the skatepark is receiving a quarter of a million dollars from Assemblymember **Jim Wood** (District 2 CA). We should be receiving this money hopefully in the next month or two, and they have stated that it must only be used for planning and building costs related to the skatepark. They are very excited to be receiving this money! **AVCSD Secretary on Vacation in September:** Our lovely secretary **Patty** will be on vacation for all of September for those who might not be aware. The Personnel Committee is still in the process of restructuring the job description so we can get started on hiring someone new. **Patty** has said she could stay until about the New Year and then she will be moving on. **Advanced Clean Fleets Regulations in CA:** I recently got an informational email talking about the new California regulations passed by CARB (CA Air Resources Board) impacting the fleets of California cities, counties, and special districts. They are moving toward making these fleets zero-emission. The first phase will require us to ensure that 50% of new vehicle purchases are zero-emission vehicles (ZEV) beginning next January (2024). By 2027 all vehicle purchases need to be ZEV
 - b. **FIRE CHIEF'S REPORT:** Presented by **Avila**: **Boonville Rescue Replacement:** Initial research for purchasing a rescue apparatus for Boonville Station is in the ballpark of \$350K. This is a very undesirable price increase of about 100%. The market has had massive price increases over the last few years that has been industry wide. The delay in chassis delivery, the increase in materials and the decreased labor force has all drove the price up. This has also extended the lead times for new builds out tremendously, to the point that

some manufacturers are quoting four years for delivery. We must consider these delays and price impacts when implementing our apparatus replacement plan and decisions to maintain a fleet of 24 apparatus. **ISO Report:** We received an Insurance Services Office (ISO) email with an update of our community classification rating under their Fire Suppression Rating Schedule (FSRS) program. ISO had gathered information back in 2019 and 2020 and has now produced the latest results. ISO is a private independent organization that evaluates a fire department's capacity to suppress structure fires based on categories like; training, number of FFs, pump capacity, municipal water supplies, tools, etc. We were down-graded from a 5/5Y rating to a 6/6Y rating which doesn't make much sense since we have made many improvements since the last ISO review in 2014. I will be diving into the details of this report to contest the accuracy and understand their rating methodology in order to determine if we can correct or improve this new rating. I will inform the Board as to all developments as I go through this process. **MCFCFA 501C3 and Fire Warden Position:** Over the years, the County Fire Chiefs Association (MCFCFA) and the Mendocino County Association of Fire Districts Association (MCAFD) have been working diligently to increase coordination with the county and to find funding for our small agencies through various sources. We have succeeded in some additional fire funding via the county agreeing to allocate a portion of Proposition 172 monies, county ballot measure Measures D & E known as the private camp ground Transient Occupancy Tax (TOT) and the recent 2022 Measure P. The TOT measure had a provision allowing up to 25% of the funds to be allocated at the discretion of the County Fire Chiefs (MCFCFA). For the last year we have been attempting to establish the MCFCFA as a legal nonprofit organization to allow the county to transfer funds to the MCFCFA. The goal has been to utilize a portion of these funds to establish a Fire Warden position that could liaison for the MCFCFA and MCAFD with the county and other agencies to ensure a fire and EMS voice is at the table. Inadvertently, this advocacy position has become a stumbling block for the creation of a 501C3 due to the political parameters prohibited with non-profits. We intend to continue with the intent of the nonprofit organization unless our pro bono attorney advises otherwise. Nonetheless, we need to find a regular way to maintain a presence at county and state levels to ensure that fire and EMS services are regularly represented and supported.

7. **ADVISORY COMMITTEE REPORTS:**

- a. **EMERGENCY SERVICES COMMITTEE:** Minutes not available.
- b. **BUDGET COMMITTEE REPORT:** (Copy attached) Presented by **Christen & McKenna:** The main gist of the last meeting was discussing how we are still waiting for money that we are supposed to receive and how to budget accordingly for the new fiscal year. **Avila** explained: we will use a separate method to track month by month until we make the \$90K. The goal is \$300K for the new Rescue Unit. The Budget Committee is okay with **Avila's** different tracking method. He will keep the end of year transfer of Apparatus Reserves of \$91K in the operating account, and track the verified receivables for fiscal year 2022-2023.
- c. **AIRPORT COMMITTEE REPORT:** Did not meet. **Avila** shared that the airport has generously donated two storage bins to the AVFD and the bins are in Philo.
- d. **PARKS & REC. COMMITTEE REPORT:** (Copy attached) Presented by **McKenna:** Still trying to buy some things for the Community Park; some big-ticket items. Looking at the funds left and it may be tight until we are paid back. The arches at the park are nice if you haven't seen them yet. Skate Park has a big fundraiser in September.
- e. **WATER PROJECTS:** (Copy attached) presented by **Hanelt:**
 1. Clean Water: Still waiting for soils analyses. Once the engineer has the data he can finish designing the leach field system
 2. Drinking Water: Negotiations are either done or are close to being done. Meadow Estates now has their agreement, and their water board will need to contact the parcel owners to accept the agreement or get back to us with requests for modification. The outreach survey is completed with about 180 parcels out of 240 (75%) of the parcel owners indicating interest in hooking up to the system. This is

acceptable. The next step is to develop the modified rate study which will look slightly higher than the 80% hook-up rate we used in the information shared in meetings, etc. This will be the new rate that will go out in the Prop 218 letter which only goes out to the “yes” (and “maybe”) parcels (180 parcels). We are not contacting the “no” parcels again. There is a waiting period once the Prop 218 letter goes out to give time to respond. If no more than 50% plus 1 parcel owners object to the new rate the project is approved. RCAC (Rural Communities Assistance Corp) is now moving into assisting us with applying for the DFA construction grant. The first phase of this grant will be to finish the 100% design of the system (the planning grant completed 30% of the design). This is because the State did not want to finance the considerable expense of the full design in case the project did not go forward. Once we have the full design we will also be looking to get commitment from the parcel owners who indicated interest so that it can go out to bid. This is still at least a year to 18 months into the future.

f. **POLICIES & PROCEDURES:** Did not meet.

g. **PERSONNEL COMMITTEE:** Naves will present the Board with his findings regarding health benefits for the staff next month.

h. **LOSS CONTROL COMMITTEE:** Did not meet.

8. OLD BUSINESS:

a. MCAFD Update: Nothing to report.

b. JPA Update: **Avila** reported that ambulance has been phenomenal lately with volunteers stepping up. **Avila** is aware that we need a plan in place long term, but the Anderson Valley has been covered very well recently.

c. Long-Range Strategic Planning Project: Nothing to report.

9. NEW BUSINESS:

a. Discussion of Initiative #21-0042A1 (aka #1935) that *Limits Ability of Voters and State and Local Governments to Raise Revenues for Government Services. Initiative Constitutional Amendment.* Consideration and vote on the AVCSD writing a letter opposing the measure – **Christen. Motion by Christen to adopt this resolution. 2nd by McKenna. Christen – aye, McKenna – aye, Snyder – aye, Hanelt – aye, Naves absent.**

10. ANY SPECIAL ITEM NOT ON THE AGENDA BUT APPROVED UNANIMOUSLY BY THE BOARD OR LEGALLY REQUIRED OR AUTHORIZED FOR IMMEDIATE ACTION: None.

11. ANNOUNCEMENTS/CONCERNS OF DIRECTORS: None.

12. ADJOURNMENT: 5:41pm

Secretary Patty **Liddy**