

**MINUTES of the SPECIAL MEETING BOARD OF DIRECTORS,
ANDERSON VALLEY COMMUNITY SERVICES DISTRICT
BOONVILLE FIREHOUSE, 14281 Highway 128 & Teleconference Call & Zoom
May 24th, 2022 at 4 p.m.**

Approved

1. **CALL TO ORDER & ROLL CALL: ROBERT'S RULES OF ORDER FOR ELECTRONIC MEETINGS:**) Called to order by **McKenna** at 4:10 pm. Kathleen **McKenna**, Larry **Mailliard**, François **Christen**, Andres **Avila**, and Paul **Soderman** in person or on Zoom. Staff - Joy **Andrews**, Cora **Haynes**, and Patty **Liddy**. Valerie **Hanelt** absent.
2. **RECOGNITION OF GUESTS AND HEARING OF PUBLIC:** Mark **Scaramella**
3. **CORRESPONDENCE RECEIVED:** Reviewed.
4. **CHANGES OR MODIFICATION TO THIS AGENDA:** None.
5. **CONSENT CALENDAR:**
 - a. Approval of April 20th, 2022 CSD Board Minutes.
 - b. Approval of Expenditures as Reviewed at the May 11th, 2022 Budget Committee Meeting.
 - c. Resolution to Continue Hybrid of Zoom and In-Person Meetings. Resolution 2022-02

The consent calendar was accepted.
6. **ADMINISTRATIVE REPORT PRESENTATIONS AND QUESTIONS:**
 - a. **GENERAL MANAGER'S REPORT:** (Copy attached) Presented by **Richard: Strike Team Payments:** We are still waiting on payment for two strike teams, Windy Fire and OES Preposition. Our last correspondence was on 5/09/22. **FY20-21 Audit:** We have not heard any updates on the audit due to it being tax time. **PG&E Grant Funds- Fire & Ems:** We got confirmation that we will be receiving the funds within this fiscal year, and as of yet we are waiting on the money. **State Audit of Water Projects:** We have been selected to have an audit by the California Department of Finance on our grants for both water projects- Grant Agreement D16-02037: Boonville Drinking Water-Planning Project & Grant Agreement D16-04012: Planning Boonville Wastewater System. They would like to do the audit this month (May).
 - b. **FIRE CHIEF'S REPORT:** (Copy attached) Presented by **Avila: AVFD's Ambulance Staffing Issue:** Over the last month we have made good in-house progress on a temporary solution for the ambulance staffing issue. We had several successful meetings on the topic; a special meeting for the EMS crew, AVFD Officers meeting, the ES Committee, Budget Committee, and a special meeting for the AVCSD Board of directors. We are prepared to temporarily use Transient Occupancy Taxes to cover a volunteer EMS Officer duty coverage program. In addition, we will be covering fuel costs for out of district volunteers to travel to the district and take shifts. **GEMT Opening:** A target benefit of the ambulance merger was to allow AVFD to be eligible for Ground Emergency Medical Transport (GEMT) funding from the state. If we receive a large sum of money from four years of transports, we will need to be frugal on our use of that money and be prepared for a possible future audit requiring a back payment. **Lomita Discussion:** During a recent MCAFD Steering Committee meeting we had an open discussion on the actual situation for transport EMS in the county and AVFD's ambulance situation. During that discussion, Supervisor Williams stated that he had become aware of the Lomita court case of 1986. The Lomita Court case disposition between the City of Lomita vs the County of Los Angeles was that the county had a responsibility to support EMS services within the county. The outcome becomes subjective in terms of what standards apply, who does it apply to, and how much involvement. Ted and County Council apparently agree that the

county has a role to acknowledge in the support of EMS services within the county. The discussion has been tentatively set on the BOS agenda for June 8th. **Countywide Sales Tax**: An additional result of the MCAFD Steering Committee and the BOS Ad hoc (Mulheren/ Williams) meeting was to bring the BOS a proposal for a county sales tax to support county fire agencies. This tax, if approved, would capture the upcoming sunset amount of Measure B and not increase current sales tax. Measure B is our county's mental health tax currently set at 1/2% and yields about 9 million total. After five years, the tax only 1/8% will remain after sunset. The proposed tax is 3/8% and would yield roughly 7 million. Since water and fire services are both seeking this funding source, if equally split it would generate 3.5 million each for water and fire in a 50-50 split. **Recruitment Drive**: AVFD will be starting a recruitment drive in an attempt to bring in more EMTs and FFs. This is our greatest area of need. Funding is needed but our greatest asset is the volunteer.

7. ADVISORY COMMITTEE REPORTS:

- a. **EMERGENCY SERVICES COMMITTEE:** (Copy attached) Presented by **Soderman**:
 - 1) Recommend to the CSD Board to Begin the Process of Annexing AVFD's Existing Sphere of Influence. Avila spoke to the board about setting this process in motion. *Motion by McKenna to begin the process to expand our boundaries and sphere of influence. 2nd by Christen. Mailliard – aye, McKenna – aye, Christen – aye, Soderman – aye, Hanelt – absent.*
- b. **BUDGET COMMITTEE REPORT:** (Copy Attached) Presented by **McKenna**:
 - 1) Recommendation to Put FY 2022/23 Draft Budgets out for Public Review: *Motion by Christen to publish the budgets for FY 22/23. 2nd by Mailliard. Mailliard – aye, Christen – aye, McKenna – aye, Soderman – aye, Hanelt – absent.*
 - 2) Duty Officer Stipend Paid with TOT Funds: *Motion by Christen to approve the amount that fiscal budget for 23-22 for coverage of the EMTs duty stipend as approved by the Budget Committee. 2nd by McKenna. McKenna – aye, Soderman – aye, Christen – aye, Mailliard – aye, Hanelt – absent.*
 - 3) Refund Fuel Expenses for Out of District EMTs: *Motion by Christen to reimburse out of district EMTs' fuel expenses moving forward. 2nd by Mailliard. Soderman – aye, Christen – aye, Mailliard – aye, McKenna – aye, Hanelt – absent.* Avila thanked the Board and knows it will help the volunteers.
- c. **AIRPORT COMMITTEE REPORT:** Did not meet.
- d. **RECREATION COMMITTEE REPORT:** Presented by **McKenna**: Construction is going on at the Community Park. They are creating a parking lot.
- e. **WATER PROJECTS: (Copy attached):** Dave Coleman gave a presentation at the last Board meeting. There is a list of about eleven sites with hydraulic soil groups from A to D. Dave showed the spray irrigation sites that they were looking at and gave the various reasons why they wouldn't work from space limitations, soil not right, current land use, too much or too little ground water, to property owners that did not want to be considered. This is a "wait and see" situation. We are talking to the State about a few other possibilities. We are going to go back through the sites and talk to private parcel owners again.
- f. **POLICIES & PROCEDURES COMMITTEE REPORT:** Did not meet.
- g. **PERSONNEL COMMITTEE REPORT:** Presented by **Mailliard**:
 - 1) General Manager Cora Richard's Evaluation/Pay Increase to \$27/hr. *Motion by Mailliard to approve pay increase to \$27/hr. to Cora Richard beginning July, 2022. 2nd by McKenna. Mailliard – aye, Soderman – aye, Christen – aye, McKenna – aye, Hanelt – absent.*

8. OLD BUSINESS:

a. MCAFD Update

1) County Wide Sales Tax Discussion

2) County EMS Responsibility - Board of Supervisors Discussion on June 8, 2022.

1) and 2) were discussed in the Fire Chief's report.

b. Anderson Valley Beautification Cal Trans Clean California \$50K Grant. **Hanelt** is out of town and will fill the Board in when she returns.

9. NEW BUSINESS:

a. LAFCo Nominations: A member is needed from special districts. *Motion by McKenna for Christen to be a candidate for LAFCo. 2nd by Christen. Christen – aye, McKenna – aye, Soderman – aye, Mailliard – aye, Hanelt – absent.*

b. Resolution 2022-04 (Joy Andrews): (Copy attached) *Motion by Christen to approve the amended resolution. 2nd by McKenna. McKenna – aye, Mailliard – aye, Soderman – aye, Christen – aye, Hanelt -absent.*

10. ANY SPECIAL ITEM NOT ON THE AGENDA BUT APPROVED UNANIMOUS BY THE BOARD OR LEGALLY REQUIRED OR AUTHORIZED FOR IMMEDIATE ACTION: None.

11. ANNOUNCEMENTS/CONCERNS OF DIRECTORS: **Christen** shared that he did not have any applicants for the intern position that the Community Foundation was going to fund.

12. ADJOURNMENT: 5:06 pm

Recording Secretary – Patty **Liddy**