

**MINUTES of the BOARD OF DIRECTORS, REGULAR MEETING  
ANDERSON VALLEY COMMUNITY SERVICES DISTRICT  
BOONVILLE FIREHOUSE, 14281 Highway 128  
May 15<sup>th</sup>, 2019 at 5:30 p.m.**

**APPROVED**

1. Called to order by Chair **Hanelt** at 5:31 pm. Members present: Kathleen **McKenna**, Valerie **Hanelt**, Larry **Mailliard**, Paul **Soderman**, and François **Christen**. Staff present: Joy **Andrews**, Andres **Avila** and Patty **Liddy**.
2. RECOGNITION OF GUESTS AND HEARING OF PUBLIC: Mark **Scaramella**.
3. CORRESPONDENCE RECEIVED – Reviewed. There was an explanation from **Avila** about the new burn permit requirements that will go into effect next year. There will be an air quality permit as well as a Cal Fire permit required for burn piles.
4. CHANGES OR MODIFICATION TO THIS AGENDA: None
5. CONSENT CALENDAR:
  - a. Approval of April 17, 2019 CSD Board Minutes.
  - b. Approval of Expenditures as Reviewed at the May 8<sup>th</sup>, 2019 Budget Committee Meeting Per the Minutes. The consent calendar was accepted.
6. NEW BUSINESS:
  - a. Resolution for Board to Approve OFSM Mandated Report on Inspections (Tabled Until Next Month)
  - b. Siren Test Results – **Avila** recommended to the Board to rescind the commitment to the Siren Project. He explained to the Board that the siren test results were very poor when the programmer of the sirens recently did a trial run at Rancho Navarro. Even with the programmer of the sirens on hand to show how to use them, there was not a sound to be heard a mile away on a non-windy day with no obstructions. Rancho Navarro Community Association and Yorkville Community Association are also opting out. Perhaps if the County comes back with a different siren model, there will be renewed consideration. *Motion by Soderman to rescind our former commitment to the County’s grant for the acquisition of sirens. 2<sup>nd</sup> by Christen. All ayes, no nays.*
  - c. Discussion About the EOA in the Event that the Board May Need to Approve the Use of CSD Contingency Reserves for Legal Fees. In the past few months it has become more apparent that AVFD may likely need to have some legal advice as new ambulance bidders try to procure the contract for the County LEMSA. **Christen** found a legal firm that specializes in helping fire districts maneuver these concerns. When the ambulance bids come in, we will have a legal outfit ready to look at them and the Board can choose to use the law firm or not. To ensure that this process goes smoothly there should be some funds in place to pay for any legal fees. It was suggested that since the CSD has \$30K in contingency reserves that they could allocate \$10K of this for the legal fees. **Avila** said that he wants to respect the boundaries of each branch of the AVCSD. If **Andrews** is comfortable with the \$10K we will go ahead and use the funds on a “task by task” basis. **Scaramella** said that he doesn’t know how the legal advice will benefit the EMS in the long run; we will have to accept what the County tells us to. **Christen** suggested looking at the legal firm’s proposal and present it at the next Board meeting.
7. GENERAL MANAGER’S REPORT: (Copy attached):
  - Airport Layout Plan
  - EMS Membership Drive
  - EMS GEMT Funding
  - End of Fiscal Year Activity
8. FIRE CHIEF’S REPORT: (Copy attached)
  - Structure Burns – The 3<sup>rd</sup> and final live structure fire training in on Memorial Day weekend.
  - District Fire Inspections are dwindling down. There will be a mandated inspection report required by the OSFM to present to the AVCSD Board at the June Board meeting.
  - Tent Permits -The online tent permit application is up and running on the AVFD web-site. The Board was shown a demonstration of how this works on the web-site.
  - Fire Resilient Anderson Valley – AVFD conducted a three-part presentation this month on “Living with Wildfire in the Navarro Watershed”. It was well attended and the AVFD plans to support the local fire groups that are now forming all over the Valley with mapping, site visits and a quarterly AV Fire Wise meeting at the Boonville Fire Station.

- CFAA/FEDS - The United States Forest Service (USFS) has taken an oppositional stance to reimbursing local fire agencies on mutual aid assignments under the California Fire Assistance Agreement (CFAA). The Office of Emergency Services Representative will be looking into this for the AVFD.
9. FIRE PROTECTION COMMITTEE REPORT/EMS COMMITTEE: (Copies attached):
  10. BUDGET COMMITTEE REPORT: (Copy attached).
    - a. Budget Chairperson Report & Recommendations:
      - (1) Review and Recommend New Grant Opportunities:
      - (2) Recommendation to Approve Draft FY19-20 Budgets for Public Review – All draft budgets were presented to the Board, **Hanelt** praised the presentations of the budgets saying that it helped immensely to have the color codes and fonts to make the draft budgets easy to follow. ***Motion by McKenna to approve the draft FY 19-20 budgets for public review. 2<sup>nd</sup> by Christen. All ayes, no nays.***
  11. AIRPORT COMMITTEE REPORT: Did not meet. There was a discussion about the hay and who will be cutting it now that Doug Mosel is retired. **Andrews** said that Wyant did it last year.
  12. RECREATION COMMITTEE REPORT: (Copy attached). The Community Foundation has awarded the Teen Center with \$2500. **McKenna** shared that the Community Park is eligible for some grant funds through the California State Parks Department. The Committee filled out a survey regarding population for Anderson Valley.
  13. PERSONNEL COMMITTEE REPORT:
    - a. Recommendation for Vacation Hours. A table was presented for the Board regarding accrual of vacation hours for hourly employees (there are three employees that are hourly at the CSD). The Policies and Procedures Committee will meet this month to look at the options and present it at the June Board meeting.
  14. POLICIES & PROCEDURES COMMITTEE REPORT: Did not meet.
  15. OTHER BUSINESS: None
  16. OLD BUSINESS:
    - a. Water Project Update – **Hanelt** reported that the Sewer project was working on a couple of possibilities for a treatment site. Drinking Water is working on agreements with private well owners. The combined CEQA for both projects is also progressing.
    - b. MCAFD Update – Did not meet.
    - c. EOA Update – **Avila** informed the Board of the latest news in this on-going saga. Faulk Ambulance is leaving Mendocino County. LEMSA is failing, the BOS talked to Sonoma about a JPA, and there is a divorce from Coastal Valleys. There has been talk about a tri-county set up, but there isn't enough time. The EOA had too many ambulances and now that Faulk is leaving, there are too few. Coastal Valley's contract ends on July 1, 2019. **Avila** is heartened that at least the new supervisor, Ted Williams along with John McCowen is very attentive to the fire districts and this process.
  17. ANY SPECIAL ITEM NOT ON THE AGENDA BUT APPROVED UNANIMOUSLY BY THE BOARD OR LEGALLY REQUIRED OR AUTHORIZED FOR IMMEDIATE ACTION-None
  18. CONCERNS OF DIRECTORS- none.
  19. Adjourned at 7:40 pm

Recording Secretary – Patty **Liddy**