

**MINUTES of the BOARD OF DIRECTORS, REGULAR MEETING  
ANDERSON VALLEY COMMUNITY SERVICES DISTRICT  
BOONVILLE FIREHOUSE, 14281 Highway 128  
November 14<sup>th</sup>, 2018 at 5:30 p.m.**

**APPROVED**

1. Called to order by Chair **Hanelt** at 5:31 pm. Members present: Kathleen **McKenna**, Paul **Soderman**, Francois **Christen**, Valerie **Hanelt** and Larry **Mailliard**. Staff present: Joy **Andrews**, Andres **Avila** and Patty **Liddy**
2. GENERAL MANAGER'S REPORT: (Copy attached):
  - Audit Progress
  - Water/Sewer Project
  - Staff Out for Holiday
  - Update on Harassment Training – to include all employees in 2020.
3. RECOGNITION OF GUESTS AND HEARING OF PUBLIC: Mark **Scaramella** and Laura **Diamondstone**.
4. CORRESPONDENCE RECEIVED – Reviewed.
5. CHANGES OR MODIFICATION TO THIS AGENDA: None.
6. CONSENT CALENDAR:
  - a. Approval of October 17<sup>th</sup>, 2018 CSD Board Minutes.
  - b. Approval of Expenditures as Reviewed at the November 14<sup>th</sup>, 2018 Budget Committee Meeting Per the Minutes  
The consent calendar was accepted.
7. NEW BUSINESS
  - a. Letter of Support and Invitation to Credit Unions to Attend AVCSD Meeting. **Andrews** and **Diamondstone** submitted a draft of a letter for the Board to peruse. *Motion by McKenna to approve the letter of support, not to invite them to attend. 2<sup>nd</sup> by Mailliard. All ayes, no nays.*

**Andrews** left at 5:50 pm

8. FIRE CHIEF'S REPORT: (Copy attached)
  - Annual Inspection Program
  - CFC Code Adoption
  - Mechanic Solicitation
  - Offices – moving some of the offices around at the Boonville Fire Station.
9. FIRE PROTECTION COMMITTEE REPORT/EMS COMMITTEE: (Copy attached).
10. BUDGET COMMITTEE REPORT: (Copy attached).
  - a. Budget Chairperson Report & Recommendations:
    - (1) Review and Recommend New Grant Opportunities – The AVFD is applying for the Assistance to Fire Fighters Grant (AFG) to help pay for Self-Contained Breathing Apparatus (SCBA) Also looking at the USDA Grant to help pay for an ambulance.
11. AIRPORT COMMITTEE REPORT: (Copy attached). There was a discussion of new advisory committee members needed to replace some outgoing members in the new year.
12. RECREATION COMMITTEE REPORT: (Copy attached). **McKenna** shared that the Teen Center did a car wash and raised \$500 last week.
  - a. Review of Recreation Class Proposals or Trip Report Forms: AV Youth Volleyball Club
13. PERSONNEL COMMITTEE REPORT: None
14. POLICIES & PROCEDURES COMMITTEE REPORT: None
15. OTHER BUSINESS: Cancel Regularly Scheduled Board Meeting November 21<sup>st</sup>. *Motion by McKenna to cancel next weeks' Board meeting. 2<sup>nd</sup> by Christen. All ayes, no nays.*

16. OLD BUSINESS

- a. Water Project Update -**Hanelt** reported on the November 1 Notice of Preparation (NOP) meeting for the CEQA process. The treatment site that was proposed for the Asti field opposite the High School was felt to be too problematical due to public opposition so additional sites are being explored farther outside of town. Relocating the treatment site will necessitate more environmental studies and it is not clear how much time this will add to the project. The responses to public comments already received are being included in the first draft of the Environmental Report. When that document is ready it will be available again for public comment. The Board discussed how to proceed with community involvement and education in this process. It was felt that beyond community meetings, website, and AVA articles it would be helpful to have programming on KZYX, perhaps a newsletter, and a public information sub-committee to organize these efforts. ***Motion by Christen to create a public information ad hoc committee for the purpose of informing the public about the Water Project. 2<sup>nd</sup> by Mailliard. All ayes, no nays.*** The Board also discussed the first steps in the formation of a Municipal Advisory Council (MAC) to help develop guidelines for future development in Boonville.

**Diamondstone** left at 7:36 pm

- b. MCAFD Update – did not meet.
- c. EOA Update – **Avila** reported that the contract for Coastal Valley is still sitting with the County; the language is still being looked over. Coastal Valley has to re-write the contract to incorporate Mendocino County needs. Coastal Valley will most likely end up being our Local Emergency Medical Services Area (LEMSA). It would cost the County up to \$600,000 to have their own LEMSA. **Avila** also shared that Brooktrails Fire Department are giving away a free fire engine. **Avila** and **Eubank** will go and look it over next week. **Avila** would like to surplus Engine 7448 for \$500. The engine would go on sale outside the Boonville Fire Station. No motion made, but he just wanted to keep the Board informed.
17. ANY SPECIAL ITEM NOT ON THE AGENDA BUT APPROVED UNANIMOUSLY BY THE BOARD OR LEGALLY REQUIRED OR AUTHORIZED FOR IMMEDIATE ACTION-None
18. CONCERNS OF DIRECTORS-None
19. Adjourned at 7:45 pm

Recording Secretary – Patty **Liddy**