

**MINUTES of the BOARD OF DIRECTORS, REGULAR MEETING
ANDERSON VALLEY COMMUNITY SERVICES DISTRICT
BOONVILLE FIREHOUSE, 14281 Highway 128
July 18th, 2018 at 5:30 p.m.**

Approved

1. CALL TO ORDER AND ROLL CALL: Chair **Hanelt** at 5:32pm. Members present: Valerie **Hanelt**, Paul **Soderman**, Larry **Mailliard** and Kathleen **McKenna**. François **Christen** absent. Staff present: Joy **Andrews**, Patty **Liddy** and Andres **Avila**.
2. RECOGNITION OF GUESTS AND HEARING OF PUBLIC: Mark **Scaramella**. **Scaramella** congratulated the Chief and crew for a great save at the Tarwater fire. Cal Fire was depleted because they were on another fire. **Scaramella** asked why the volunteers are charged by the insurance as half time employees. **Andrews** and **Scaramella** will be calling the insurance soon.
3. CORRESPONDENCE RECEIVED – Reviewed. There was discussion about some of the items in the reading file mostly about The Brambles wanting a commercial permit. **Hanelt** will call them and find out more.
4. CHANGES OR MODIFICATION TO THIS AGENDA- none
5. CONSENT CALENDAR
 - a. Approval of June 20th, 2018 CSD Board Minutes.
 - b. Approval of Expenditures as reviewed at the July 11th, 2018 Budget Committee Meeting per the Minutes-
No objections noted; the consent calendar was accepted
6. NEW BUSINESS:
 - a. Elder Home Community Garden Insurance – to be on August Agenda
 - b. Secretary/GM Staff Appreciation Lunch for First Year Administrators of EMS Membership – Not to Exceed \$25.
Andrews shared that she and **Liddy** have been working hard on the EMS membership and would like to reward them with a lunch. *Motion by McKenna to approved a lunch for Andrews and Liddy not to exceed \$40. 2nd by Mailliard. All ayes, no nays.*
 - c. Review Benefit Assessment: **Avila** presented the Board with an update of the parcels that are being adjusted.
 - d. Surplus Engine 7448 in Philo: The Budget Committee approved that the Fire Dept. sell the old engine 7448 and **Avila** shared with the Board why he wants to put a trailer at that station. The engine will be parked in front of the Boonville Firehouse and sold to the best offer. *Motion by McKenna to sell engine 7448 for the best offer. 2nd by Soderman. All ayes, no nays.*
7. GENERAL MANAGER’S REPORT- REVIEWED. (Copy Attached): **Andrews**
 - Ambulance Membership –The EMS branch has slightly exceeded the budgeted 450 memberships. We’ve also sent out 500 additional applications last week from our benefit assessment database to property owners who are in our district but who reside elsewhere. **Liddy** and **Andrews** will both be presenting the memberships to upcoming road association meetings to get more members.
 - Benefit Assessment Changes- We’ve sent out 100 letters last week to property owners proposing a change in their benefit assessment.
 - Annual Airport Inspection – **Andrews** did a 30 minutes airport inspection with **Wilder** last week. Some trees need to be trimmed and bushes need to be trimmed off of the neighboring fence.
8. FIRE CHIEF’S REPORT: REVIEWED (Copy Attached): **Avila**

Avila discussed the fire on Tarwater and felt that the crews did an excellent job on the line. The benefit assessment review has ended and they have sent out results to the property owners that have had properties identified for a change in rates. The Yorkville Community Benefits Association will be having a fire prevention workshop. The Hazmat rig (engine 7448) in Philo is being replaced by a trailer that will be outfitted to take its place.
9. FIRE PROTECTION COMMITTEE REPORT/EMS COMMITTEE REPORT: FPC did not meet.
EMS Report – REVIEWED (Copy Attached): The Fiscal Report was reviewed. There will not be a strike team this year so it will be easier on staffing. **Eubank** and **Thomas** met and are going ahead with technical bids regarding replacement of ambulance.
10. BUDGET COMMITTEE REPORT (Copy Attached)
 - a. Budget Chairperson Report & Recommendations –
 - b. (1) Review and Recommend New Grant Opportunities: None
 - c. (2) Recommendation to the Board:
11. AIRPORT COMMITTEE REPORT- Did not meet. Airport day will be August 11th on a Saturday.
12. RECREATION COMMITTEE REPORT- REVIEWED (Copy Attached):

McKenna shared that they just had elections and she is the chair. There was discussion about public bathrooms.
13. POLICIES & PROCEDURES COMMITTEE REPORT: Did not meet.
14. PERSONEL COMMITTEE REPORT: Did not meet.

15. OLD BUSINESS:

a. Water Project Update: **Hanelt** reported that the Drinking Water project is in the Environmental Impact Phase. Yesterday biotic subconsultants were reviewing the locations of proposed facilities (well, storage tanks, pipeline routes) for resources (plants, animals) that could be affected by the project. There will soon be a site visit by the cultural resources subconsultant (prehistoric and historic resources). We are hoping that the CEQA meeting for the public will be in September or October. It requires a 30-day noticing and we will be sending out postcards to notify parcel owners.

The Clean Water (Sewer) project has asked for an extension due to waiting for the Drinking Water project to be ready for the CEQA, and also because we are now including the Lambert area and the High School (potentially) and the AV Clinic. Also, the engineers are still quantifying wastewater loading from the Fairgrounds area to determine the best method to equalize peak flows generated from major events.

As we are also applying to US Dept Agriculture Rural Development for a Drinking Water grant, an authorization resolution was passed to allow the Board Chair (or designated representative) to sign documents.

(1) USDA Rural Development Grant Resolution. (Copy Attached). ***Motion by McKenna to authorize the Chairperson to be the signee for USDA Grant. 2nd by Soderman. Hanelt – aye, McKenna – aye, Mailliard - aye, Soderman – ayes, Christen – absent.***

b. MCAFD Update: **Mailliard** – did not meet.

c. EOA Update: **Avila** – It is at the State level.

16. ANY SPECIAL ITEM NOT ON THE AGENDA BUT APPROVED UNANIMOUSLY
BY THE BOARD OR LEGALLY REQUIRED OR AUTHORIZED FOR IMMEDIATE ACTION: None

17. CONCERNS OF DIRECTORS: None

18. ADJOURNMENT- 7:05pm

Recording Secretary – Patty **Liddy**