

**MINUTES of the BOARD OF DIRECTORS, REGULAR MEETING  
ANDERSON VALLEY COMMUNITY SERVICES DISTRICT  
BOONVILLE FIREHOUSE, 14281 Highway 128  
June 20<sup>th</sup>, 2018 at 5:30 p.m.**

**APPROVED**

1. CALL TO ORDER AND ROLL CALL: Chair **Hanelt** at 5:34pm. Members present: Valerie **Hanelt**, Paul **Soderman**, Larry **Mailliard** and François **Christen**. Staff present: Joy **Andrews**, Patty **Liddy** and Andres **Avila**.
2. RECOGNITION OF GUESTS AND HEARING OF PUBLIC: Mark **Scaramella** and Terry **Farrelly**
3. CORRESPONDENCE RECEIVED – Reviewed.
4. CHANGES OR MODIFICATION TO THIS AGENDA- none
5. CONSENT CALENDAR
  - a. Approval of May 16<sup>th</sup>, 2018 CSD Board Minutes.
  - b. Approval of Expenditures as reviewed at the June 13<sup>th</sup>, 2018 Budget Committee Meeting per the Minutes-  
**No objections noted; the consent calendar was accepted**
6. NEW BUSINESS:
  - a. Recommendation to Transfer Fire Department FY 17-18 Allocations to Reserves. *Motion by Soderman to transfer the FY 17-18 allocations to reserves as noted. 2<sup>nd</sup> by Christen. All ayes, no nays.*
  - b. Purchase of Blue Tooth for \$129.99 – **Hanelt** – There was discussion about how handy this is for presentations and classes. *Motion by Soderman to buy the blue tooth system when money is available in next fiscal year. 2<sup>nd</sup> by Mailliard. All ayes, no nays.*
  - c. Adoption of Draft FY 18-19 Budgets- After reviewing once again and pertinent questions asked and answered, the Board decided that the budgets were accepted. **Scaramella** commented that for the record the draft budgets were out for public review. *Motion by Soderman to approve the draft budgets for FY 18-19. 2<sup>nd</sup> by Mailliard. All ayes, no nays.*

**McKenna** arrived at 6:05pm

7. GENERAL MANAGER'S REPORT- REVIEWED. (Copy Attached): **Andrews**
  - Ambulance Membership – As of last Friday we are up to 270 memberships of the expected 500. We also have another 50 guaranteed from the Health Center who is paying for 24 employees and our own responders who are being paid for by the association and foundation. **Eubank** says we are on track for this time of year.
  - New Phone System – The new system will be installed on Thursday, August 2<sup>nd</sup> while **Andrews** will be there to oversee it.
  - Water/Sewer Updates – **Andrews** thought that Ann Fashauer's AVA article last week did well to mention twice that the CSD will not expect landowners to pay the \$60,000 per hook-up per utility and that they are looking for grant funding.
8. FIRE CHIEF'S REPORT:

**Avila** presented the Board with an up to date narrative of what is going on. There will be more membership mailings going out next week to the annexation folk as well as the benefit assessment parcel owners. There are two high school girls who applied to volunteer as well as an internship. College will be paying for their insurance, etc.
9. FIRE PROTECTION COMMITTEE REPORT/EMS COMMITTEE REPORT: FPC did not meet.

EMS Report – REVIEWED (Copy Attached):**Avila** and **Gowan** are on the EMS Ad Hoc Committee and the RFP (Request for Proposal) is moving forward as well as the structuring of a new LEMSA (Local Emergency Medical Services Area) and its duties. **Eubank** presented the EMSO report as well as the fiscal report. **Avila** explained how he and the CSD Budget Committee view the nature of the ambulance income as a two year cycle. **Avila** also shared with the Board that EMS concerns has now turned into EMS branch improvements and **Eubank** has adopted a monthly calendar to stay on task. **Scaramella** expressed concerns about the expensive medications and **Avila** said that there was the \$2,000 to buy everything needed and at a very good discount.
10. BUDGET COMMITTEE REPORT (Copy Attached)
  - a. Budget Chairperson Report & Recommendations –
  - b. (1) Review and Recommend New Grant Opportunities: None
  - c. (2) Recommendation to the Board:

Approving the draft of the FY 18-19 budgets was the only motion at the meeting. The ALS grant was awarded for \$60,000.

11. AIRPORT COMMITTEE REPORT- Did not meet.
12. RECREATION COMMITTEE REPORT- REVIEWED (Copy Attached):  
**McKenna** shared the report of the Rec Committee meeting from the end of May.
13. POLICIES & PROCEDURES COMMITTEE REPORT: Did not meet.
14. PERSONEL COMMITTEE REPORT: Did not meet.
15. OLD BUSINESS:
  - a. Water Project Update: **Hanelt** updated the Board on the latest. (Copy attached):
  - b. MCAFD Update: **Mailliard** shared the notes of his meeting. Rick Ehlert is the Emergency Services Coordinator for the Mendocino County Sheriff's office. He was at the meeting and explained that there is a new evacuation plan in the works and also a high-level plan as to who can call an emergency evacuation. The Sheriff and CHP want to add Fire Chiefs for mass communication for emergency reverse 911 notification and more public education. They want to upgrade county radio systems and address systems. The BOS (Board of Supervisors) Ad Hoc meeting confirmed that the continued current funding will be in place. The amount that the AVFD received last year will be the same this year. Fire District funding has to do with Fire District Law. The Fire Agency definition for BOS needs to go through a formula to be considered a Fire Agency. There was discussion about having a PIO (Public Information Officer) who knows how to deal with social media and the press in case of a disaster.
  - c. EOA Update: **Avila** – There was a discussion about the LEMSA (Local Emergency Medical Services Area) Ad Hoc Committee. They oversee the protocol after disasters. The EOA (Exclusive Operating Area) process has been going on now for five years. County Fire Chiefs have been fighting hard to keep our local dispatch. Back at the beginning of the bidding, it was out of the hands of local entities because MedStar did not have the dispatch and Cal Fire did not have the ambulance. An out of County Committee will be looking at bids and then the BOS will decide. Carmel Angelo specifically said to divorce LEMSA from dispatch. Management have said the package was ready to go with a release date of June 1, but it wasn't. Coastal Valley did not divorce the two. Carmel Angelo wants oversight.
16. ANY SPECIAL ITEM NOT ON THE AGENDA BUT APPROVED UNANIMOUSLY  
BY THE BOARD OR LEGALLY REQUIRED OR AUTHORIZED FOR IMMEDIATE ACTION: None
17. CONCERNS OF DIRECTORS: None
18. ADJOURNMENT- 7:25pm

Recording Secretary – Patty **Liddy**

Note: CA current Severely Disadvantaged Definition= 60% of Statewide MHI = \$38,270; AV= \$36,979

Drinking Water (Jack Locey, Brelje and Race)

Preliminary project costs for the three water system options are currently estimated to be as follows.

	<u>Alt. No. 1</u> (all but AV/AVES)	<u>Alt No. 2</u> (AV Way)	<u>Alt. No. 3 (AVES)</u>
260 hookups			
Construction	\$ 9.85 M	\$ 10.75 M	\$ 12.85 M
R/W & Well Acquisitions	0.85 M	0.95 M	0.95 M
Design & CM	<u>3.00 M</u>	<u>3.25 M</u>	<u>3.85 M</u>
Totals	<b>\$13.70 M</b>	<b>\$14.95 M</b>	<b>\$ 17.65 M</b>
	±65,500/ESD	±58,500/ESD	±67,500/ESD

Prop 1 Drinking Water Grant (SWRCB)– 5 M – Projects that create compliance with drinking water standards, community water systems and water meters for disadvantaged and severely disadvantaged communities. “Severely” = 100% “forgiveness” of loan (i.e. effectively a grant).

Prop 1 Groundwater Grant - 5 Million - Human right to water, community benefit, address regional contamination that is not conducive to aquifer cleanup due to extent of contamination, human made contamination, i.e. nitrates). TBD if Groundwater can fund both projects. If not, it would fund only Sewer.

Drinking Water for Schools – 5 M – entities demonstrate a lack of access to safe drinking water and must be a disadvantaged community. Can only pay for schools’ part of project.

USDA – United States Department of Agriculture – Drinking Water and Waste Disposal Loans and Grants – tends to be more loans than grant (40 yr. at 2.375% poverty rate). But grant possible!

California Department of Housing and Community Development – HCD – Apply through County to share in Block Grant. No cycle in 2018, will be competitive in 2019. Must benefit Severely Disadvantaged Communities, mitigate slums/blight. This fund paid 5K towards our LAFCO application in 2017.

At this time, we are 3-5 Million short of grants. According to our project manager Francine Fua, and senior engineer Jennifer Toney, Water Board (SWRCB) may be asked to increase their contribution.

200 hookups  
Sewer Project (Dave Coleman, Brelje and Race)

Preliminary funding requirements for Clean Water (sewage):

Construction	\$10.25 M	
R/W & Land Acquisitions	0.75 M	
Design & CM	<u>2.5 M</u>	
Total	<b>\$13.50 M</b>	±67,500/ESD

Possible funding:

Prop 1-Small Community Grant (SCG) – disadvantaged community – 7.5 M (we already received 500K for planning from 8 M total eligible amount.

Prop 1 Groundwater to Septic-to-Sewer: 8 M - Decommission septics, address contamination issues.

We have applied for all grants listed above and have also submitted a “Common Funding Inquiry Form” at the June Funding Fair for California Financing. This will allow all the above agencies to coordinate with each other to help us finance our project, keeping in mind our ability to afford repayment, etc. We are obligated to keep our hook-up rates low to accommodate our severely disadvantaged community.