

**MINUTES of the BOARD OF DIRECTORS, REGULAR MEETING
ANDERSON VALLEY COMMUNITY SERVICES DISTRICT
BOONVILLE FIREHOUSE, 14281 Highway 128
December 20th, 2017 at 5:30 p.m.**

Approved

1. CALL TO ORDER AND ROLL CALL: Chair **Hanelt** at 5:30pm. Members present: Larry **Mailliard**, Kathleen **McKenna**, Valerie **Hanelt** and Paul **Soderman**. Absent: Joanie **Clark**. Staff present: Joy **Andrews** and Andres **Avila**. Staff absent: Patty **Liddy**.
2. RECOGNITION OF GUESTS AND HEARING OF PUBLIC: Mark **Scaramella**. **Scaramella** requested Larry **Mailliard** ask questions off line and look at website for history on projects.
3. CORRESPONDENCE RECEIVED – Reviewed.
4. CHANGES OR MODIFICATION TO THIS AGENDA- Add Committee Assignments under 6a.
5. CONSENT CALENDAR
 - a. Approval of November 15th, 2017 CSD Board Minutes.
 - b. Approval of Expenditures as reviewed at the December 13th, 2017 Budget Committee Meeting per the Minutes- **No objections noted; the consent calendar was accepted.**
6. NEW BUSINESS:
 - a. Committee Assignments – **Clark** and **McKenna** on Budget, **McKenna** on Rec., **Hanelt** and **McKenna** on Water/Sewer, **Soderman** on Fire Protection, **Mailliard** on MCAFD, **Soderman** on Airport, **Hanelt** and **Mailliard** on Personnel, **Clark** and **McKenna** on Policies and Procedures, **Soderman** on Loss Control. **Hanelt** requested that Board Members ask each committee to submit a list of members and their positions. Also add EMS sub-committee to list.
7. GENERAL MANAGER’S REPORT- REVIEWED. (Copy Attached)
8. FIRE CHIEF’S REPORT – REVIEWED (Copy Attached)
9. FIRE PROTECTION COMMITTEE REPORT/EMS COMMITTEE REPORT- REVIEWED (Copy Attached)
10. BUDGET COMMITTEE REPORT- REVIEWED-
 - a. Budget Chairperson Report & Recommendations:
 - (1) Review and Recommend New Grant Opportunities: Teen Center is applying for a grant from The Community Foundation.
 - (2) ***Motion by McKenna to authorize the Chief to spend up to \$5,000 for previously budgeted items without prior approval, keeping policy language the same. Seconded by Mailliard. All ayes, no nays.***
11. AIRPORT COMMITTEE REPORT- No Meeting.
12. RECREATION COMMITTEE REPORT- REVIEWED – copy attached
13. LOSS CONTROL COMMITTEE REPORT – No Meeting
14. POLICIES & PROCEDURES COMMITTEE REPORT: No Meeting
15. OLD BUSINESS
 - a. Water Project Update – Sewer has all its components for 120 hook-ups. Doing report on rates as soon as environmental report is complete. Water is still trying to find well clusters, each cluster would have its own treatment plant based on treatment needed before it enters the main system.
 - b. Main thing from Dec. 13th meeting was right afterward the Board of Supervisors approved a funding formula that will include the incorporated cities. The money will be disbursed to each district very soon. Anderson Valley will receive about \$400 more than last year. Andres & Mark will meet to discuss the definition of commercial cannabis operations as it relates to our Benefit Assessment.
 - c. MCAFD Update – **McKenna** – did not meet.
16. ANY SPECIAL ITEM NOT ON THE AGENDA BUT APPROVED UNANIMOUSLY BY THE BOARD OR LEGALLY REQUIRED OR AUTHORIZED FOR IMMEDIATE ACTION- None
17. CONCERNS OF DIRECTORS- None.
18. ADJOURNMENT- 7:22pm

Andrews- Recording Secretary