

**MINUTES of the BOARD OF DIRECTORS, REGULAR MEETING
ANDERSON VALLEY COMMUNITY SERVICES DISTRICT
BOONVILLE FIREHOUSE, 14281 Highway 128
October 18th, 2017 at 5:30 p.m.**

APPROVED

1. CALL TO ORDER AND ROLL CALL: Chair **Hanelt** at 5:32pm. Members present: Kirk **Wilder** and Kathleen **McKenna**. Absent: Paul **Soderman** and Joanie **Clark**. Staff present: Joy **Andrews**, Patty **Liddy** and Andres **Avila**.
2. RECOGNITION OF GUESTS AND HEARING OF PUBLIC: Aaron **Martin** and Mark **Scaramella**
3. CORRESPONDENCE RECEIVED – Reviewed.
4. CHANGES OR MODIFICATION TO THIS AGENDA- None
5. CONSENT CALENDAR
 - a. Approval of September 20th, 2017 CSD Board Minutes.
 - b. Approval of Expenditures as reviewed at the October 11th, 2017 Budget Committee Meeting per the Minutes- **No objections noted; the consent calendar was accepted.**
6. NEW BUSINESS: None
7. GENERAL MANAGER’S REPORT- REVIEWED
 - Water & Sewer Project Updates – The sewer project had a public meeting last Thursday at the fairgrounds. They sent out a CEQA Notice of Preparation that they’ll be preparing a draft Environmental Impact Report to all property owners in the potential sewer zone.
 - Audit – We received final copies of our audit for FY 15-16. The audit for FY 16-17 started October 1st.
 - Board Vacancy – Larry Mailliard’s appointment will be confirmed on October 31st. It is on the BOS agenda. His term will start Friday, December 1st at noon.
 - Disaster Plan – It was a very busy week at the AVCSD office with all the fires around the county. Andrews and Liddy shared their appreciation of the help that was offered by Dewitt, Severn and various firefighters coming and going. The Disaster Plan was used.
8. FIRE CHIEF’S REPORT - REVIEWED
9. FIRE PROTECTION COMMITTEE REPORT/EMS COMMITTEE REPORT- REVIEWED
 - a. Impact of Valley Events – **Scaramella** is working on a draft for a request of notification. **Avila** will look into other Fire Districts’ protocol. The Board is looking for a collaborative approach whereby the event place willingly lets the AVCSD/AVFD know the number of attendees expected, etc.
10. BUDGET COMMITTEE REPORT- REVIEWED-
 - a. Budget Chairperson Report & Recommendations:
 - (1) Review and Recommend New Grant Opportunities: ALS Grant follow-up and Rancho Navarro Grant both discussed.
11. AIRPORT COMMITTEE REPORT- No Meeting. **Wilder** shared that Cal Trans has given the go-ahead to proceed with the new airport lay-out plan.
12. RECREATION COMMITTEE REPORT- REVIEWED – **McKenna**
13. PERSONNEL COMMITTEE REPORT – did not meet.
14. POLICIES & PROCEDURES COMMITTEE REPORT - They did not meet, but will be meeting to streamline the formula to calculate merit raises as well as work on the Hardship Policy before the next Board meeting.
15. OLD BUSINESS
 - a. Ambulance EOA Update – **Avila** - Two county supervisors visited Howard Forest and later voted 3-2 to take the dispatch RFP off the table. It will be three years before dispatch will be up for review again. EOA. Because of the removal of dispatch from the proposed bid package, the EOA specs must be rewritten. This will delay the EOA bid for some time.
 - b. Water Project Update – **Hanelt** informed the Board of the latest updates. There was a public meeting at the fairgrounds last week. Copy of notes attached.
 - c. MCAFD Update – **McKenna** – Met the morning of the Board meeting. Copy of minutes attached.
16. ANY SPECIAL ITEM NOT ON THE AGENDA BUT APPROVED UNANIMOUSLY BY THE BOARD OR LEGALLY REQUIRED OR AUTHORIZED FOR IMMEDIATE ACTION- None
17. CONCERNS OF DIRECTORS- None.
18. ADJOURNMENT- 6:58pm

Liddy- Secretary –