

**MINUTES of the BOARD OF DIRECTORS, REGULAR MEETING
ANDERSON VALLEY COMMUNITY SERVICES DISTRICT
BOONVILLE FIREHOUSE, 14281 Highway 128
September 20th, 2017 at 5:30 p.m.**

APPROVED

1. CALL TO ORDER AND ROLL CALL: Chair **Hanelt** at 5:35pm. Members present: Paul **Soderman** and Joanie **Clark**. Absent: Kirk **Wilder** and Kathleen **McKenna** Staff present: Joy **Andrews**, Patty **Liddy** and Andres **Avila**.
2. RECOGNITION OF GUESTS AND HEARING OF PUBLIC: François **Christen** and Aaron **Martin**. **Avila** expressed concerns that he and **Scaramella** had about the EOA inland ambulance privatization process. If the County imposes urban style requirements and standards on rural fire and ambulance services without providing corresponding funding, it could jeopardize the financial stability of the already tight budgets of the ambulance services. There was another short discussion about Policy and Procedure regarding valley events. **Scaramella** had sent web-site links to **Avila** regarding what other counties are doing. **Martin** expressed that just having notification for upcoming events would greatly help with first responses.
3. CORRESPONDENCE RECEIVED – Reviewed. There was a discussion about the agricultural permits coming in from the county regarding potential grow sites. **Avila** said that the Fire Department will be involved when the State Fire Marshall begins setting cannabis fire and safety codes.
4. CHANGES OR MODIFICATION TO THIS AGENDA- None
5. CONSENT CALENDAR
 - a. Approval of August 16th, 2017 CSD Board Minutes.
 - b. Approval of Expenditures as reviewed at the September 13th, 2017 Budget Committee Meeting per the Minutes- **No objections noted; the consent calendar was accepted.**
6. NEW BUSINESS:
 - a. Resolution to Change the Year of AVCS D Elections to Match State Elections: **Motion by Soderman to approve resolution. (Resolution attached) 2nd by Clark. All ayes, no nays.**
 - b. Fire Dept. Fund Balance Carry-over: The Budget Committee recommendations:
 - (1) Recommend to the Board to authorize up to \$5,000 for the asphalt project for the Boonville Station.
 - (2) Recommend to the Board to authorize up to \$15,000 to Structure Reserves.
 - (3) Recommend to the Board to authorize up to \$31,501 to Apparatus Reserves.
 - (4) Recommend to the Board to transfer \$2,965 from Unemployment Reserves to Apparatus Reserves.**Motion by Soderman to approve the fund balance carry-over as approved by the Budget Committee. 2nd by Clark. All ayes, no nays.** **Wilder** was contacted by phone for the aye vote which meant that the required 4/5 vote was obtained.
7. GENERAL MANAGER’S REPORT- REVIEWED
 - Water & Sewer Project Updates
 - Ambulance Merger
 - Audit
 - Board Vacancy
8. FIRE CHIEF’S REPORT - REVIEWED
9. FIRE PROTECTION COMMITTEE REPORT- Did not meet.
10. BUDGET COMMITTEE REPORT- REVIEWED-
 - a. Budget Chairperson Report & Recommendations:
 - (1) Review and Recommend New Grant Opportunities: None
11. AIRPORT COMMITTEE REPORT- No Meeting. **Andrews** revealed that the Caltrans Grant had been approved.
12. RECREATION COMMITTEE REPORT- REVIEWED –
13. PERSONNEL COMMITTEE REPORT – REVIEWED –
14. POLICIES & PROCEDURES COMMITTEE REPORT
 - a. Emergency Response Fee Hardship Form – **Eubank** came into the Board meeting to explain the specifics of where the EMS Committee is heading with this. He will discuss it further with the Policies & Procedures Committee by next month. **Andrews** will then email the results out to the Board members.

15. OLD BUSINESS

- a. Ambulance EOA Update – **Avila** let the Board know that the BOS have decided to halt the RFP for dispatch. It has been agreed that Howard Forrest will keep the contract for the next three years. Now there are two separate documents and the EOA must go back to the State to get re-approved. This will delay the process for at least another month.

Scaramella arrived at 6:45pm

Avila left at 6:47pm

- b. Water Project Update – **Hanelt** informed the Board of the latest updates. (Refer to GM report for specifics). The public meeting will be at the Fairgrounds Dining Room on October 12th at 7pm and **Hanelt** encouraged all the Board members to attend.
 - c. MCAFD Update – **McKenna** – Did not meet. The minutes from the last MCAFD meeting were in this packet because the MCAFD met the morning of the last Board meeting.
16. ANY SPECIAL ITEM NOT ON THE AGENDA BUT APPROVED UNANIMOUSLY
BY THE BOARD OR LEGALLY REQUIRED OR AUTHORIZED FOR IMMEDIATE ACTION- None
17. CONCERNS OF DIRECTORS- **Clark** shared that she will be gone for both the Budget Committee meeting as well as the Board meeting for October. **Hanelt** said that the Yorkville Ice-cream Social was a huge success.
18. ADJOURNMENT- 7:04pm

Liddy- Secretary