

**MINUTES of the BOARD OF DIRECTORS, REGULAR MEETING  
ANDERSON VALLEY COMMUNITY SERVICES DISTRICT  
BOONVILLE FIREHOUSE, 14281 Highway 128  
August 16, 2017 at 5:30 p.m.**

**APPROVED**

1. CALL TO ORDER AND ROLL CALL : Chair **Wilder** at 5:30pm. Members present: Kirk **Wilder**, Kathleen **McKenna**, Paul **Soderman**, Joanie **Clark**. On speaker phone: Valerie **Hanelt**. Staff present: Joy **Andrews**, Patty **Liddy** and Andres **Avila**.
2. RECOGNITION OF GUESTS AND HEARING OF PUBLIC: Mark **Scaramella** and Clay **Eubank**. **Scaramella** shared his concern about the EOA and the impact on inland Mendocino if they control dispatch and ambulance. Public service shouldn't be run by a private company for profit.
3. CORRESPONDENCE RECEIVED – Reviewed. There was a short discussion about Policy and Procedure regarding valley events.
4. CHANGES OR MODIFICATION TO THIS AGENDA- None
5. CONSENT CALENDAR
  - a. Approval of July 19<sup>th</sup>, 2017 CSD Board Minutes.
  - b. Approval of Expenditures as reviewed at the August 9th, 2017 Budget Committee Meeting per the Minutes- **No objections noted; the consent calendar was accepted.**
6. NEW BUSINESS:
  - a. Board Member Vacancies- Kirk **Wilder's** vacancy was not filled by the deadline so we now have one board seat available.
  - b. EMS Committee Members – ***Motion by McKenna to ratify the following members into the EMS Committee: Clay Eubank – Chair, Terry Gowan – Vice Chair, Martha Hyde – Secretary, Andres Avila, Aaron Martin, Philip Thomas and Judy Long. 2<sup>nd</sup> by Clark. All ayes, no nays.***
  - c. Impact of Valley Events – **Avila** is writing a letter to specify fees for compensating the impact that some gathering places have on the valley's resources. **Scaramella** offered to work on a template for the Board to review.
  - d. FY 15-16 Audit – Copy Attached. ***Motion by Clark to accept the FY 15-16 draft audit. 2<sup>nd</sup> by Soderman. All ayes, no nays.***
7. GENERAL MANAGER'S REPORT- REVIEWED
  - Water & Sewer Project Updates
  - Street Light Upgrade
  - Ambulance Merger
  - Board Vacancy
8. FIRE CHIEF'S REPORT - REVIEWED
9. FIRE PROTECTION COMMITTEE REPORT- REVIEWED
10. BUDGET COMMITTEE REPORT- REVIEWED-
  - a. Budget Chairperson Report & Recommendations:
    - (1) Review and Recommend New Grant Opportunities: None
  - b. Increase Ambulance Stipend to \$30 per 12 Hour Shift for the Current Fiscal Year: This is funded under an existing grant from the County and a fund balance carryover that will pay for the stipend, medic and training for \$92,000. There will be no negative impact on CSD budget. ***Motion by Clark to approve the increase of the ambulance stipend to \$30 per 12 hour shift for the current fiscal year funded under the existing grant from the County and the fund balance carryover. 2<sup>nd</sup> by Soderman. All ayes, no nays.***
11. AIRPORT COMMITTEE REPORT- No Meeting. **Wilder** shared that the request for matching funds from ALP was going to be approved. Cal Trans said to go ahead and submit the application. Airport Day had a nice turnout with 118 folks enjoying airplane rides. Two massive storage boxes were just purchased from the government at a 96% discount with help from Neil Darling. The boxes originally costs \$13,000 and were bought for \$415 each.
12. RECREATION COMMITTEE REPORT- REVIEWED – Pop Warner football is going to be happening. The CSD has already approved liability insurance.
13. PERSONNEL COMMITTEE REPORT – REVIEWED – After interviewing three other applicants, the committee hired Angela DeWitt as the Administrative Assistant to the EMSO.

14. POLICIES & PROCEDURES COMMITTEE REPORT

- a. Proposal for Job Classification Table- **McKenna** is still working on the table with **Hanelt**.
- b. Emergency Response Fee Hardship Form – there was a discussion about how this would work. It was decided to put it on the agenda for the next Board meeting.

15. OLD BUSINESS

- a. Ambulance EOA Update – **Avila** would like to keep the rescue service local and agrees with the concerns that **Scaramella** raised regarding a for-profit company running the dispatch office and/or the EOA. The BOS agree that Cal Fire should be the dispatch the County.
  - b. Water Project Update – **Hanelt** said that the General Manager’s report was sufficient in relating where the Water Project is. The process is all on schedule.
  - c. MCAFD Update – **McKenna** – They met that morning. **McKenna** will have notes for the next Board meeting. She shared that Prop 172 is in the budget again for the same amount as last year. **Avila** does not want to include it in the AVFD budget until it is a done deal. There was talk that John McCowen would like to change the formula regarding how the funds are divided. There is also a chance that the Fire Agencies might get something from the Cannabis Funds.
  - d. Draft Letter to Cal Trans was mailed.
16. ANY SPECIAL ITEM NOT ON THE AGENDA BUT APPROVED UNANIMOUSLY  
BY THE BOARD OR LEGALLY REQUIRED OR AUTHORIZED FOR IMMEDIATE ACTION- None
17. CONCERNS OF DIRECTORS- None
18. ADJOURNMENT- 7pm

**Liddy**- Secretary