

**MINUTES of the BOARD OF DIRECTORS, REGULAR MEETING
ANDERSON VALLEY COMMUNITY SERVICES DISTRICT
BOONVILLE FIREHOUSE, 14281 Highway 128
January 18th, 2017 at 5:30 p.m.**

APPROVED

1. Called to order by Chair **Hanelt** at 5:33pm. Members present: Valerie **Hanelt**, Kathleen **McKenna**, Kirk **Wilder**, and Paul **Soderman**. Staff present: Patty **Liddy**, Andres **Avila** and Joy **Andrews**. Joanie **Clark** absent.
2. RECOGNITION OF GUESTS AND HEARING OF PUBLIC – Mark **Scaramella**, Aaron **Martin** and David **Severn**. **Severn** wanted the Board to know that Cal Trans is proposing to increase the speed limit to 45 mph in downtown Philo. Cal Trans wants to slow down traffic to 45mph before the town and then down to 35 mph downtown. Right now it goes from 55 mph to 30 mph. ***Motion by Wilder to put this on the agenda for tonight. 2nd by McKenna. All ayes, no nays. One absent.*** AVCSO will write both BOS and Cal Trans to say that they'd like to keep the speed limit at 30 mph. **Scaramella** suggested that they write a letter asking for the whole process to be slowed down and consider all the factors. **Hanelt** will email Clark Davis (our district one representative for Cal Trans) to let him know we're sending a letter. The letter regarding Blackbird Farms needs to be reviewed. ***Motion by Wilder to put the Blackbird letter review on the agenda. 2nd by McKenna. All ayes, no nays. One absent***
3. CORRESPONDENCE RECEIVED – Reviewed
4. CHANGES OR MODIFICATION TO THIS AGENDA- Modify agenda: 6.e. and 13.e. for letters to Cal Trans and BOS as well as confirmation of the letter regarding Blackbird Farms.
5. CONSENT CALENDAR
 - a. Approval of December 14th, 2016 CSD Board Minutes
 - b. Approval of Expenditures as Reviewed at the January 11th, 2017 Budget Committee Meeting Per the Minutes
No objections noted; the consent calendar was accepted.

Severn left at 6:13pm.

6. NEW BUSINESS:
 - a. Apparatus Committee to Begin Purchase of New Engine for Holmes Ranch Station (not to spend more than \$320,000): ***Motion by McKenna to authorize the search for an engine not to exceed \$320,000 and to proceed with purchase of the engine and leave it to the Chief's discretion. 2nd by Soderman. All ayes, no nays. One absent.***
 - b. Hand out Personnel Forms: these were handed out. There is a manila folder in **Hanelt's** box for the directors and staff to leave their filled out forms. The due date is March 13, 2017.
 - c. AVCSO Reward Discussion (\$1,124.33): There were a few suggestions at the Budget Committee meeting about what to do with this reward money. The Board thinks that since this case is not closed the money should stay where it is.
 - d. Review of Mid-year Budget Revisions: AVCSO and AVFD budgets were reviewed. ***Motion by McKenna to approve the budget revisions. 2nd by Wilder. All ayes, no nays. One absent.***
 - e. Discussion of the letter to go to BOS and Cal Trans. **Hanelt** will make sure **Severn** has it for the hearing.
7. GENERAL MANAGER'S REPORT (copy attached)
 - Ambulance (AVAS) Merger
 - Water & Sewer Project Updates
 - Two Required Board Member Trainings**Andrews** reminded everyone that budget preparation is moved to March and that next week is the Loss Control Committee Meeting.
8. FIRE CHIEF'S REPORT – copy attached. **Avila** shared the history of the False Alarm Ordinance and Policies & Procedures will meet soon to change the Fee Schedule Ordinance and align our fee schedule.
9. FIRE PROTECTION COMMITTEE REPORT – copy attached.
10. BUDGET COMMITTEE REPORT
 - a. Budget Chairperson Report & Recommendations –
 - (1) Review and Recommend New Grant Opportunities:
11. AIRPORT COMMITTEE REPORT – No meeting. **Wilder** shared that they were not pursuing the grant for the solar security lighting in the transient parking area at this time.
12. RECREATION COMMITTEE REPORT – The January meeting will be next week.
13. OLD BUSINESS
 - a. Ambulance EOA Update – **Avila** – The ordinance is going through on Feb. 6th. The request for proposal (RFP) will be out in March.

- b. Water Project Update – **Hanelt** – There will be a public meeting in late spring. The Boonville Planners will be meeting soon with Francine Fua (she is the State person working with both Drinking and Clean Water). **Hanelt** said that the AV Elementary School would like to be part of the Drinking Water System. **Hanelt** does not think this will be a problem to add to the Planning phase as it is necessary to know how large the system needs to be. However, the School District is looking into a separate Prop One grant to fund the construction phase for the pipe that would go the extra distance to the Elementary School. The LAFCo process will be starting soon. **Hanelt** showed the latest documents to do with the process. **Scaramella** complimented the Water Project for coming so far.
 - c. Ambulance Merger – **Avila** – The Ad Hoc Committee met on Jan. 2nd at 2pm. The reconvening committee went over the job descriptions. Policies & Procedures will need an EMS Committee so Policies & Procedures will need to have an EMS section. There will be a standing committee and it will need a Board member on it. Also Drinking Water/Clean Water will need a committee. **Avila** stressed that this merger will not happen unless both entities are going to benefit. This will be determined by EOA.
 - d. MCAFD & Prop 172 Update – **McKenna** – they did not meet in January.
 - e. Letter to Mendocino Planning and Building Dept. regarding Blackbird Farms. **McKenna** will make some suggested revisions. *Motion by Wilder to send the letter. 2nd by Soderman. All ayes, no nays. One absent.*
- 14. ANY SPECIAL ITEM NOT ON THE AGENDA BUT APPROVED UNANIMOUSLY
BY THE BOARD OR LEGALLY REQUIRED OR AUTHORIZED FOR IMMEDIATE ACTION - None
 - 15. CONCERNS OF DIRECTORS – None
 - 16. ADJOURNED: 7:34

Liddy, Secretary