

**MINUTES of the BOARD OF DIRECTORS, REGULAR MEETING
ANDERSON VALLEY COMMUNITY SERVICES DISTRICT
BOONVILLE FIREHOUSE, 14281 Highway 128
November 16th, 2016 at 5:30 p.m.**

APPROVED

1. Called to order by Chair **Hanelt** at 5:33pm. Members present: Valerie **Hanelt**, Kathleen **McKenna**, Kirk **Wilder** and Paul **Soderman**. Staff present: Patty **Liddy**, Andres **Avila** and Joy **Andrews**. Joanie **Clark** absent.
2. RECOGNITION OF GUESTS AND HEARING OF PUBLIC – Mark **Scaramella**, David **Severn**, Jo **Gardner**, Ann **Siri**, Michael **Holmberg**, Aaron **Weintraub**, James **Roberts**, Mary **Zeeble**, Brian **Snelling** and Linda **McClure**. The guests came to discuss Blackbird Farm. Roberts suggested that **Avila** revisit his safety plan for Blackbird Farm in light of what **Severn** said about Shenoa. Apparently Shenoa has a grandfather clause that allows them to increase their population capacity. The citizens who came to the Board meeting have many concerns about the traffic increase and the fire safety issues that the proposed expansion of Blackbird Farms raises. They brought these concerns to the Board and asked the Board for some input. There was much discussion of how the proposed expansion at Blackbird Farms will affect various agencies in the community at large. Public site view is already recommended. **Hanelt** and **Wilder** suggested that the Board will write a letter to the Dept. of Planning and Building Offices. **Hanelt** and **McKenna** will craft this letter within the month with input from the citizens who came to this Board meeting. It will be finalized at the December Regular CSD Board meeting on December 14th.
Guests left at 6:40pm
3. CORRESPONDENCE RECEIVED – Reviewed
4. CHANGES OR MODIFICATION TO THIS AGENDA- none
5. CONSENT CALENDAR
 - a. Approval of October 19th, 2016 CSD Board Minutes
 - b. Approval of Expenditures as Reviewed at the November 9th, 2016 Budget Committee Meeting Per the Minutes
No objections noted, the consent calendar was accepted.
6. NEW BUSINESS:
 - a. Review Drinking Water Agreement from State Water Board Proposition 1.
 - b. Legal Counsel for Drinking Water Agreement from State Water Board Proposition 1.
 - c. (Brelje & Race) Engineer’s Contract for Drinking Water Project.
 - d. Legal Counsel for Engineers (Brelje & Race) Contract for Drinking Water Project. – All documents and contracts were reviewed by the Board. There was a quick conference call placed to Jack Locey about a few things that needed clarification. It is stated in the contract that Brelje & Race cannot go over budget without approval from the State Water board and the CSD. *Motion by Wilder to approve the Drinking Water Agreement from the State Water Resources Control Board. 2nd by McKenna. All ayes, no nays. Motion by Wilder to approve the contract with Brelje & Race for the Drinking Water Planning Project. 2nd by McKenna. All ayes, no nays.*
7. GENERAL MANAGER’S REPORT (copy attached)
 - Ambulance (AVAS) Merger
 - Response to EOA Letter to HHSA: Tammy Moss-Chandler is the Director of Human Resources. She would like to meet and greet with **Andrews** and **Avila** on Dec. 1st to further discuss concerns of EOA. **Avila** thinks a Board member should come as well as Philip Thomas and Clay Eubank to discuss the ambulance in full detail.
 - Water Project Funding
 - Museum Construction Status: It was pointed out that it was Sheri Hansen, not Sheri Miller.
8. FIRE CHIEF’S REPORT – copy attached
9. FIRE PROTECTION COMMITTEE REPORT – copy attached. **Soderman** reported on a few items discussed and approved at the last FPC meeting. A Bass Station Duplexer is needed on Holmes Ranch Rd. It will cost \$2,600 and the money is in the budget in capital funds. A county employee is volunteering his time to install it.

10. BUDGET COMMITTEE REPORT
 - a. Budget Chairperson Report & Recommendations –
 - (1) *Motion by McKenna to approve the application for the AFG/Community Foundation Grant for \$5,000. 2nd by Wilder. All ayes, no nays.* Avila shared that the AVFD is in league with some other Fire Agencies for a FEMA grant to get an upgrade on SCBA equipment.
 - (2) *Motion by Soderman to approve the Base Station Duplexer for \$2,600. 2nd by Wilder. All ayes, no nays.* McKenna updated the Board on the Budget Committee members working on a draft budget schedule that will squeeze one month out of the picture. McKenna is working on re-writing Policies & Procedures.
11. AIRPORT COMMITTEE REPORT – no meeting
12. RECREATION COMMITTEE REPORT (copy attached)
13. OLD BUSINESS
 - a. Ambulance EOA Update – Avila – There is a County meeting on December 1st, then it goes to public review. It will then be adopted by Jan. or Feb.
 - b. Water Project Update – Hanelt – talked about under New Business
 - c. Ambulance Merger – Avila – is working on what a budget would look like with a merger. The Personnel Committee will start working on what the staff job descriptions would be under a merger with the Ambulance. There will be an analysis of the changes and how they would affect hours and pay.
 - d. MCAFD & Prop 172 Update – McKenna – Did not meet.
14. ANY SPECIAL ITEM NOT ON THE AGENDA BUT APPROVED UNANIMOUSLY BY THE BOARD OR LEGALLY REQUIRED OR AUTHORIZED FOR IMMEDIATE ACTION - None
15. CONCERNS OF DIRECTORS – Hanelt reminded the Board that the community was meeting with some of the Representatives at Blackbird Farm tomorrow night here at the Fire Station. No other concerns from directors.
16. Adjourned at 8:06pm

Patty Liddy, Secretary