

**MINUTES of the BOARD OF DIRECTORS, REGULAR and SPECIAL MEETING
ANDERSON VALLEY COMMUNITY SERVICES DISTRICT
BOONVILLE FIREHOUSE, 14281 Highway 128
July 20th, 2016 at 5:30 p.m.**

Draft

1. Called to order by Chair **Hanelt** at 5:31pm. Members present: Valerie **Hanelt**, Joanie **Clark**, Kathleen **McKenna**, Kirk **Wilder** and Paul **Soderman**. Staff present: Andres **Avila**, Joy **Andrews** and Patty **Liddy**
2. RECOGNITION OF GUESTS AND HEARING OF PUBLIC – Gene **Herr** and Mark **Scaramella**.
3. CORRESPONDENCE RECEIVED – Reviewed
4. CHANGES OR MODIFICATION TO THIS AGENDA- 6.a. to 13.b.
5. CONSENT CALENDAR
 - a. Approval of June 15th, 2016 CSD Board Minutes
 - b. Approval of Expenditures as Reviewed at the July 13th, 2016 Budget Committee Meeting Per the Minutes
No objections noted, the consent calendar was accepted.
6. NEW BUSINESS – moved to 13.b.
7. GENERAL MANAGER’S REPORT (copy attached)
 - Ambulance merger update
 - New copy machine – We are now leasing a new copy machine. Since we own the old one we will need to surplus or donate it. *Motion by McKenna to surplus or donate the copy machine; give to a non-profit or sell for best offer of a business or individual. 2nd by Wilder. All ayes, no nays.*
 - Benefit assessment changes
 - a. Agenda & Minutes Class Report – **Liddy** – We will now make sure all agendas are on web-sites. **Soderman** will set up for Fire Protection Committee and **McKenna** will assist with the Rec. Committee.
8. FIRE CHIEF’S REPORT (copy attached)
9. FIRE PROTECTION COMMITTEE REPORT (copy attached)
 - a. Water Catchment Project - **Soderman** showed the Board the plans for the water catchment project (copy attached). They will eventually get ten 3,000 gallon tanks from Jack’s Valley Store (across the street from the station). This year they plan on putting in five 3,000 gallon tanks to catch the rain water this winter. The cost for the 5 tanks, pump, electrics, etc. will be around \$15,495. One year’s rainfall is approximately 26,000 gallons.
10. BUDGET COMMITTEE REPORT
 - a. Budget Chairperson Report & Recommendations
 - Recommendation for a Water Catchment Project for New Philo Station for up to \$20,000. *Motion by Wilder for the Board to approve up to \$20,000 for water catchment project for New Philo Station. 2nd by Soderman. All ayes, no nays.* The money will come out of the Fire Dept. Structure Reserves.
 - Recommendation to Pay Workers’ Comp. Insurance out of Reserves (\$8,000) – **Avila** – **Avila** shared that he wanted to have a Workers’ Comp. Reserve and that \$8,000 could be taken out of the Unemployment Reserves which has \$14,000 in it. This represents the accumulation earned in the last three years from strike team workers’ comp. Recommendation to pay Workers’ Comp. Insurance out of Reserves. *Motion by McKenna to take \$8,000 out of Reserves to set up a new reserve for Workers’ Comp from Strike Team payment. 2nd by Wilder. All ayes, no nays.*
 - Recommendation to Surplus Engine 7482. This engine is from 1957 and hasn’t been used in a long while. *Motion by Clark to surplus Engine 7482. 2nd by Wilder. All ayes, no nays.*
11. AIRPORT COMMITTEE REPORT – **Wilder** shared that they are still waiting for the matching funds from Cal Trans. All the hay was sold; 623 bales which is 100% profit. The Airport Day is on August 13th at noon; potluck dinner at 5pm/

12. RECREATION COMMITTEE REPORT:

a. AV Youth Football Class Proposal. It was decided that **Andrews** will contact the Fairgrounds' insurance carrier and clarify a few things. **Motion by McKenna for the Board to approve insurance for the AV Youth Football team. 2nd by Wilder. Hanelt – aye, Wilder – aye, McKenna – aye, Clark – abstain, Soderman – nay.**

b. Review of Recreation Budget of Recently Submitted Post Event Form – **Andrews** shared that she has been receiving these forms. **Hanelt** would like to see last names on the Recreation Committee Minutes. **McKenna** said that Linnea Totten is leaving the Rec. Committee in August. There was discussion of the park by the high school needing to be mowed and cleaned up. **Avila** suggested that he could arrange a crew to help out but there'd be a cost. They will approach Michelle Hutchins, supervisor of Anderson Valley schools, since AV Schools own the park.

13. OLD BUSINESS

a. Ambulance EOA Update – **Avila** said no update

b. Water Project Update – **Hanelt** - The engineers (Brelje and Race) and the State Water Board have just about completed their agreement about what will be the final “scope of study” for drinking water and sewer.

The CSD has a few remaining documents to finish for our applications for the water and sewer project. Our original Charter contained the latent water and sewer powers so the State feels that will be adequate to fund the planning process. We will need to get LAFCo approval to become water/sewer districts. Boonville Planners have done a poster and we are working on our website FAQs. We need to find legal help to review the scope of study documents when they are ready.

- Request by Property Owners to Opt out of Water-Sewer Project: The Board doesn't perceive a problem with this.

c. Ambulance Merger – **Avila** and Eubank went to Laytonville to check out their model. **Avila** thinks that their model will work well here in Anderson Valley.

d. MCAFD & Prop 172 Allocations Update – **McKenna** said there was a meeting today. We should see \$20,000 paid in quarterly payments in the near future.

14. ANY SPECIAL ITEM NOT ON THE AGENDA BUT APPROVED UNANIMOUSLY

BY THE BOARD OR LEGALLY REQUIRED OR AUTHORIZED FOR IMMEDIATE ACTION

15. CONCERNS OF DIRECTORS - None

16. Adjourned at 7:30 p.m.

Patty **Liddy**, Secretary