

ANDERSON VALLEY COMMUNITY SERVICES DISTRICT

Minutes of the Regular Board of Director's Meeting

June 18<sup>th</sup>, 2014

**APPROVED**

1. **Call to Order and Roll Call:** Meeting called to order by **Wilder** at 5:30 p.m. Board members present: **K. McKenna, N. Darling, F. Martin** and **K. Wilder**. Staff Members present: **A. Avila, P. Liddy** and **J. Andrews** (**V. Hanelt** absent).
2. **Recognition of Guests and Hearing of the Public:** **Martin** expressed concerns about the AV Health Clinic. Told the Board about his meeting with Ric Bonner, the Director of the AV Health Clinic. **Martin** says that the clinic is going through a considerable amount of evolution; expanding staff and federal grant monies coming in with new rules and regulations. The AV clinic has put forth a community survey which **Martin** gave to the board members saying it would behoove them to fill them out and turn them in. **Neil Darling** will invite Ric Bonner for a briefing at the July board meeting.
3. **Approval of Minutes of Last Board Meeting** ó approved with corrections (misspelling of Wadell).
4. **Correspondence** – Reviewed.
5. **Changes or Modifications to this Agenda:** Change 12 a. up to right below 7.
6. **New Business:**

- a. Purchase of Conference Call Phone for \$129. This phone is specifically better for conferences. It would be a help if a director cannot make it in physically or if someone has to commute a far distance. **Andrews** says there is room in the budget for it. **Andrews** could plug in earlier and answer any questions. ***Motion by McKenna to buy phone, Martin 2<sup>nd</sup>. All ayes, no nays.***

7. **General Manager's Report:** Copy attached.

- LiveScan Billing Account Update ó
- LAFCo MSR Update ó
- Airport Inspection ó
- FY 12-13 Audit Progress ó
- Organizational Chart ó **Darling** made the point that we are not governed by LAFCo. A discussion followed about how the Board's authority comes from the voters.

Linda McClure arrived at 5:50pm

12. **Recreation Committee Report:**

- a. Request for insurance for the Not So Simple Living Fair: Linda McClure came to request the Board provide liability insurance coverage for this two day event. This would be the 5<sup>th</sup> year that the board has provided the insurance. It does not cost any money to the board. There is no alcohol sold and there has never been any insurance claims. ***Motion made by McKenna to provide liability insurance for the Not So Simple Living Fair. 2<sup>nd</sup> by Darling. All ayes, no nays.***

Linda McClure left at 6pm

**Calendar of Events** ó reviewed.

8. **Fire Chief's Report:** Copy Attached.

- a. Training Officer ó
- b. 7484 Accident Repair ó
- c. New 7481 ó There is one last planned expense; installing cabinets to provide long tools storage.
- d. Lookout Program ó A successful refresher course was held in early June.
- e. Wild Land Training ó
- f. Drought Report ó The chief has worked with Clow Ridge and Yorkville Ranch Road Associations to prepare for wildfire.

9. **Fire Protection Committee Report:** FPC Report: (copy of minutes attached).

## 10. Budget Committee Report:

### a. Budget Chairperson Report and Recommendations

1. Committee Recommendation to Approve Expenditures as Reviewed on June 11<sup>th</sup>, 2014 Budget Committee Meeting. *If there are no objections or corrections the expenditures will be approved as submitted. No objections noted.*
2. Committee Recommendation on Class Proposals (if any): None
3. Recommendation to Approve FY 14-15 Draft Budgets. *If there are no objections or corrections the Final Budget Adoption for FY 14-15 will be approved as submitted. No objections noted.*
4. Committee Recommendation to Transfer \$26,950 to Fire Department Reserves: *McKenna moved to approve the transfer \$26,950 to Fire Department Reserves. Martin 2<sup>nd</sup>. All ayes, no nays.*
5. Committee Recommendation to Create a Communications Reserve: *Motion by McKenna to set up a Communications Reserve. Martin 2<sup>nd</sup>. All ayes, no nays.*
6. Committee Recommendation to Solicit the Sale of Engine 7483: After the motion was passed at the Budget Committee meeting, there was much discussion about establishing a fair market value. **Darling** says we could get more money for it. We should reach out and look at alternative ways to sell it. Get specs from vehicle, solicit two scrap vendors and see what they would be willing to sell it for. *Motion by Darling to solicit the sale of Engine 7483. McKenna 2<sup>nd</sup>, all ayes, no nays.*

**11. Airport Committee Report:** Did not meet this month. Hay is sold and two payments will be made. FAA Project Manager for the runway project has changed and we are dealing with getting him up to speed on our project. The \$300,000 transfer of entitlement funds from Los Banos and Cable Airports has been confirmed. The total of \$900,000 is now available to fund our project. Will widen runway 10 feet and repave. Should start in the middle of August.

### 13. Personnel Committee Report:

- a. Secretary Salary Discussion ó 10% increase based on secretary starting at a lower wage (a cautious offer to see how her performance was). **Avila** says the employee is doing an excellent job. *Motion made by McKenna to approve a 10% increase of the Secretary's salary. Darling 2<sup>nd</sup>. All Ayes, no nays.*

**14. Policies and Procedures Report:** None.

**15. Loss Control Committee Report:** None

**16. Old Business:** a. Ambulance EOA update - none

**17. Any Special Item not on the agenda but approved unanimously by the Board or legally required or Authorized for Immediate Action.**

**18. Concerns of Directors:** A discussion on CSD Board's Latent Powers ó **Darling** says we are an independent CSD. We don't need to report to the Board of Supervisors. As such we have all the powers that a city does except we cannot do land planning or zoning. **Wilder** has a concern that it is highly probable that there might be a need for an emergency board meeting in July in order to get documents approved and signed for the pending FAA and CalTrans grants.

**19. Adjournment** – 18:55