

Draft Minutes, AVCSD Budget Committee, July 10, 2013

Approved as submitted 9/11/13

Chair Kathleen McKenna called the meeting to order at 4:00 PM.

Present: Members Colin Wilson; Mark Scaramella; Jerry Bowers, Fred Martin; Joy Andrews; Guest Gene Herr.

Absent: Joanie Clark

There were no corrections to the minutes of the previous meeting (June 12) and they were approved as written.

Martin commented on correspondence from CSDA on Grass Roots Redevelopment, stating that figures presented did not add up. Andrews will have more information on the item next month.

Andrews wishes to add a discussion of "reserve accounts" to the Agenda for next month and will report briefly this month.

Andrews reported:

We received the Proposition 1A money owed (return with interest of tax revenue previously taken by the State from districts and cities and counties), about \$16,000.

Previous auditor Wendy Boise suggested we consider Michael Celentano or Rick Bowers.

CSD lighting figures show a budget overage because of previous fiscal year expenditure having been recorded in this year, will adjust with auditor.

The LAFCo bill for FY 13/14 will be higher than budgeted. This, plus possible increase in cost for new auditor may require a mid-year budget revision for the CSD. Scaramella asked that the LAFCo budget be made available to the CSD, and that the reason for the increased fee be stated. He suggested that District attendance and participation in LAFCo budget preparation next year be given some priority.

We received a claim for \$389 for unemployment compensation for a previous volunteer firefighter. There was a discussion of the possible need to reconsider the District decision not to participate in the insurance reserve. McKenna will investigate comparative cost exposures further.

Clive Silverman had asked if rather than the CSD paying the one-time \$1596.11 invoice for the tennis court matching grant, could he bill us separately for the equipment (from different vendors) as the expenditures were made. No action was taken until further information is received about how the grant is to be processed by the school for their share.

[guest Clay Eubanks arrived about 4:45 PM]

Financials – CSD

There was further discussion of the LAFCo charges. Calling them bogus, Wilson encouraged further participation at the organization's next budget hearing. Scaramella asked Andrews to get the current budget and an explanation of the fees and let him review it.

Herr suggested that Andrews investigate the current legal action by several cities against the county and the county auditor for the manner in which charges had been assessed for disposition of tax revenue to see if special districts also should receive returns. Andrews will look into it.

Financials – Fire

Bowers asked if the maintenance and gas charges for 7471 were exorbitant. Wilson replied no, since it was the primary strike-team engine and got a lot of use.

Financials – Airport

Bowers reported 430 bales of hay sold at \$5.25 per bail to Ernesto Soto, payment to be made in two separate payments. He noted a budget overage for engineering consultant expenditure of \$34,000 for runway widening design which he stated should be recovered in the FAA grant to do the work in the next fiscal year.

Financials- Recreation

No activity in June and July

Financials - Teen Center

Herr asked what period was the teen center operational and when was salary paid to director. Andrews said contract was for ten months, with two pay periods per month but employee selected time period. Normally less in summer but two activities this summer, canoe trip and participation in simple living fair.

Oversight Review – Joanie will complete June and July review next month for cash/checks/deposits and timely payment. The FD check for the Prop A repayment needs directors' signature so it can be deposited. Wilson will review credit card requirement for administrative personnel and obtain any outstanding receipts. All petty cash has been reconciled except for teen center. Andrews and McKenna will review.

The committee recommended that the CSD approve expenditures as reported.

New Business

Wilson informed the Committee of a possible significant unbudgeted expenditure requirement for radio repeaters: testing, research, new equipment in existing vault at the Holmes Ranch, and possibility of requirement for new site, vault and equipment at Sanel Mountain. Possible expenditure of \$50,000. Will have information within thirty days, and should be on next Budget agenda as Old Business.

Problem due to Federal requirement for narrow banding for emergency responders' radio frequencies, result is major failure of effective dispatch in rural areas, for AV particularly bad in Yorkville area served by Sanel, but intermittent on Tone 3 (Holmes Ranch). Herr asked if there were any federal grant programs which could offset these costs. Wilson said possibly FEMA but not likely available in a timely manner.

Andrews discussed hiring a new auditor. Rick Bowers has submitted a proposal for \$5,000. Scaramella asked who have the other districts formerly served by Boise selected for replacement? Andrews research and will put the item on the August agenda. There is no need for urgent action before then.

Scaramella requested a review of authorization of funds for Airport widening and repaving. He said there had been no notice, and no discussion of the item by the budget committee and he was considering filing a Brown Act complaint to "correct and cure" the action. Bowers said that the airport meets CalTrans safety standards the FAA wants the run-way widened. After advertising for a project engineer the CSD selected Wadell Construction Engineering who has done work for the CSD on previous airport improvement. Wadell informed the Airport Committee of potential grant money still unallocated for our area which might be available for our project if it were put together quickly. Airport Manager Kirk Wilder got authorization from the Board. The work requires soil testing, widening of runway, extensive field work and was to be completed within two weeks. There is still a strong chance to fund it this year, and if not, next year. Fred Martin said the board had discussed and approved the action last month. Scaramella said the expenditure had not been reviewed by the budget committee and they had not recommended its approval. Bowers questioned the requirement for the budget committee to approve the expenditure since the Airport had funds to cover the cost and it would be repaid by the future grant. He said the Airport Committee worked hard to maintain the facility and saw no reason for unwarranted interference from expletives like Scaramella. [Bowers left the meeting at 5:40] Scaramella said the CSD must tighten procedures for review and authorization of expenditures. There should have been notice and discussion before approval. McKenna will report on the issue to the Board.

Scaramella had also requested a review of payments to airport contractor for work done under previous grants. The payments are listed in the financial reports provided by Andrews.

The meeting was adjourned at 5:55.

Gene Herr, recording