

Anderson Valley Community Service District
PARKS AND RECREATION DEPARTMENT COMMITTEE

Monthly Meeting: Tuesday January 21, 2025, 3:30pm
CSD Conference Room
14281 Hwy 128, Boonville CA 9541

ZOOM LINK:

<https://us02web.zoom.us/j/88975410015?pwd=UCs2UGRVRkFjWDI5N00yRzdqU2dHQT09>

Zoom Password: 95415

MEETING Agenda

Meeting called to order at: 3:32 pm

ATTENDANCE

Committee Members: Kathleen McKenna – CSD Rep, Donna Pierson-Pugh – Chair, Elizabeth Summers– member, Elizabeth Jensen – secretary, Alex Korn - member

Attending: Elizabeth J., Kathleen, Alex, Noor, Donna,

1. **APPROVAL of MINUTES** for: Tuesday, January 21, 2025. MSA:

2. **BUDGET REPORTS**

a. General (Parks & Rec): .

b. Park:

i. Future funding from CA Endow: update from Noor.

ii. Park Budget: CSD has a reimbursement from the county/more Airport COVID funds that can be used for the pine trees removal for safety

iii. Teen Center:

Discussion of Teen funds and how best to manage over time with guidance.

[X] DPP : Talked with Deleh to discuss annual budget. Fundraising, grants, trips, etc.

3. **PROGRESS REPORTS**

a. CSD Board Meeting report: Insurance issues update.

b. Community Park:

i. SIGNS:

- SIGN BUDGET from MCCF : \$1,400

- PARK RULES Signs.

- AGE GROUPS Sign for play zones.

- [] EMJ will revisit Park Rules Signs (no posts). 1 big + 2 small.

- [] AK + MC : will discuss design for a AV COMMUNITY PARK sign.

- [] EMJ : HELMET SIGN needs to be mounted. EMJ will see if it is a sticker.

ii. NEW EQUIPMENT/DEVELOPMENT :

- [] EMJ : Swing belt/bucket + chains replacement research.

iii. TRASH bins:

iv. PARKING LOT FIXES : Pending new funding.

- [] RESET : Parking Spaces at improved angle.

- [] ADD BUMPERS (~ \$60/spot x 12 + rebar = \$1,000) so cars can better fit into each parking space.

MOTION : \$1,000 of Sueno Latino towards Parking lot fix. AK will lead Work Day in April 2025, maybe? KPP/AK/All aye.

- [] PATHWAY WIDTH : reset bumpers further back from pathway so that cars overhang doesn't encroach upon walking path.
 - [] PARKING LOT PERIMETER : [] AK - Follow up on Boulders proposal. **ON HOLD : MRC donation for redwood posts for parking lot perimeter
 - v. WATER FOUNTAIN : Bubbler needs to be fixed because of the spray. [] DPP will have it looked at.
 - vi. MUSICAL ELEMENTS : \$1-2,000. Pending new funding. Look at the musical element on the Ukian Rail Trail - homemade
 - vii. TODDLER ZONE : \$2-5,000. Pending new funding.
 - viii. WOOD CHIPS have been added.
 - ix. LANDSCAPE/WIND BREAK & TREE LINE to be trimmed out. Wisteria: should be chop away and removed from Redwood tree.
 - [] EMJ : Ask Garnet/Zane if either interested in helping.
 - x. PARK PERGOLA REPAIR : 2nd Pergola slats repair STILL pending.
 - xi. BATHROOM Design Options discussion (AK) : AK will develop our own design for 2 toilet rooms and drinking fountain. Septic engineer has a request for proposal. Vault toilet needs pumping every 3 months for 1500 gallons.
- c. Teen Center:
- Wilderness First Aid Course. April 18-20 or May 3-5. 6-8 kids. Estimated cost \$4,000.

4. OUTREACH / FUNDING

- a. GENERAL Funding/Donations Report :
 - i. Reef Atwell with Rural Facilities Direct Loan & Grant Program [] DPP & Noor will work on application :
<https://www.rd.usda.gov/programs-services/community-facilities/community-facilities-direct-loan-grant-program> Reef.atwellsmith@usda.gov (707)536-0246
- b. COMMUNITY PARK FUNDRAISING CAMPAIGN
 - i. PRIVATE DONOR CAMPAIGN:
 - ii. ART IN THE PARKS GRANT:
 - iii. CA State LWCF grant:
 - iv. Annual fundraising for the park maintenance: Brew Fest?,

OLD BUSINESS/ACTIVITIES

5. RECREATION

- a. New Activities - NTR

6. COMMUNICATION :

- a. COMMUNITY BROCHURE/FLYER : winter/spring activities flyer
 - [] EMJ is working on this and will bring next meeting.
- b. AVCSD P&R WEBSITE : Parks and Rec Dept web page modified to allow cell phone access. [] DPP and Michelle Smith - social media Instagram/FB. Link the social media with the website.

7. NEW ACTIVITIES/BUSINESS:

- a. New Business -Review current AV CSD Parks & Rec members - decide next month

Next meeting agenda items: Follow up on above.

MEETING ADJOURNED : pm

Next Parks & Rec Co meeting: Tuesday, March 18, 2024 3:30pm (in-person meeting at firehouse OR Zoom for those who RSVP)

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PARKS AND RECREATION DEPARTMENT COMMITTEE

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4. **APPROVAL of MINUTES** for: Tuesday, December 19, 2024. MSA: KMc and Alex

5. **BUDGET REPORTS** [Budget report](#)

11:59 AM
01/08/25

Anderson Valley Community Services District
Recreation Department & Teen Center
Bank Account Balances

Account	Balance Total
12810 - REC Operations Funds in ...	551.00
12840 - REC Long-Term Projects/F...	0.00
12845 - TEEN Operating Funds in ...	7,405.58
14801 - REC General	8,765.28
14802 - SKATEPARK Bank Acct	111,805.70
14803 - Youth Soccer Bank Acct	393.83
14900 - TEEN Operating Acct-Savin...	4,584.61
16600 - REC/TEEN Petty Cash	40.00

- a. General (Parks & Rec): See above “REC” accounts.
- b. Park: See “REC General” -and- “Skatepark”
 - i. Future funding from CA Endow: Who should reach out to CA Endowment for new park development funding? Decided for Noor to contact previous donor directly.
 - ii. Park Budget : Noor’s new budget format now merges the skate park with Parks and Rec.
 - iii. Future Park Maintenance Budget : Noor has created a draft maintenance budget for the future park (Skatepark + Bathroom). Estimating \$10,000/year for new park (skatepark sealant, trash services, septic services, janitorial, landscaping, art/playground maintenance).
- c. Teen Center: See above “TEEN”

Discussion of Teen funds and how best to manage over time with guidance.

[] DPP : Talk with Deleh to discuss annual budget. Fundraising, trips, etc.

6. PROGRESS REPORTS

- a. CSD Board Meeting report: Insurance issues update. CSD Insurance has clarified that unless our employees on our property, we CANNOT cover insurance for local events/activities. OPTIONS : a) Hire persons at \$1/year. b) Contract : similar to current class proposal form. + Facility Use Agreement. CSD Board “Loss Control” committee is going to discuss and get back to us. Currently, the only programs affected are Brenda’s Karate and AV Community Garden and Teen Center. 4th of July fundraiser may also need the special coverage which has been provided for the past 4 years.

CSD has also approved \$7,500 anonymous donation to be used towards new CSD website.

b. Community Park:

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ii. NEW EQUIPMENT/DEVELOPMENT :

- [] EMJ : Swing belt/bucket + chains replacement research.

iii. TRASH bins: cans are at Martha's. Students are helping to attach and grout the mosaic panels.

iv. PARKING LOT FIXES : Pending new funding.

- [] RESET : Parking Spaces at improved angle.
- [] ADD BUMPERS (~ \$60/spot x 12 + rebar = \$1,000) so cars can better fit into each parking space.

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- b. COMMUNITY PARK FUNDRAISING CAMPAIGN
 - i. PRIVATE DONOR CAMPAIGN : Another \$15,000 pledge. Met with \$30,000 potential donors recently.
 - ii. ART IN THE PARKS GRANT : NTR.

OLD BUSINESS/ACTIVITIES

5. RECREATION

- a. Weightroom offered as an Adult School Enrichment Class
- b. New Activities - NTR

6. COMMUNICATION :

- c. COMMUNITY BROCHURE/FLYER : winter/spring activities flyer
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- d. AVCSD P&R WEBSITE : Parks and Rec Dept web page modified to allow cell phone access. [] DPP and Michelle Smith - social media Instagram/FB (KODA the Fluff - for the fire department). Link the social media with the website.

7. NEW ACTIVITIES/BUSINESS:

- b. New Business -Review current AV CSD Parks & Rec members - decide next month

Next meeting agenda items: Follow up on above. Annual fundraisers to cover maintenance.

MEETING ADJOURNED : 5:05 pm

Next Parks & Rec Co meeting: Tuesday, February 18, 2024 3:30pm (in-person meeting at firehouse OR Zoom for those who RSVP)