

AV Community Service District Parks and Recreation Department
Wednesday October 25, 2023, 2:15pm

PLEASE NOTE NEW [ZOOM LINK](#) - Password: 95415

MEETING Agenda

Meeting called to order at

Committee Members: Kathleen McKenna – CSD Rep, Donna Pierson-Pugh – Chair, Elizabeth Summers– member, Elizabeth Jensen – secretary, Anya Farquhar– member

Attending:

Approve minutes for Wednesday, Sept.27, 2023 : MSA:

Reports

1. Budget Report:

Recreation :

- CA Endowment : waiting on second installment, was reimbursed \$8,647 from Per Capita reimbursement
- Per Capita : PENDING final reimbursement after inspection and final forms (audit checklist, final funding sources form, project completion certification form, and payment request form and GEF) completed
- General : \$0 (\$1,756 owed back from Per Capita spending) plus \$2549.00 + \$996.00 shipping = \$3545 ADA portapotty

Teen Center : ~\$11,000

[] : DPP/KKMc/C review budget reporting

Soccer : \$393.83

Skate Park: Should be around \$40,000.

[<https://docs.google.com/spreadsheets/d/1oMOPT6rJlatgqe8rgyX7ZAL7jPHFRNxrKkTyrAcedHQ/edit?usp=sharing>]]

2. CSD Board Meeting report:

3. Teen Center Report:

4. Community Park Report:

- Possible grant: Outdoor Equity grant (Activities/Events/Field Trips) -update
 - [] TBD DISCUSSION : Ask Park Committee to think about outdoor fitness class /activity/event space (flat outdoor dance floor or other). Could it be Pavilion if we use concrete vs crushed granite or does it compete with Exercise Equipment area, etc.?
 - [] DPP : Anya suggested “Typeform” may be option for survey for community feedback. Initial brainstorm and then create a list and second round can add their option.
 - [] AV CSD Parks & Rec. hold a “Public Hearing” regarding Outdoor Equity Grant on October 25, 3:30pm. (deadline December 14). DPP will contact survey responders and provide text to Anya/Elizabeth to announce on facebook and share next survey.
 - [] (KMck) AV CSD has to approve submitting the Outdoor Equity Grant.
- Per Capita update on reimbursement: NTR. \$8,000’ish should be soon. But final \$23,000 won’t be reimbursed until installed, reviewed, and may not be until March 2023.
- CA Endowment : progress report (\$25,000 + \$25,000 in Nov). We will be paying for remaining balance due on playground equipment and installation with this.
 - PENDING : Remainder of Playground Equipment & Installation.
 - PENDING : Trash/Recycling
 - PENDING : Water fountain
- Porta Potty : Money is in. We can now purchase larger porta-potty. Parks & Rec committee will decide whether to keep smaller porta-potty.
- Trash & Recycling : refer to Park Committee.

Old Activities/Business

1. Review activities/post-event forms: Karate continues. Garden continues. No Ballet.
2. Improving communication in the Valley: Anya, Martha, Elizabeth Summers & Wyant and DPP are willing to help work on a Message board at the park.
3. Approval of Parks & Recreation Mission and Vision Statement: .

UPDATED : The Mission of the Parks & Recreation Department of Anderson Valley Community Services District is to enhance the quality of life for all members of our community through enjoyable and healthy recreational opportunities. We are committed to providing community public space and supporting individuals and groups who want to offer recreational classes

5. Approve [survey](#) to use for monthly check-off in Park Google file (see below or use link)
 - Jotform may provide a better electronic version.
 - Anya/DPP will work to create a Jotform account and explore.

New Activities/Business

1. -Update on family/business “sponsors”
 - SPONSOR THE PARK for the MONTH event and host a end of the month potluck to celebrate with park activities.
 - (AF/EMJ) FLYER or use BROCHURE to invite : weekly park clean-up, monthly maintenance check, work party (landscaping/construction), “Community Engagement Idea,” “Connect your employees with a day at the park”
 - SIGNAGE : How to create a “Thank You” for whomever is the sponsor?
2. Outdoor Equity Grant Survey questions / How best to use time and manage meetings for all skill sets.
3. “Deed restriction” recorded and send Kevin a copy.
4. How best to use time and manage meetings for all skill sets.

Meeting adjourned : pm

Items for next meeting :

Next Meeting : Weds. November 29, 2023 2:15pm in-person meeting at firehouse OR Zoom for those who RSVP