

**MINUTES of the BOARD OF DIRECTORS, REGULAR MEETING
ANDERSON VALLEY COMMUNITY SERVICES DISTRICT
BOONVILLE FIREHOUSE, 14281 Highway 128 & Teleconference Call & Zoom
July 15th, 2020 at 5:30 p.m.**

APPROVED

1. Called to order by **Hanelt** at 5:44 pm. Members present Kathleen **McKenna**, Valerie **Hanelt**, Larry **Mailliard**, François **Christen**, Paul **Soderman**, Joy **Andrews**, and Patty **Liddy** all on Zoom and teleconference call. Andres **Avila** present at the Firehouse.
2. RECOGNITION OF GUESTS AND HEARING OF PUBLIC: Mark **Scaramella**, Blair **Aas** on teleconference call.
3. CORRESPONDENCE RECEIVED – Reviewed.
4. CHANGES OR MODIFICATION TO THIS AGENDA: None
5. CONSENT CALENDAR:
 - a. Approval of June 17th, 2020 CSD Board Minutes and Special Meeting Minutes from June 30th, 2020.
 - b. Approval of Expenditures as Reviewed at the July 8th, 2020 Budget Committee Meeting Per the Minutes.
The consent calendar was accepted.
6. NEW BUSINESS:
 - a. Nexus Study Presentation-SCI Consulting, Blair Aas. Blair presented the Board with the study for Anderson Valley to provide funding for Emergency Response. He explained that this is very common across California after Prop 13. As a community grows, more homes and businesses, you need to grow your fire district, roads, schools, etc. Who should bear the costs of new infrastructure? So new developers should pay their own way. Nexus study is a policy for imposing these types of fees. It was worked well in Hopland and Little Lake is currently setting up their own Nexus study. **Avila** shared that one of the encouraging things about these funds is that the Fire dept. can replace their Fed-Ex vehicles and purchase their own (meaning that we could make more money on strike teams). We could add fuel facilities and repeater sites as well. There is transparency to the public on how the fees were spend every year. The Board is asked to compile a list of questions for the August Special Meeting on August 5, 2020 at 3:30.
 - b. Possible De-Teetering of County Property Tax Collection Process: From the June 3 2020 Civil Grand Jury came a report of How Tax Dollars Pay for Services. (copy of attached). The summary is that Special Districts could cost Mendocino County millions of dollars. Future funding sources may become insufficient and the County needs a plan to address this financial burden. In 2015 the Board of Supervisors developed a repayment plan to the Teeter Plan fund. This restructuring resulted in a balanced account. Initially this plan worked, but the County is again fast approaching either a break-even point, or a point of insufficient money coming in from the property taxes, which means that funding for the Special Districts will come out of the General Fund. This was only a discussion and we will have to just watch and see how it goes.
7. GENERAL MANAGER’S REPORT: (Copy attached):
 - **Water/Wastewater Update:** Our Engineer, Director **Mailliard** and Roy O’Connor from the State Water Board are meeting with the owner of a potential site for the wastewater treatment plant on the July 21st.
 - **Elections:** Terms for Directors **Hanelt**, **Soderman** and **Christen** are ending this year. **Andrews** emailed out the required form for the new or continuing Directors to fill out yesterday. Continuing Directors need to file no later than August 7th and new applicants have until August 12th. **Andrews** thanks the Directors for all their service.
 - **COVID Office Lockdown/Furloughing:** Due to the recent surge in coronavirus cases County wide, we are back to taking extreme caution here at the office. This means staggering work schedules and entrances/work locations and closing the office to in-person public visitors. **Liddy** will be taking the week of July 20th off and **Andrews** will be taking the week of July 27th off. These are unpaid days off and **Andrews** will be taking her regular vacation the last week of August.

Calendar on schedule.

8. FIRE CHIEF'S REPORT: (Copy attached): Presented by **Avila** – **CALIFORNIA FIRE FOUNDATION GRANT**: We have applied for a \$15,000 grant from the California Fire Foundation to fund another round of new radios which will comply with the State FireScope standards. We recently received a Community Foundation Grant resulting in \$25k in radios this spring and we have been told that we are going to receive a matching grant totaling \$33k from USDA very soon. If all of these grants are procured, we will have received \$48k in grant funding, will have spent roughly \$20K, and replaced nearly 70% of our department's portable and mobile radios before the 2024 mandate deadline. **AMBULANCE 7421**: Ambulance 7421 is still in the repair shop for maintenance. At the last Board meeting I brought to the Board's attention that the cost for a complete overhaul was estimated to be between \$12,000 and \$18,000. We dug into the repair details with Angus and were able to triage the necessary repairs only. We are not deferring any critical maintenance but rather leaving oil leaks and other noncritical repairs out to lower the total cost of repair. These necessary repairs will extend the vehicle's life and keep it safe. Our intention is to keep this ambulance rolling only as a backup until we can build up reserves to replace it in future years. **AV CHIPPER PROGRAM**: I was approached by the Mendocino Fire Safe Council (MCFSC) about partnering in a chipper program for Anderson Valley. The MCFSC recently bought a chipper but needed a place to store it, along with a chipper program manager, and to find trained labor to conduct the chipping. It is currently sitting in Hopland and not being used. In addition to the chipper they have received a \$75,000 grant from PG&E which needs to be used in full by November. We have met several times on the matter and are coming up with a plan to implement a program here in the valley. I have agreed to coordinate project requests and provide fuels reduction consultations for neighborhoods that could benefit from the chipper program. Our initial survey to the various Anderson Valley Fire Safe Communities and Road Sheds have resulted in 38 requests so far. This project interest should result in the chipper being active for a time. I have spoken with Jim Brown at the fairgrounds and he is willing to house the chipper out of the weather to support the valley getting the benefit of the program. The funding will be used to hire a certified contractor (one out of the area contractor is available but we are going to solicit local contractors) to conduct the chipping and be available for small fuels reduction projects in high risk and common areas. We are drafting agreements and RFPs now to get this program rolling as soon as possible.
9. FIRE PROTECTION COMMITTEE REPORT/EMS COMMITTEE: (Copy attached): **Soderman** presented. EMSO Report/Calendar of Events - A grant audit is in progress with Joy **Andrews** in the lead. The ALS grant for \$66K has been approved. The USDA grant will involve 55% matching grants - USDA portion is \$18K for radios and \$9K for gurney. Navarro Station Trespass Issue - (**Avila**) The culprit's insurance has offered \$3K on a \$9K bill. The issue has been taken over by the CSD Board. COVID-19 - Possible surge will require additional stockage of PPE. Yorkville Station Update - Soil engineering study of the new site near Post Office has commenced. The station design will be unchanged from the design created for the site across 128. Boonville Station Stand-by Generator Project - The County inspector has accepted the analysis done on fuel line capacity and will make the final inspection next Monday. Fuel line modifications have been completed. Nexus Study - A zoom chat with Blair of SCI Corp was done whereby the new Nexus study by SCI was explained in detail to the committee. Fee schedule, spending restrictions, collection methodology, etc. were discussed. A motion by **Eubank** was made to recommend to the CSD Board that the Nexus study be accepted with slight wording changes (Fire/EMS in lieu of Fire, Max Fee Proposed in lieu of Max Fee Allowed) Thinning the AVFD Roster - Personnel - Eight volunteers were contacted to discuss their response frequency. PIO (Public Information Officer) - Arlene **Bloom** has volunteered as Assistant PIO to alert the community via social media on ongoing AVFD emergency response. She will report to Angela **DeWitt** (PIO). **Bloom** was assigned a radio but will operate from her home in Boonville. On-going dispatch logs are now available on the AVFD website home page thanks to **Ehnow** and **Soderman**. After **Soderman** presented to the Board, there was a discussion about the Navarro property. *Motion by Christen to delegate Mailliard and Avila to do whatever they think is in the AVCSD's best interest on this matter and to move it forward. 2nd by McKenna. All ayes, no nays.*
10. BUDGET COMMITTEE REPORT: (Copy attached):
- (1) Budget Chairperson Report – Presented by **Christen**: Review and Recommend New Grant Opportunities:
 - (2) Proposed Benefit Assessment Changes: (Copy attached): *Motion by McKenna to approved the benefit assessment changes. 2nd by Christen. All ayes, no nays.*
 - (3) Recommend FY 19/20 Budgeted Reserve Transfers: We do this procedure annually as we wait to see what

we are able to put into reserves. **Motion by McKenna to transfer FY 19/20 budgeted reserves: \$28,533 to Fire Dept. Reserves, \$17,857 to EMS Reserves, and \$5.830 to Airport Reserves. 2nd by Christen. All ayes, no nays.**

Scaramella left at 7pm

11. AIRPORT COMMITTEE REPORT: Did not meet.
12. RECREATION COMMITTEE REPORT: Did not meet.
13. WATER PROJECTS: (Copy Attached). Draft of Drinking Water Outreach Letter was looked at and approved. There will be a Spanish version done by Ann **Christen** without charge. **Motion by McKenna to approved this letter. 2nd by Mailliard. All ayes, no nays.** **Hanelt** thanked **Andrews** for her work. They will publish this in the AVA as well as mailing it out to the parties that it concerns.
14. PERSONNEL COMMITTEE REPORT: Did not meet.
15. POLICIES & PROCEDURES COMMITTEE REPORT: Did not meet.
16. OTHER BUSINESS: Navarro Property: Please look at Fire Protection Committee minutes.
17. OLD BUSINESS:
 - a. MCAFD Update – Did not meet.
 - b. EMS Update – AP Triton Consultant has put together a fire-based model that is conceptual at this point. In theory it would increase the costs for services for EMS and getting more money from private insurances and capping it so that it doesn't go out of state, but something local. There could be a paid paramedic in Anderson Valley as well as an EMT. Could be a huge jump in service to the valley. In theory Ukiah would get more money and the Special Districts would receive more money through them. It would take our billing to a central agency. There will be more information in the next couple of months. **Christen** wondered if this would go to the Board of Supervisors. **Avila** said that yes this would. **Hanelt** wanted to know the name of this model. **Avila** said "A Fire District/EMS Model". **Christen** said what about "A Fire District Centric Model".
18. ANY SPECIAL ITEM NOT ON THE AGENDA BUT APPROVED UNANIMOUSLY BY THE BOARD OR LEGALLY REQUIRED OR AUTHORIZED FOR IMMEDIATE ACTION-None.
19. CONCERNS OF DIRECTORS: None.
20. Adjourned at 8:05pm

Recording Secretary – Patty **Liddy**