

**MINUTES of the BOARD OF DIRECTORS, REGULAR MEETING  
ANDERSON VALLEY COMMUNITY SERVICES DISTRICT  
BOONVILLE FIREHOUSE, 14281 Highway 128  
January 15<sup>th</sup>, 2020 at 5:30 p.m.**

**APPROVED**

1. Called to order by Chair **Hanelt** at 5:30 pm. Members present: Kathleen **McKenna**, Larry **Mailliard**, François **Christen**, Paul **Soderman** and Valerie **Hanelt**. Staff present: Joy **Andrews**, Andres **Avila** and Patty **Liddy**
2. RECOGNITION OF GUESTS AND HEARING OF PUBLIC: Mark **Scaramella** and Bob **Abeles** both addressed the Board.
3. CORRESPONDENCE RECEIVED – Reviewed.
4. CHANGES OR MODIFICATION TO THIS AGENDA: None.
5. CONSENT CALENDAR:
  - a. Approval of December 18<sup>th</sup>, 2020 CSD Board Minutes.
  - b. Approval of Expenditures as Reviewed at the January 8<sup>th</sup>, 2020 Budget Committee Meeting Per the Minutes. *The consent calendar was accepted.*
6. NEW BUSINESS:
  - a. Mid-Year Budget Revisions – **Andrews** showed the Board the few revisions that were being made in the CSD budget. **Avila** shared his revisions for Fire and EMS. Budget Committee had already gone over this extensively as well as the other committees. There was a discussion about the \$210K approved for the ambulance. Now that Faulk is leaving the County, there is no guarantee of an ambulance down the 101 corridors. ALS staffing and continued EMS services are a major concern at this time. **Avila** wants to keep our EMS program as robust as possible. *Motion by McKenna to approve the Mid-Year Budget Revisions. 2<sup>nd</sup> by Christen. All ayes, no nays.*
  - b. Update Fee Schedule – (Copy attached): **Avila** presented the Board with the fee schedule with some updates. The Budget Committee and the Fire Protection Committee had already approved this. *Motion by Soderman to approve these changes to the fee schedule. 2<sup>nd</sup> by McKenna. All ayes, no nays.*
  - c. Nexus Study: **Avila** wanted the Board to know about the Nexus Study that the Hopland Fire District had just implemented and how happy they are with the results. It would be a building impact fee for any new construction and those funds would help cover emergency services costs. The study costs \$14K. **Hanelt** thinks that there is a bottleneck of projects in Anderson Valley waiting for infrastructure. **Scaramella** wanted to know what the fees where in ratio to how Hopland has benefited; **Andrews** agreed with him. **Christen** wondered if we would really benefit from it because there is so much restraint in development here; his hunch being that there won't be much money in it for Anderson Valley. **Avila** wants to invite Hopland to talk about it with the Budget Committee. **Soderman** thinks we could wait for three months and **Hanelt** added that we could use that time to gather more information. **Scaramella** wants the AVFD Long Range Plan to focus on what sort of equipment and resources will be needed in the future. **Avila** feels that he has to do what's best and needed for the entire Valley.
7. GENERAL MANAGER'S REPORT: (Copy attached):
  - Airport Updates – **Andrews** received the FAA's final portion of the ALP grant. Now she can request the Cal Trans match.
  - Water/Wastewater – We had our second Water Projects Committee meeting this month. Several interested members of the public attended. After the CEQA document is done, more answers will be provided to the questions that the public are concerned about.
  - Brown Act Training – Our County is holding a free Brown Act training on January 22<sup>nd</sup> at the Mendocino Fire Dept. and also on January 29<sup>th</sup> in Ukiah at the County Counsel Chambers – both classes begin at 10am and go until noon. **Liddy** is going to attend the Mendocino one. Calendar on schedule.

8. FIRE CHIEF'S REPORT: (Copy attached)

Fire Rubble Cleanup - After receiving lots of questions and concerns over the downtown fire debris still remaining at the location of the Lodge Fire in downtown Boonville, I have looked into the requirements for the cleanup and who might have authority to enforce any lack of action from the owner or insurance company. After contacting Mendocino County Planning and Building Services I learned that private residences would need a demolition permit, conduct a hazardous waste test prior to hauling waste to the receiving facility, acquire a grading permit from Air Quality, and provide an asbestos notification for Air Quality. I have been told that the County may try to implement some type of time threshold for cleanup (prompted by the recent Redwood Valley fires and the remaining cleanup that still exists) but for now no county ordinance exists. Mendocino County Environmental Health has also stated that no time standard exists unless it needs containment mitigations from runoff or if it has hazardous waste. Hazardous waste would trigger an immediate cleanup. Consultant AP Triton Study - Ukiah Fire Authority (UFA) has hired a consultant to provide a detailed study of the current EMS system providing 911 services. This is because the Exclusive Operating Area (EOA) failed and the need to move into a realistic model. AVFD supported this study with agency documentation details over the last few months. The first stages of AP Triton's study are completed and two stake holder meetings are planned over the next month. UFA and the consultant intend to present a model that would support Fire District EMS transport services that would allow revenues to be reinvested locally verses into a private business. With that said, their ploy has been to include existing private ambulances and the hospitals to not exclude current providers but rather enhance the system. I will keep the Board informed of this situation as it progresses. Fire Marshall/County Permit Process - Our county has been lacking in the fire prevention area for years creating a very difficult catchup process for fire agencies and business owners. With the pressure from AB 85 demonstrating the need for fire inspections and participation in the planning and building process, the MCAFD and the MCFCA are trying to correct the issue with the county. At the MCAFD Ad Hoc meeting with Supervisors John McCowen and Ted Williams, Ted agreed to get two topics on the BOS agenda. The first item is to ensure county Planning and Building has a process in place that would allow fire departments to fulfill their required duties in the process. The second item is to start a PT county fire marshal position that would cover the areas outside of the noncontiguous fire districts and to assist implementation of the process. This would include conducting the required field fire inspections where districts don't have the capacity to do so. I was told today by Ted Williams that only the EMS items that we spoke on were on the agenda and this issue has been tabled. We will need to see if this is a typical deflection of an item that they ultimately know needs to be done but will avoid by burying it in process. Structure Fires - On top of the previous six fires reported in the last chief's meeting, we had one more structure fire on December 27<sup>th</sup>. The fire was reported early in the morning as a fully involved structure and the glow from the fire could be seen from Boonville. Another family had completely lost their home. One of the two dogs was removed from the structure and the other was lost. The troops are performing very well but need a break. All of their volunteer time and energy has been over the holidays and during normal work days. Their commitment and sacrifice to this community are tremendous!

9. FIRE PROTECTION COMMITTEE REPORT/EMS COMMITTEE: (Copy attached).

10. BUDGET COMMITTEE REPORT: (Copy attached).

11. AIRPORT COMMITTEE REPORT: (Copy attached).

12. RECREATION COMMITTEE REPORT: Did not meet.

13. WATER PROJECTS: **Hanelt** gave an update on the Drinking Water project and told the Board that all parcel owners were working on their agreements and would be done in a couple of months. The Waste Water project is still looking for a site for the treatment plant. The community newsletter about Waste Water that will be going out to the whole Valley in February was further edited and approved. ***Motion by Christen to approve the Water Projects Community Newsletter with the corrections/revisions. 2<sup>nd</sup> by McKenna. All ayes, no nays.***

PERSONNEL COMMITTEE REPORT: Did not meet but **Liddy** will be emailing out the Personnel Forms to all the Board this week.

15. POLICIES & PROCEDURES COMMITTEE REPORT: Did not meet

16. OTHER BUSINESS: None

17. OLD BUSINESS:

a. MCAFD - **Mailliard** – Did not meet. **Avila** discussed the Ad Hoc Committee meeting that the MCAFD had with two BOS – Williams and McCowen. There were five points that the MCAFD want the BOS to do something about – 1) 172 Funding Shortage – there is \$90K that is supposed to go to County Fire Agencies. 2) Fire Marshall. 3) Planning and Building Department process. 4) EMS “draw down”. 5) County road naming. **Avila** will draft a letter for the CSD directors to look at.

b. EMS Update – **Avila** – This was already discussed in the Fire Chief’s Report. **Avila** says it is a horrible situation. There is level zero from Willits to Hopland as far as having an ALS presence.

18. ANY SPECIAL ITEM NOT ON THE AGENDA BUT APPROVED UNANIMOUSLY BY THE BOARD OR LEGALLY REQUIRED OR AUTHORIZED FOR IMMEDIATE ACTION-NONE

19. CONCERNS OF DIRECTORS- None.

20. Adjourned at 7:30 pm

Recording Secretary – Patty **Liddy**