

**MINUTES of the BOARD OF DIRECTORS, REGULAR MEETING
ANDERSON VALLEY COMMUNITY SERVICES DISTRICT
BOONVILLE FIREHOUSE, 14281 Highway 128
June 19th, 2019 at 5:30 p.m.**

APPROVE

1. Called to order by Chair **Hanelt** at 5:31 pm. Members present: Kathleen **McKenna**, Valerie **Hanelt**, Larry **Mailliard**, Paul **Soderman**, and François **Christen**. Staff present: Joy **Andrews**, Andres **Avila** and Patty **Liddy**.
2. RECOGNITION OF GUESTS AND HEARING OF PUBLIC: Mark **Scaramella** and Angela **DeWitt**
3. CORRESPONDENCE RECEIVED – Reviewed. Delta Fire update – OES is saying that if we pay the bill for the Delta Fire there is a good chance we will be paid back. **Avila** let the Board know we should get a receipt out as soon as possible in case the Feds change their mind again.
4. CHANGES OR MODIFICATION TO THIS AGENDA: Please see above. *Motion by McKenna to place an emergency item on the agenda to reimburse the fire fighters at a price not to exceed \$15K for the Delta Fire because we have an expectation of being re-paid and billing now will increase the likelihood of reimbursement from the forest service. 2nd by Christen. All in favor of putting this on the agenda under 17.a.: all ayes, no nays.*
5. CONSENT CALENDAR:
 - a. Approval of May 15, 2019 CSD Board Minutes.
 - b. Approval of Expenditures as Reviewed at the June 12th, 2019 Budget Committee Meeting Per the Minutes. The consent calendar was accepted.
6. NEW BUSINESS:
 - a. Resolution for Board to Approve OFSM Mandated Report on Inspections. Table for July agenda.
 - b. Legal Firm’s Proposal and Presentation (Regarding EOA) – **Christen** presented the Board with the legal firm that is particularly well versed in the kind of law we need dealing with the EOA, etc. *Motion by McKenna to sign agreement for the law firm that is going to review our EOA contract. 2nd by Christen. All ayes, no nays.*
 - c. Transfer of \$65K from Apparatus Reserves for Previously Approved Purchase of New Engine 7400 – *Motion by McKenna to transfer \$65K from apparatus reserves. 2nd by Mailliard. All ayes, no nays.*
 - d. Benefit Assessment Overview – Presentation by **DeWitt** and **Avila** to show the Board their progress.
7. GENERAL MANAGER’S REPORT: (Copy attached):
 - Airport Layout Plan
 - EMS Membership Drive
 - Attorney Meeting
8. FIRE CHIEF’S REPORT: (Copy attached)
 - Rancho Navarro Drill
 - New Wildland Engine
 - Summer Staffing
 - Boonville Workshop/Crew Quarters Construction
9. FIRE PROTECTION COMMITTEE REPORT/EMS COMMITTEE: (Copies attached):
10. BUDGET COMMITTEE REPORT: (Copy attached).
 - a. Budget Chairperson Report & Recommendations:
 - (1) Review and Recommend New Grant Opportunities:
 - (2) Recommend to the Board \$10K for Legal Fees: *Motion by McKenna authorizing the Chief to spend up to \$10K on legal expenses in regards to EOA contract on a task-by-task basis. This will come from the CSD contingency funds. 2nd by Soderman. All ayes, no nays.* An ad-hoc committee is being set up.
 - (3) \$8K From Communication Reserves for New Radios: *Motion by McKenna to approve \$8K from Communication Reserves to buy new radios. 2nd by Christen. All ayes, no nays.*
 - (4) Final Approval for Adoption of FY 2019-2020 Budgets: *Motion by McKenna to approve final budgets for 2020. 2nd by Christen. All ayes, no nays.*
 - 16.b. - MCAFD Update – **Mailliard** shared that prop 172 went from last year’s money at \$488,000 to \$412,000 this year. Ted Williams was at the meeting. Fire District survey may help with funding for training. Zimmerman from Fire Safe Council is looking for new Board members if anybody wants to throw their hat in the ring. There are two Bidders Conferences coming up. Proposals go straight to Board of Supervisors and Fire Agencies don’t get to look at them. **Avila** has become the Chair of Strategic Planning Committee of MCAFD. There will be no more involvement with Federal Fires.

Mailliard left at 7:44pm

11. AIRPORT COMMITTEE REPORT: (Copy attached). **Wilder** shared that the 20th Annual Airport Open House will be the last! **Soderman** wants to talk to Airport about weed removal.
12. RECREATION COMMITTEE REPORT: (Copy attached). 4th of July event at the Fairgrounds was approved.
13. PERSONNEL COMMITTEE REPORT: Did not meet.
14. POLICIES & PROCEDURES COMMITTEE REPORT: **McKenna** presented the Board with a five-tier system for vacation accrual. Can't cash out more than two years' worth of vacation time; may not accumulate the equivalent of 16 days. **Andrews** and **McKenna** will update the language of our P&P. *Motion by McKenna to accept the proposed changes on the Policies and Procedures 2020 with the corrected sentence. 2nd by Christen. All ayes, no nays.*
15. OTHER BUSINESS: None
16. OLD BUSINESS:
 - a. Water Project Update – **Hanelt** reported that the Sewer project continues working on a couple of possible treatment sites. Drinking Water continues working on agreements with private well owners. The combined CEQA for both projects is also progressing.
 - c. EOA Update **Avila**, **Christen** and **Eubank** attended the second bidder's conference and had lunch with one of the potential bidders. There were six bidders at the Bidders Conference. Participants at the meeting asked a number of questions and these will be answered by the County CEO's office. Coastal Valley still has the LEMSA contract for the next three months. The rates that they charge the County may go up after that. **Avila** says it is supposed to be about patient care and service. The management of County wide services by Coastal Valley is starting to result in a failure of the system.
17. ANY SPECIAL ITEM NOT ON THE AGENDA BUT APPROVED UNANIMOUSLY BY THE BOARD OR LEGALLY REQUIRED OR AUTHORIZED FOR IMMEDIATE ACTION
 - a. Reimburse the Fire Fighters at a Price not to Exceed \$15K for the Delta Fire. The \$15K will come from the AVFD Unfunded Emergency Reserves (\$39K). *Motion by McKenna to reimburse the fire fighters at a price not to exceed \$15K for the Delta Fire because we have an expectation of being re-paid and billing now will increase the likelihood of reimbursement from the forest service. 2nd by Christen. McKenna – aye, Christen – aye, Hanelt -aye, Soderman – aye, Mailliard – absent.*
18. CONCERNS OF DIRECTORS- **Scaramella** is concerned about how the AVFD will operate in case there is a power outage. **Christen** will be absent for the July Board meeting, but will be at the Budget meeting and will do the audit.
19. Adjourned at 8:15 pm

Recording Secretary – Patty **Liddy**