

**MINUTES of the BOARD OF DIRECTORS, REGULAR MEETING
ANDERSON VALLEY COMMUNITY SERVICES DISTRICT
BOONVILLE FIREHOUSE, 14281 Highway 128
April 17th, 2019 at 5:30 p.m.**

APPROVED

1. Called to order by Director **McKenna** at 5:33 pm. Members present: Kathleen **McKenna**, Larry **Mailliard**, Paul **Soderman**, and François **Christen**. Staff present: Joy **Andrews**, Andres **Avila** and Patty **Liddy**. Valarie **Hanelt** absent.
2. RECOGNITION OF GUESTS AND HEARING OF PUBLIC: Mark **Scaramella** and Terry **Farrelly**.
3. CORRESPONDENCE RECEIVED – Reviewed.
4. CHANGES OR MODIFICATION TO THIS AGENDA: 12.a. – Possibility of a gym in Anderson Valley. Informational only. *Motion by Soderman to add item to agenda. 2nd by Mailliard. All ayes, no nays.*
5. CONSENT CALENDAR:
 - a. Approval of March 20th, 2019 CSD Board Minutes.
 - b. Approval of Expenditures as Reviewed at the April 10th, 2019 Budget Committee Meeting Per the Minutes. The consent calendar was accepted.
6. NEW BUSINESS: None.
7. GENERAL MANAGER’S REPORT: (Copy attached):
 - LAFCo Water/Sewer
 - Airport Layout Plan
 - EMS Membership Drive – **Scaramella** will mention the drive in the AVA.
 - EMS GEMT Funding
8. FIRE CHIEF’S REPORT: (Copy attached)
 - Structure Burns – This course resulted in an Office of State Fire Marshall (OSFM) “Fire Control 3” certification. The next burn will be a dome house in Yorkville and then on Memorial Day weekend there will be a burn on Vista Ranch Rd.
 - District Fire Inspections are dwindling down. There will be a mandated inspection report required by the OSFM to present to the AVCSD Board.
 - OSFM Inspector 1 Task Book – Last Friday the Fort Bragg Prevention Chief came down to audit and review **Avila**’s inspection program. He spent several hours verifying the field experience. Most of the book is completed except that which cannot be obtained in Anderson Valley. **Avila** plans to visit a city to finish the rest of the checklist.
 - Fire Resilient Anderson Valley – There are around twenty-two “road shed” communities coming together to become fire safe neighborhoods. The Boonville Firehouse in conducting a three-part series that will teach fire behavior, house hardening, forest management, organizing communities and how to establish a local networking.
 - Fire Radio Transition – **Farrelly** presented to the Board the estimated cost for the new radios and that total was \$114,555. Communications Reserves will be increased to pay for the State-Mandated radio capacity that radios will soon be required to have 450 channels as compared to the AVFD radios with 150 channels
9. FIRE PROTECTION COMMITTEE REPORT/EMS COMMITTEE: (Copies attached): There will be a siren test at Rancho Navarro on May 24th. **Avila** will be there. **Avila** let the Board know that the GEMT grant came in for \$9,000.
10. BUDGET COMMITTEE REPORT: (Copy attached).
 - a. Budget Chairperson Report & Recommendations:
 - (1) Review and Recommend New Grant Opportunities:
 - b. Budget Impact of Proposed Salary Increase 5.8% - will review at 13.a. under Personnel Committee Report. There was a first time look at the draft budgets and this was informational only.
11. AIRPORT COMMITTEE REPORT: Did not meet.

12. RECREATION COMMITTEE REPORT: (Copy attached).
 - a. A Potential Gym in Anderson Valley. At the Live Oak Building. There is a community member who will donate much of the equipment for a gym. They wanted to bring this to the attention of the Board. The Board suggested that this first be taken to the Recreation Committee.
 - a. Review of Previously Approved Recreation Class Proposals or Trip Report Forms:
 - (1) Seniors visit three universities.
 - (2) Licensed pre-school to spend six days at the park next to AVHC.
 - (3) Day of the Child community gathering at the AV Elementary School after the Boontling Classic.
13. PERSONNEL COMMITTEE REPORT:
 - a. Recommendation for Salary Increase 3% plus COLA. Mailliard told the Board that the Personnel Committee is in favor of this raise. The Budget Committee motion from the last meeting was that the budget will cover the implementation of the 5.8% raise for next fiscal year. ***Motion by Mailliard for salary increase of 5.8% be added on the employees salaries. 2nd by Soderman. All ayes, no nays.***
14. POLICIES & PROCEDURES COMMITTEE REPORT: Did not meet.
15. OTHER BUSINESS: None
16. OLD BUSINESS:
 - a. Water Project Update – **McKenna** shared that **Hanelt** had recently checked in with the engineers and had not heard back yet as it is spring break. They sent the quarterly report. By Sept. 1 we will have a rate study. We have until May of 2020 for final contract.
 - b. MCAFD Update – **Mailliard** told the Board that at the meeting that day they had two representatives from James Woods’ office to listen to concerns. There are large amounts of money for fire prevention but it isn’t going to small fire districts. The meeting had discussions on how to fast track the process to make funds available and how updated mapping needs to be funded. Funding should be available for State mandated stuff. Why can’t we get on the tail of Cal Fire for equipment, joint training, etc. Cal Fire could be certifying the volunteers with a qualified instructor. There could be a mobile training unit to hire some training for smaller fire districts. **Avila** shared that the BOS is considering a half-cent sales tax and named the fire districts as the number-one beneficiary for this funding.
 - c. EOA Update – **Avila** informed the Board of the latest news. A new addendum came out this week about the time frame. Because of these quicker time frames that may mean that there may be different models to submit; i.e. one for just 911 and one for interfacility transfers. The County will make the decision if it will be one company or more. Request for Proposal (RFP) submission date is Sept. 3rd. On May 23rd is another Bidding Proposal Conference. **Avila** and **Eubank** plan to attend. There was a discussion about finding money in case a lawyer is needed for the EOA processing. There is around \$30,000 in CSD Contingency Reserves. There were some questions about whether lawyers and their contracts needed to be put out to bid, but **Scaramella** thinks a request for qualifications will be enough. **Andrews** will look into this.
17. ANY SPECIAL ITEM NOT ON THE AGENDA BUT APPROVED UNANIMOUSLY BY THE BOARD OR LEGALLY REQUIRED OR AUTHORIZED FOR IMMEDIATE ACTION-None
18. CONCERNS OF DIRECTORS- **Christen** concerned that the Water Project is stalling.
19. Adjourned at 7:20pm

Recording Secretary – Patty Liddy