

**ANDERSON VALLEY COMMUNITY SERVICES DISTRICT**  
**Minutes of the Regular Board of Director's Meeting**  
**January 20<sup>th</sup>, 2016**

**DRAFT**

- 1. Call to Order and Roll Call:** Meeting called to order by V. **Hanelt** at 5:35 p.m. Board members present: V. **Hanelt**, Paul **Soderman**, Joanie **Clark** and K. **Wilder**. Staff Members present: A. **Avila** P. **Liddy**, and J. **Andrews**. K. **McKenna** was absent.
- 2. Recognition of Guests and Hearing of the Public:** Mark **Scaramella** and Neil **Darling**
- 3. Correspondence** – Reviewed.
- 4. Changes or Modifications to this Agenda:** None
- 5. Consent Agenda:**
  - Approval of December 16<sup>th</sup>, 2015 CSD Board minutes
  - Review of Recreation Class Proposals: Little League Baseball
  - Approval of Expenditures as Reviewed at the January 13<sup>th</sup>, 2016 Budget Committee Meeting as per minutes. *Approved*
- 6. New Business:**
  - a. Refurbishment of Engine 7471: The Federal Excess Program Agreement, in which AVFD obtains free fire apparatus, stipulates that all rolling stock must be painted other than green. The FPC and the Budget Committee have looked at bids and quotes and recommend to the CSD Board to approve North Coast Development (NCD) Painting, Inc. There is a revised budget of \$20,000. Wilder asked how much money did Engine 7471 bring in on the Strike Teams and Avila shared that it was approximately \$54,000. *Motion by Wilder to approve the refurbishment of Engine 7471 with the cap at \$20,000. 2<sup>nd</sup> by Clark. All ayes, no nays.* We have until June to comply and hopefully the Engine with last another ten years.
- 7. General Manager's Report:** Copy attached.
  - Audit Update/Revised Budgets
  - Personnel Salary Survey
  - Water Project/CBF Grant
  - Ethics Training for Board Members**Calendar of Events** – up-to-date. Copy attached.
- 8. Fire Chief's Report:** Copy attached.
- 9. Fire Protection Committee Report:** Copy attached. There was a discussion on how to get more water catchments. **Soderman** is doing research aiming for a good, clean, high volume water supply.
- 10. Budget Committee Report:** Copy attached. *Motion by Wilder to modify the agenda to review with the goal to approve the mid-year budgets. 2<sup>nd</sup> by Soderman. All ayes, no nays. After reviewing and discussion, motion by Wilder to approve the mid-year budgets. 2<sup>nd</sup> by Clark. All ayes, no nays.*
- 11. Airport Committee Report:** Copy attached. The Airport Committee will remain the same.
- 12. Recreation Committee Report.** Copy attached. Minutes were reviewed and discussed. Policies and Procedures are still to follow.
- 13. Personnel Committee Report:**
  - a. Employee Evaluations – **Hanelt** handed out the evaluation forms for the Board to fill out and return by sometime in February.
- 14. Policies and Procedures Committee Report:** None
- 15. Loss Control Committee Report:** None. They will be setting up a meeting soon.

**16. Old Business:**

- a. Ambulance EOA Update – **Avila**: The pilot program is still going on.
- b. Ricard Building - Glenn and Mary Ricard are supportive of the sewer and water systems and have given permission to test their well water when we do the water survey. They reported that they have had very challenging experiences with the County Planning Department.
- c. **Hanelt** and **McKenna** went to look at the water system in Elk and the STEP (septic) system in Gualala. The administrators of both systems were very informative and expressed willingness to help us in our exploration of systems for Boonville.
- d. MCAFD met today. The ballot initiative is on hold and the lawsuit will be at court on Jan. 29<sup>th</sup>. **Avila** expressed his gratitude for **McKenna's** presence and hard work at these on-going meetings. There was a discussion about the P & P Committee writing up a description of **McKenna's** role in this association.
- e. Ambulance Merger Update – copy of minutes attached. The Ad Hoc Committee would like to bring both Boards a fact-based summary of research done by April. Minutes attached. .

**17. Any Special Item Not on the Agenda but Approved Unanimously by the Board or Legally Required or Authorized for Immediate Action: None**

**18. Concerns of Directors: Clark** requested use of the Meeting Room for two hours sometime in February.

**19. Adjournment** – 7:35 p.m.

Patty **Liddy**  
Secretary/Clerk