

ANDERSON VALLEY COMMUNITY SERVICES DISTRICT
Minutes of the Regular Board of Director's Meeting
June 17th, 2015

DRAFT

1. **Call to Order and Roll Call:** Meeting called to order by V. **Hanelt** at 5:05 p.m. Board members present: V. **Hanelt**, K. **McKenna**, N. **Darling**, and K. **Wilder**. F. **Martin** absent. Staff Members present: P. **Liddy**, J. **Andrews** and A. **Avila**.
2. **Disaster Plan:** **Avila** presented to the Board the updated Disaster Plan for Anderson Valley. The Plan is a guide to give references, checks and balances. There are three hard copies for the three battalions as well as a large data base on-line. **Avila** stresses that these are guidelines and not protocol. ***Motion by McKenna to adopt the document 2nd by Wilder. All ayes, no nays.***
3. **Recognition of Guests and Hearing of the Public:** Joanie **Clark**, Mark **Scaramella**, Gene **Herr** and David **Severn**. **Severn** wanted to make sure that the Board knows about the Sustainable Ground Water Act. There are three bills that just passed and there is encouragement for local agencies to develop their own implementation of the rules. Anderson Valley is low priority in terms of State. **Hanelt** pointed out that we don't have the resources for monitoring this. **Scaramella** suggested beginning with the plans already established in Napa, Hopland, etc. **Scaramella** showed the Board the Independent Coast Observer newspaper and how the Redwood Coast Fire Dept. post a summary of their budget annually. **Hanelt** likes the idea as it helps enhance transparency. **Clark** wanted to commend **Avila**, **Severn** and **Wilson** on their job of the Disaster Plan.
4. **Approval of Minutes of Last Board Meeting:** Will approve April minutes in July –because of a lack of a quorum. May minutes approved. Special Meeting minutes approved with one correction; take out the word “committee” in the title.
5. **Correspondence** – Reviewed.

Linda **McClure** arrived at 5:30pm.

6. **Changes or Modifications to this Agenda:** 13a.to 7. Rec Committee: **McClure**.
7. **Rec Committee:** The Not So Simple Living Fair event needs insurance. ***Motion by Wilder to provide insurance as it does every year for this fair. 2nd by McKenna. All ayes, no nays.***
8. New Business:
 - a. Credit Cared Limit Reallocation to Fire Chief: **Andrews** explained that presently the Fire Chief has a limit of \$5,000 on his credit card. Recently with the retirement of other firefighters there is an extra \$3400 from those credit cards that closed. It would be beneficial for the Chief to have \$10,000 on his card in case of emergencies. ***Motion by Darling that Wells Fargo increase the credit card an extra \$5,000 to be distributed between three credit cards (the Chief and two Battalion Chiefs). 2nd by McKenna. All ayes, no nays.***
 - b. Traffic Calming Measures in Downtown Boonville: **Andrews** explained that recently she has been addressed by various members of the community and downtown business owners about how to slow traffic down in downtown Boonville. There are potential grants available that can make the road appear to narrow. **Darling** suggested that the Board look at the feasibility studies already done by the Valley Trails Group. In the meantime, the Board will write letters to request a CHP presence. ***Motion by Wilder that we request action from the CHP to slow traffic. 2nd by McKenna. All ayes, no nays.***

- c. General Manager Time on Planning Grants for Water/Sewage Projects. **Hanelt** explained that it may cost about \$1,000 just to get this project off the ground. **Hanelt** pointed out that there are grants available to explore the possibility for these water/sewage projects, but in the meantime wants to ask the County for coverage on some of these expenses. **Scaramella** thinks that the supervisors may have community grants to apply for. It was decided to allocate a certain amount of money and put it on the agenda as a standard item. A figure, time frame and incidentals. ***Motion by Wilder to allocate \$3,000 to cover the General Manager salary and other incidentals. 2nd by McKenna. All Ayes, no nays.***
 - d. Adoption of FY 15-16 Final Budgets. **Avila** showed the Board the small modifications to the Fire Dept. budget. ***Motion by Wilder to approve the adoption of the FY 15-16 Final Budgets. 2nd by Darling. All ayes, no nays.***
 - e. Authoring Resolutions for Drinking Water and Wastewater Grant. **Hanelt** presented the Board with the resolutions that she is currently working on with Sacramento for the legal phrasing. The resolution will go back on the agenda after there is a revised copy.
- 9. General Manager's Report:** Copy attached.
Calendar of Events – up-to-date. Copy attached.
- 10. Fire Chief's Report:** Copy attached.
- 11. Fire Protection Committee Report:** Copy attached. **McKenna** has agreed to attend meetings to discuss funding for Fire Depts. in Mendocino County.
- 12. Budget Committee Report:**
- a. Budget Chairperson Report and Recommendations: **Darling**
 - 1. Committee Recommendation to Approve Expenditures as Reviewed on June 10th, 2015: ***If there are no objections or corrections the expenditures will be approved as submitted. No objections noted.***
 - 2. Committee Recommendations on Class Proposals: none.
 - 3. GSRMA Annual Finance Charge (The fee is \$355): It was decided to review this annually. This year **Avila** says it is not an issue to pay the \$36,000 fee up front as he has made adjustments to the budget to accommodate it. ***Motion by Wilder to pay the GSRMA annual finance charge in one payment (instead of quarterly). 2nd by McKenna. All ayes, no nays.***
 - 4. Approve the Fire Dept. 2014/15 Transfer of Line Item Allocation to Reserves (Unemployment, Communications, Structures and Apparatus). Approved.
 - 5. Allocation of Unused 2014/15 Capital Expenditures Transferred to Apparatus Reserves and Approve Funds for New 7400 Apparatus Purchases. Approved.
- 13. Airport Committee Report:** Did not meet. **Wilder** commented that June 18th will be the final inspection for the runway widening project. The Airport Party is Aug. 8th.
- 14. Recreation Committee Report:** Copy attached. Teens are setting up a food booth on June 18th to sell tacos to the hungry hoards arriving by the boatload for a three day reggae fest. **Angulo** and his crew are also cleaning up the Teen Center.
- 15. Personnel Committee Report:**
- a. Fire Chief Contract/Strike Team Compensation Policy – **Avila** suggested that the language of the contract be simplified to this statement - "Decision to go on strike team must be made in the best interest of the Fire District." ***Motion by Wilder to amend the contract. 2nd by Darling. All ayes, no nays.***
- 16. Policies and Procedures Committee Report:** None.
- 17. Loss Control Committee Report:** None

18. Old Business:

- a. Ambulance EOA Update – **Avila** –
- b. The Ricard Building – **Hanelt** -
- c. Community Action Committee Ad Hoc Committee – **Darling** – **Darling** met with the committee; they will meet again soon and have a community meeting in September to find ways to improve law enforcement in Anderson Valley. **Darling** would like to use the Fairground dining room for the meeting in Sept. and may approach the Board next month and ask for the \$150 fee for rent of the room.
- d. The Water Project – **Hanelt** and **McKenna** – They are working with LAFCo representative George Williamson. Proceeding with applications for funds. They met with the head of Mendocino County of Building and Planning. He offered to come with maps to show the different scenarios for water projects. He can come to a community meeting on Aug. 27th.

19. Any Special Item not on the agenda but approved unanimously by the Board or legally required or Authorized for Immediate Action: None

20. Concerns of Directors: McKenna wanted to let the Board know that there will be a hearing in November about whether the Demonstration Project will proceed. No other concerns from Directors. **Patty Liddy** told the Board that she will be away from June 25th until July 15th for a family emergency.

21. Adjournment – 8:25 p.m.

Patty Liddy
Secretary/Clerk