

ANDERSON VALLEY COMMUNITY SERVICES DISTRICT  
Minutes of the Regular Board of Director's Meeting  
January 21<sup>st</sup>. 2015

**DRAFT**

1. **Call to Order and Roll Call:** Meeting called to order by **Hanelt** at 5:30p.m. Board members present: V. **Hanelt**, K. **McKenna**, F. **Martin**, K. **Wilder** and N. **Darling**. Staff Members present: A. **Avila**, P. **Liddy** and J. **Andrews** (by telephone).
2. **Approval of Minutes of Last Board Meeting:** *If there are no objections or corrections, the minutes will be approved as submitted. No corrections or objections, the minutes are approved as submitted.*
3. **Correspondence** – Reviewed.
4. **Recognition of Guests and Hearing of the Public:** Mark **Scaramella** and Russ and Wendy **Emal**. Russ discussed incorporating Anderson Valley. He suggested with the influx of so many visitors that we could have a one cent sales tax and all that money could go to the valley. **Emal** explained that currently we have no control over where our money goes in Mendocino County. He had two questions to ponder: 1) How much income would something like the 1% sales tax generate and 2) How much does it cost to incorporate. **Scaramella** and **Darling** explained that there had been a survey done, spearheaded by **Darling** and that the results were ambivalent. **Darling** said that it is a political problem mostly; California State has passed regulations and have tightened the noose so that there has only been about three new incorporated districts recently and they are all in a state of bankruptcy. **Scaramella** offered **Emal** all of his articles discussing incorporating Anderson Valley. **Scaramella** said that the town of Mendocino had tried three times to incorporate and failed every time. **Martin** says that the anti-government types will vehemently oppose it. **Martin** wondered if the Benefit Assessment tax could have a one cent tax added and **Scaramella** said that the tax is only for fire. The **Emals** left at 5:45.
5. **Changes or Modifications to this Agenda:** 12.a. – A recommendation letter for Danny **Angulo**.
6. **New Business:**
  - a. Water Report: **Hanelt** has not been able to get a hold of Mr. Walker.
  - b. Captain Jim Minton Cell Phone Stipend: Motion by **McKenna** to approve paying Minton's cell phone stipend. 2<sup>nd</sup> by **Wilder**. All ayes, no nays.
  - c. Contract for Using AVCS D Meeting Room: **Darling** wondered why we're doing it. It could open up a can of worms letting groups use the meeting room. **Avila** thinks there should be a 50 dollar fee for a whole day, but if it is just for an hour or two to not charge local residents. **Darling** thinks it would be taking away revenue from the AV Grange and the Fairgrounds. The meeting room agreement draft was looked over by the board members and **Scaramella** thought that the agreement might be overkill. **Avila** says that he just wants to make sure all tracks are covered. **Wilder** thought that the agreement should just state that all illegal activity is prohibited period; no need to exclude anybody. The General Manager would have the job of approving the organization and their meeting here at the Firehouse. Motion by **Martin** to try it out experimentally for a year. The GM can authorize, keep a log on who is using the room and the frequency for 6 months and then summarize. If there's any conflicts between the use of the room and the Fire Dept. and the CSD we will reconsider. **Martin** would like a detailed log of what transpires and who asked to use it and who was rejected. **Martin** suggest that the agreement be simplified. **Hanelt** wants the board to look over the agreement more and come back next month. Motion is tabled. The board will send comments to **Andrews** over the month and **Andrews** will consolidate for the next board meeting.
  - d. AVHC Monthly Meetings. After discussion it was agreed that the Health Center may use the room, but that they will have to sign the agreement after the next board meeting. Motion by **Wilder** to approve the AVHC to use the Firehouse meeting room for one year if they comply with the agreement presented next month. 2<sup>nd</sup> by **McKenna**. All ayes, no nays.
7. **General Manager's Report:** Copy attached.

- DOJ Account. **Andrews** successfully disputed the charge.
- LAFCo MSR Update: Have not updated web-site yet.
- Form 700 & Ethics Training: All board members will need to complete their bi-annual ethics training. Can take a webinar at home.
- GM New Office Days: Wed. /Fri.: **Andrews** will work an extra day (Tues.) on Budget Meeting weeks.

**Calendar of Events** – up-to-date: Reminder that Personnel Reviews start in February. The W2s are done, but **Andrews** can't do the W3's until next month. **Hanelt** wanted to know the deadline for the ethics training. **Andrews** will email the links and instructions for the webinars. **Avila** will send a letter to the Bradford Foundation for a grant.

- 8. Fire Chief's Report:** Copy attached. Fleet Maintenance: Steve Weir has retired from Cal Fire and will now be working on annual fleet maintenance all week instead of only on Fridays. Engine 7400 has a bad oil cooler. The rig needs to be replaced because of its unreliability and ongoing maintenance issues. Recruits: there are six new applicants. Structure Burn: On April 4 about one mile outside of Boonville the FD will do a structure burn. **Avila** will follow the process that is on record that the board asked **Wilson** to do when previous burns were implemented.
- 9. Fire Protection Committee Report:** FPC Report: (copy of minutes attached). **Martin** will send a letter to ISO that was drafted at the FPC meeting.
- 10. Budget Committee Report:**
  - Budget Chairperson Report and Recommendations: **Martin** -
    - Committee Recommendation to Approve Expenditures as Reviewed on January 14, 2015 Budget Committee Meeting. *If there are no objections or corrections the expenditures will be approved as submitted. No objections noted.*
    - Committee Recommendations on Class Proposals:
  - Mid-year Budget Revisions: Motion by **McKenna** to approve the Budget Committee Recommendation of mid-year revisions. 2<sup>nd</sup> by **Martin**. All ayes, no nays.
  - Fire Department Reserves Allocations: Accumulation of funds not spent last year: \$3,000 to Communications, \$30,000 to Apparatus with \$12,221 to remain where it is. **Darling** wanted to know why it is this time of year that the allocations are done. After discussion, it was decided that besides following the template of the Fire Chief before **Avila**, it is also a good time because of the schedule for receiving tax revenue. We receive 55% in late December, about 40% in April and the rest in August.
- 11. Airport Committee Report:** Copy of minutes attached. The runway rehab project has stopped due to the weather. Some minor problems with the work. FAA has accepted contract. **Wilder** thanked **Avila** for his help burning piles of blackberry brambles and brush.
- 12. Recreation Committee Report:** Danny **Angulo** has 34 kids signed up for the first of three college visitations. Principal Hutchins is donating a bus, driver and gas. **Angulo** has also applied for a Community Foundation Grant and needs a letter of recommendation from the board. Motion by **McKenna** to support this letter. 2<sup>nd</sup> by **Wilder**. All ayes, no nays. There was no Recreation Committee Meeting this month. There is now a baseball little league in Anderson Valley. Tanya Green will be proposing a horticulture class at the next rec. meeting.
- 13. Personnel Committee Report:** None
- 14. Policies and Procedures Committee Report:** None
- 15. Loss Control Committee Report:** Committee will meet next Friday, January 30th at 11am
- 16. Old Business:** a. Ambulance EOA update – **Avila** isn't allowed to talk about the meetings. **Scaramella** wondered who will make a decision. **Avila** is just at the meetings on an advisory basis. The Board of Supervisors will make the final decision.
- 17. Any Special Item not on the agenda but approved unanimously by the Board or legally required or Authorized for Immediate Action:** None
- 18. Concerns of Directors:** **Hanelt** reminded the board to look over the meeting room agreement.
- 19. Adjournment** – 7:10pm

Patty **Liddy**  
Secretary/Clerk