

ANDERSON VALLEY COMMUNITY SERVICES DISTRICT  
Minutes of the Regular Board of Director's Meeting  
July 16<sup>th</sup>, 2014

**DRAFT**

1. **Call to Order and Roll Call:** Meeting called to order by **Hanelt** at 5:31 p.m. Board members present: V. **Hanelt**, K. **McKenna**, N. **Darling** and K. **Wilder**. Staff Members present: A. **Avila**, P. **Liddy** and J. **Andrews** (F. **Martin** absent).
2. **Recognition of Guests and Hearing of the Public:** Ric **Bonner**, the Director of the AV Health Clinic discussed how the AV Health Center is changing. There is a new CEO, and new supervisor for nurses and assistants, a new Director to oversee the health clinic and a new doctor to see the patients while Dr. Apfel reduces his hours to half time. There is a new federal idea of health clinics called Patient Centered Medical Homes and there is grant money available the more that the AV clinic can comply with the federal rules and regulations. Dr. Gorchov (the new Director) has been a site-reviewer for health centers all over the USA and a family practitioner with a specialty in HIV and chronic pain management. There were members of the public present for Mr. Bonner's talk: Gene Herr, Joanie Clark, Barbara Scott, Helen and Dave Papke, Bev and Doug Elliott, David and Dawn Ballantine, Lee Serrie, Rob Giuliani, Sheila Leighton, Gwyn Smith, Maureen Hochberg and Mark Scaramella.
3. **Approval of Minutes of Last Board Meeting** – approved except abstained by **Hanelt** who was absent
4. **Correspondence** – Reviewed.
5. **Changes or Modifications to this Agenda:** None
6. **New Business:**
  - a. County of Mendocino Housing Element Update. Gene **Herr** discussed how the Mendocino County Housing Element's existing update has no low income housing. **Herr** stressed that if the board doesn't do anything that there will be five more years of the same. The Board has the authority to install a small sewer system and look into information about grants for money for such a project. **Herr** says county is responsible for sewer and water, but won't do anything about it. **Herr** is suggesting that the board call and ask the county planning dept. what they are going to do about the need for low income housing and that there's no restrictions on occupancy in and around Boonville and the septic systems cannot handle it. **Hanelt** suggested an Ad Hoc Committee and would write a letter for more time to investigate these concerns. **Darling** commented that we should develop a plan on what we want the County to do. After much discussion, **Wilder** made the observation that the board can't just decide on such a large issue without more input from the community. **Darling** thinks the project is too large to just plunge into it. **Hanelt** asked for a motion but there was none.
  - b. FY 12-13 Audit Review – **Darling** had a question about the \$1.500 restricted cash. It is a reward for finding the two rapists who attacked a local girl a few years back. One man has been caught. **Darling** made the comment that we should speak with the auditor about any helpful suggestions for improvements. The board will invite the auditor to a meeting. ***Motion by McKenna to accept the draft FY 12-13 Audit, 2<sup>nd</sup> by Wilder. All ayes, no nays.***
7. **General Manager's Report:** Copy attached.
  - LiveScan Billing Account Update – Should have the option of non-FBI fingerprints by next month.
  - LAFCo MSR Update – All of our changes were accepted, but the website has not yet been updated.
  - Insurance Requests – We have our insurance certificate for the Firefighter's booth at the fair, but still waiting for the Not So Simple Living Fair insurance.**Calendar of Events** – reviewed.  
Gene **Herr** left at 6:56 pm
8. **Fire Chief's Report:** Copy Attached.
  - a. Training officer -
  - b. Strike Team -
  - c. ISO Review -
  - d. Drought Report -

**9. Fire Protection Committee Report:** FPC Report: (copy of minutes attached).

## 10. Budget Committee Report:

### a. Budget Chairperson Report and Recommendations

1. Committee Recommendation to Approve Expenditures as Reviewed on July 9<sup>th</sup>, 2014 Budget Committee Meeting. *If there are no objections or corrections the expenditures will be approved as submitted. No objections noted.*
2. Committee Recommendation on Class Proposals (if any): None
3. Committee Recommendations to Solicit Bids on Engine 7483: **Avila** set the engine out front on the street. No bids at all. **Avila** wanted approval to scrap it. *Motion by McKenna to scrap engine 7483, 2<sup>nd</sup> by Wilder, all ayes and no nays.*
4. Committee Recommendations to Approve Expenditure for General Manager's Travel and Class Time for Insurance Conference: just by **Andrews** going to this conference we'd get 10 points toward getting 10% back on our insurance. *Motion by McKenna to approve expenditure for GM's travel and class time, 2<sup>nd</sup> by Darling, all ayes and no nays.*

## 11. Airport Committee Report:

- a. Resolution naming Kirk **Wilder** the FAA and Cal Trans contact. Once FAA has approved the bid then **Wilder** can take it straight to Cal Trans. Four bids have been made so far for the project of widening the airport runway. Three companies have come up to visit the airport. By August 25<sup>th</sup> the bids will be in and **Wilder** can move forward so that construction can start as soon as possible. *Motion by McKenna to approve Resolution 2014-1, motion seconded by Darling and passed by unanimous vote.*

## 12. Recreation Committee Report

- a. Pop Warner: All coaches have had background checks through Pop Warner's National Safety Institute and fingerprinting through the school. *Motion by McKenna to provide insurance for Pop Warner football, 2<sup>nd</sup> by Wilder. All ayes, no nays.*

13. Policies and Procedures Committee Report – We need to put the job description for training officer in the Policies and Procedure Binder.

14. Old Business: a. Ambulance EOA update – none.

15. Any Special Item not on the agenda but approved unanimously by the Board or legally required or Authorized for Immediate Action.

16. Concerns of Directors: **Hanelt** talked with Michelle Hutchins (the High School Principal) about the intersection of Mt. View Rd and Highway 128. We can have Cal Trans start an investigation. We may be eligible for another level of "traffic calming". **McKenna** thought that the valley trail information could help. **Scaramella** suggested something for certain hours of the day when the high school kids are commuting. He also wondered about a crossing guard. **Wilder** had no concerns but invited everybody to the Airport Open House on August 9<sup>th</sup>, **Darling** had no concerns. **Avila** had no concerns.

17. Adjournment – 7:37pm

Patty Liddy  
Secretary/Clerk