

ANDERSON VALLEY COMMUNITY SERVICES DISTRICT
Minutes of the Regular Board of Directors Meeting April 16, 2014
At the BOONVILLE FIREHOUSE, 14281 Hwy 128 Boonville, CA

1. Called to Order at 5:30pm by Chair Hanelt. Present: Fred Martin, Kathleen McKenna, Kirk Wilder, Valerie Hanelt. Staff present: Andres Avila and Joy Andrews.
2. Recognition of Guests: Mark Scaramella. Jim Minton arrived at 5:33pm
3. Approval of Minutes-accepted as presented
4. Correspondence Received – Long range plan to be discussed later.
5. Changes/Modifications to Agenda – None
6. New Business
 - a. Board resolution to comply with Caltrans requirements for Airport...Wilder said to postpone until next month's agenda because we need a contract number from the FAA for the grant.
 - b. Request to provide insurance for the AVVFFA fair booth – This will be a standing item on calendar of events.
 - c. Anderson Valley Fire Dept. Long Range Plan-Avila said this is an introduction to the long range plan. Has been going through FPC for 7-8 months and this is the latest version for review. Final version will be brought to board next month "approval of long-range plan". (Jim Minton arrived at 5:33 pm). Avila said we do this about every five to seven years.
7. General Manager's Report – (copy attached), no questions
8. Fire Chief's Report (copy attached)
 - a. Drought discussion, see report.
9. Fire Protection Committee Report- (copy of minutes attached)
10. Budget Committee Report
 - a. Budget Chairperson Report & Recommendations
 1. Committee recommendations to approve expenditures as reviewed at the April 9, 2014 Budget Meeting- Motion by Martin, seconded by Wilder, 4 ayes. Andrews will put budgets out for public review and put on budget and board agendas for May. Martin said the budget committee recommended soliciting resumes for training officer and then salary will be determined at next budget meeting. Put on budget agenda for May.
 2. Committee recommendation on class proposals (if any) - none
 - b. Request for New Expenditures: Engine 7481 – Avila said Ukiah Valley Fire has offered to sell us an engine with 9,000 miles for \$100,000 cheaper than we had budgeted for. The association would donate \$60,000, and would like to use \$140,000 from our apparatus reserves. Our mechanic and manufacturing both said it's a sound engine. Ukiah Valley is selling it because they are moving to a four-person staffing and this engine holds three. Ukiah Valley is giving us their hose and ladders that are on it. We can use radios from old engine. There are some in-service costs to add bins. Motion by Wilder to approve the expenditure of the new engine 7481, taking \$140,000 out of apparatus reserves, seconded by Martin, 4 ayes.

11. Airport Committee Report – Wilder said still trying to comply with Caltrans and tree cutting, but is well underway.
 - a. Approval of Re-worded Airport Access Agreement – (copy attached) Process underway for residential through-the-fence access with the FAA. There are a small number of public airports where residents access it. In our case, the access fees are the only source of annual income, and it shows that the residents aren't getting special treatment by using a public airport. Motion by McKenna to change access agreements to split into two access agreements (as indicated on draft attached), seconded by Wilder, 4 ayes. By consensus it was agreed that the Airport Committee would not need to meet every month. Wilder will discuss the options with the committee. Our consultant has confirmed we're getting \$150,000 of entitlement funds from Cable Airport near Ontario, and still waiting for confirmation from Los Banos.
12. Recreation Committee Report – put on agenda next month Teen Center Strategic Planning report. McKenna said the Teen Center is having a workshop this Saturday to discuss the future of the Teen Center. Mitzy Wagner hasn't given her official notice. At the Recreation meeting it was said the Adult School is now handling many classes that were handled by the Rec Dept. but that is going to change due to a loss of funding. Did a clean-up at the park. Scaramella spoke to a kid today who's building new benches and tables. It's looking really good.
13. Personnel Committee Report – Hanelt said the evaluation cycle is complete. Had sessions with all three employees. Each employee developed some personal goals for the upcoming year in terms of improving job skills and training. There will be a closed session Tues the 22nd at 9am to discuss salaries.
14. Policies and Procedures Report – No meeting
15. Old Business
 - a. Ambulance EOA Update – Avila said this issue involves the ambulance, not the Fire Dept. but the future implications of the county's decision to contract out could affect the ambulance.
 - b. Anderson Valley, Inc. Study Update – McKenna said Darling counted the votes and the results were mixed and ambiguous. He wants the committee to meet next Thurs. Scaramella said there's a consistent belief that incorporation will mean more government.
 - c. Training Officer – Avila said the training officer is necessary; many agree it is necessary but wonder where the funding will come from. Did a total fiscal impact with all the added costs and it was too expensive. The FPC would like to focus on an \$18-\$20/hr. salary with 10-15 hrs./week. The Budget Committee left it open to solicit applications, and to determine the wage and hours, based on the applicant. Wilder said he understands the importance of training, but is concerned about an employee filing an unemployment or worker's comp claim. Avila said the unemployment claim is about 50% of the wage. Wilder asked how we could have a contractor. Avila said this position doesn't meet the test of an independent contractor, and it would be too expensive to hire a private outside contractor. Avila said the mandated training is OSHA and the State Fire Marshall. A lot of our firefighters are not getting the required training. There's a potential liability from safety issues if someone gets hurt. Scaramella said we're upgrading our engines; we should also invest in training. Wilder agreed. Avila said there's a feeling the officers need to live up to the standards, and our officers are taxed. Some stations aren't even getting training. Minton asked if anyone in the county has a training officer. Avila said the larger departments do, and the more rural ones lack training. This person would both coordinate and conduct training. Would like a 90-day evaluation. Motion by wilder to open up the application process, second by McKenna. Avila will get salary requests from applicants for report next month, 4 ayes. The Chief will narrow down the applications and work

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with the personnel committee to meet within the next two to three weeks. Minton said this would be a major improvement in department morale and capabilities. McKenna said it's a one-year experiment.

16. Any special item not on the agenda – None
17. Concerns of Directors – McKenna none. Martin said he's put together a draft to present to an ISO inspector. Mendocino fire Dept. is also going through the ISO effort and hopes to talk to them about how they're approaching it. Wilder – none, Hanelt - none
18. Adjourned at 7:22pm

_____ Joy Andrews, recording secretary (for Patty Liddy)