

ANDERSON VALLEY COMMUNITY SERVICES DISTRICT
Minutes of the Regular Board of Director's Meeting
June 20, 2012

APPROVED AS SUBMITTED JULY 18, 2012

1. **Call to Order and Roll Call:** Meeting called to order by Chair **Hanelt** at 5:30 p.m. Board members present: V. **Hanelt**, K. **McKenna**, F. **Martin**, and K. **Wilder**. Staff Members present: C. **Wilson**, and J. **Andrews**.
2. **Recognition of Guests and Hearing of the Public:** Guests present – Lee **Serrie**, Rob **Giuliani**, Patricia **Jeffrey**, Gary **Brooks**, Carolyn **Brooks**, Alice **Fashauer**, Sandra **Pronsolino**, Guy **Pronsolino**, Russell **Pronsolino**, Frank **Vaine**, David **Severn**, Deanna **Apfel**, Kathy **Bailey**, Mark **Scaramella**, Eileen **Pronsolino**, Nancy **McLeod**, William **Allen**, Jim **Foster**, Jason **Jurrens**, Howard **Dashiell**, Eugenia **Herr**, Heidi **Knott Gundling**, Patrick **Miller**, Michael **Koepf**, Anita **Soost**, George **Castagnola**, Kevin **Crane**, Robert **Corby**, Steve **Anderson**, Jacobi **Taylor**, Margaret **Pickens**.
 - a. **Information Report on Boating & Waterways (full copy of report at www.navarroriver.org)**

Miller said thank you on behalf of the AV Land Trust to the CSD and the Dept. of Boating and Waterways for the opportunity to document the use of five access points in the Navarro River which is part of a larger study with tech support of the National Park Service, the Board of Supervisors, Mendocino Redwood Company, and others; also for public safety and stewardship concerns. There are 13 property owners immediately downstream. This is the first study of its kind in a methodical and logical way. They documented license plates to find out turnover rate and who was staying all day, which they can send to DMV to get counties of origin, but no personal information. The bottom line is that people really use the river and it can be used as a marketing tool for save Hendy Woods, etc. Greenwood Road Bridge is the most used site by far. On cool days, downstream use was less. 28,000 “user days” in summer (number of users per days times number of days.) Many people don’t know that from iron bridge to estuary is floatable all summer long. Signage, etc. would encourage use of the river. Iron bridge is an unknown good swimming hole and has potential from safety standpoint (signage, etc.) It has close access to the highway in case of injury, but there’s only 10-15 parking spaces. **Scaramella** asked if survey is representative of other summers and how many property owners were contacted and what the general reaction was. **Miller** said a letter was written to every property owner and the Land Trust works with and respects private property owners. Response was that there were never really any public access issues. MRC has been really supportive. “One step at a time.” **Miller** thought it wasn't an extraordinary summer and he thought the numbers were typical. **Martin** asked if survey was primarily on weekends. **Miller** said they chose Fri-Mon so there were holiday weekends as well as regular. **Severn** said traditionally east there was an access point from the Indian Creek campground that is changing with owners of the Van Zandt resort. **Miller** said the nature of the study was boating access. **Severn** said people traditionally put in at Mountain View Road on Rancheria Creek. **Hanelt** said CSD doesn't have jurisdiction over swimming hole. **Miller** said neither does the Land Trust and this was a public information study. Kathy **Bailey** said she had taken pictures last Sunday and an incredible amount of people were using the Greenwood Bridge hole.
 - b. **Hendy Woods Update (copy attached)** – **Bailey** said she and group formed HWC (Hendy Woods Community). On 5/13/2011 the closure of Hendy Woods was announced and on 5/11/12 state said agreement was far enough along that Hendy Woods was put back on Reserve America reservation site. It’s really important that people tell people that campground will be open.

Agreement is heavily dependent on revenue from park. Park Department employees continue to run the park. As always, it's open year-round for day use and for camping April 1st – Oct. 30th. There are 92 campsites and four small cabins. She joined the movement through the Chamber and realized closing Hendy would be a huge financial hit to the Anderson Valley. For both visitors and locals if you want to take a hike, the only place is Hendy Woods. We have the most easily accessible old growth redwoods park and one of only two in Mendocino County that's rated ADA compliant. They'll be leading Nature Walks on Saturdays and reopening visitor's center at campground area. Will be doing trail maintenance and a junior ranger program. Have had to increase camping fees from \$35 to \$40 mid-week and \$45 Fri/Sat and Sept. 15th will drop back down. \$40,000 donation (½ from Save the Redwoods League and ½ from HWC.) As soon as the League partnered with HWC, Sacramento listened. League provided mediator and legal services. Back when they first applied for non-profit status, many big companies needed tax deductible donations, so AVCSO was fiscal agent and that has been crucial in collecting bigger donations and crucial to keeping Hendy Woods open. Park Department said HWC will have to continue underwriting parks operations for next 3-5 years. Last February when they couldn't get state to talk to them it was a big upper to see unknown people donating through website. July 11th at Mendocino Music Festival is a benefit for Hendy Woods; 650 ticket event. Buy tickets on website, Brown Paper Tickets, or locally. Scaramella asked if they've been keeping track of reservations coming in and do they relate at all to AV Land Trust study. Bailey said it's easy to look up at reserve america.com but that she hadn't done an analysis of last year (from Land Trust study) and projects close to 100% on weekends and 30% on weekdays. **Scaramella** asked if volunteers would help revenue to state. **Bailey** said that will all change next year. There are at least three bills that provide for budget (not specifically to parks to develop better fee collection systems and pave roads, etc.) They're collecting and counting receipts quarterly and so HWC won't be surprised in March if it doesn't work out. **Hanelt** pointed out that CSD has no jurisdiction over Hendy Woods or the Greenwood Bridge project and that the CSD is simply providing a forum for public comments.

- c. **Greenwood Bridge Project Presentation** – Howard **Dashiell** said it's very early in the process. Normally when the department would've had a public meeting, would've done a considerable amount of preliminary work. Wouldn't normally have tonight's meeting this early on, but public wanted to have a meeting. May not know answers to many questions, but will have more information later. The county has 1,016 miles of maintained road and 167 bridges and most are under 100 years old, but some getting close to that age. Most of the repair fund comes from 18 cent/gallon to federal and the County also maintains bridges we have with local tax funds. People are able to get under all bridges, because county crews need to get under them. Why do we look at certain bridges to replace? For safety issues. Also need to regularly update or replace them. The Greenwood Bridge replacement may be around 2016. Highest priority project in Hopland took seven years. It's a long process. **Hamburg** said because it's a one-lane bridge it's a traffic calming bridge but to get funding has to be two-lane. **Dashiell** said studies show number one cause of accidents is impaired drivers and second is distracted drivers. Two-lane provides shoulders for correction time. There are ways such as rumble strips and yellow paved lanes to keep two lanes of traffic calmer but still have room to recover. All gas buyers in nation are contributing to pool and want minimum safety standards met so hopefully doesn't have to be done again for 75 years. At the time the bridge was built it was designed locally by someone in Ukiah. **Herr** asked if federal standard allowed any application in design (bike lane, rumble strips.) **Dashiell** said based on traffic volume, it won't qualify for regular bike lanes. The design calls for a 5 foot shoulder, but not a formal bike lane. **Bill Allen** asked if federal standards applied for simply repairing and upgrading existing structures. **Dashiell** said if there are other inadequacies such as width. **Dashiell** doesn't even know if there will be sidewalks, but federal

funding requires minimum standards with two-lanes. Nancy **McLeod** asked how many accidents have been on the bridge. **Dashiell** said there are accidents that get reported, but there are a whole lot that don't get reported. **Severn** asked what are the deficits other than width? **Foster** said first the part of bridge is a timber trestle with a steel strap to stop further cracking, the foundation under the wooden trestle is suffering from differential subsidence and some of the concrete in the arch had deteriorated. **Gundling** asked how wide bridge is. **Foster** said 17 feet and would end up being 32 feet (two 11-foot lanes and two 5-foot shoulders). Three options: replace existing bridge that is construction in two stages (7-month effect on swimming hole), build new bridge downstream, or do an arch rehab. In Oregon, were able to retain aesthetic version of arch bridge yet bring it up to safety and seismic codes. **Serrie** asked what impact on swimming hole access he means. **Foster** said that possible detour would allow access downstream, but swimming hole would be effected. Orange environmentally sensitive fence would be used. **Wilder** said it's rather obvious if they're going to rebuild bridge in existing capacity that swimming hole will be unavailable for brief amount of time, however, it will be very accessible afterwards. **Dashiell** said not sure they'll even need detour, possible to build half a bridge, then the other half. (Swimming hole is 300 feet downstream.) **Pickens** said there is alternative where you do nothing and if bridge needs some repair and there's some agreement that something needs to be done to make it safe, why can't it be patched? People come to the Anderson Valley for its charm and it's part of our heritage. **Dashiell** said it's patching up, but to get federal funding, have to bring it up to standards. Only funds available are gas tax funds if patching it up. Structure isn't unsafe now, could get 10-20 years more, then he would have to put weight limit on it, then another. **Wilson** said if you take no change option, he worries about seismic effect on bridges. The SF earthquake devastated Mendocino County bridges. **Foster** said this bridge was built in the 50's and it's not big enough to be able to handle load of a large earthquake. Could go so far to make it so a fire truck fully loaded with water can't cross it. **Dashiell** said it's wrong to wait until we're in crisis management mode and it's the average daily traffic that has a load and connects Elk and Philo so federal standards would not allow for the funding then. Michael **Kemp** said he loves the old bridge and hopes you can replicate, and will you curtail traffic? **Dashiell** said he would not even consider it in this case because there's not a reasonable detour around the bridge. Patrick **Miller** asked if there is a design speed? **Foster** said 30-35 mph and the response was based on traffic safety and rumble strips. Will there still be shoulder parking? If you think of it as a multiple use project, may end up having better pedestrian access...take federal standards and put it into local context. They'll go to bridge and take a look at how people use that bridge. **Dashiell** said almost always with a new bridge project, we'll acquire more right of way. Right of way will still be there, so typically accessible but not ADA accessible. Eileen **Pronsolino** said this argument came about in 1955 with logs in flood. Why should we keep an unsafe bridge when we can repair it? Bob **Corby** asked if you took an easement on his property and take all trees down what would happen when you're done? **Foster** said restoring would have to occur, but avoidance is always first considered. **Dashiell** said environmental studies will be done, so federal may say stage construction. Bill **Allen** said we could either have a bridge or a destination that could be a magnet for community. Russell **Pronsolino** said as a one-lane bridge, there is no parking and on a hot day, there is no road and he has to drive down the middle of the road. It's unsafe. We have a campground there with 100 campsites all with at least one car per campground. Factor in timber industry and rock pit. Unfortunately change happens. Terry **Brookes** asked about amount of re-bar in old bridge that is intact. **Foster** said they only have observations of professionals and techniques to determine that. This timeline will take years and they will come back to ask local groups and fire department and continue to get information on local culture. **Gundling** said now because it's narrow, people slow down, but people will be going 40 mph if the speed limit is 35. May be better for cars, but less safe for pedestrians.

Scaramella asked to what extent will the design or approach be affected on limits on funding. **Foster** thinks arch may be best solution, but if studies show that it is so much more costly, then may have to choose other option. All tax purchases contribute to keeping roads safe. **Dashiell** said federal funding is always looking at least expensive way to meet their standards, and federal would fund the minimum and local jurisdiction could fund the rest. **Dashiell** said 6-8 months from now he will have his own meeting in this room for further public input before any decisions are made.

- d. **Status of MOU Between Teen Center and CSD - Herr** is concerned there's not a signed copy of the Teen Center's MOU on file. Only one is from 2006 from Methodist Church and one can't read signature. Second MOU is from 2010 and in draft form but is unsigned. It states the Teen Center is incorporated but quite sure it's not incorporated and Colleen Schenck is listed as treasurer. A major change in personnel should be a major concern. Disappointed that Wilder recommended on May 16th board meeting that he didn't care what they did with their money. **Wilder** said he did not say that. **Herr** said it was in the minutes. (Minutes actually said "it's their money, how they use it is up to them.) The Teen Center deserves the same respectful consideration and regularly updated MOU's with contact and budgetary procedures. **Hanelt** shares same concerns about unsigned MOU and that it's not current. Ski trip went over budget on food and chaperones were unsure of their duties. The budget committee was very concerned and if income or expenses exceed \$1,000 they want a budget submitted.
3. **Closed Session: Potential Legal Action** – Regular meeting adjourned at 7:20 p.m. All persons except four Directors remained. Regular meeting recommenced at 7:30 p.m. **Hanelt** announced that there was no action taken.
4. **Approval of Minutes of Last Board Meeting** - Minutes corrected in #8 first bullet to "longer." *Motion by Wilder to approve the minutes as corrected. Motion seconded by McKenna and passed with four aye votes.*
5. **Correspondence Received** – No discussion
6. **Changes or Modifications to this Agenda** – None
7. **New Business** - None
8. **General Manager's Report:** Copy attached.
 - Final bill paid on Wallace's EDD Claim. Likely to be the last payment and claim.
 - Audit completed and available for review
 - Boot Stipend now paid as annual bonus in December with payroll taxes withheld. Last five quarters accrued will be paid June 30th, 2012.
 - Combined Quickbooks entity and financials beginning July 1st.
Hanelt asked for clarification on boot stipend. **Andrews** said it will be paid as a bonus once a year, not as regular wages, but payroll taxes are being withheld. **McKenna** asked if we're almost ready to cut first round of checks. **Andrews** said waiting for a couple more people to turn in I-9s and W-4s.
9. **Fire Chief's Report:** Copy attached.
 - On schedule for Holmes Ranch station, over budget on engineering fees. Water quality test at the Boonville station came back clean, which means the water filtration system is working.
 - This year's budget was written \$37,000 into the red, but monies are held in fund balance carryover, will only spend about \$10,000-20,000 into it.
10. **Fire Protection Committee Report:** Copy of minutes attached.
 - Wants to surplus older holding tank and ask \$500. **Taylor** asked how many gallons it holds. *Wilder made motion to allow chief to surplus extra tank to sell. Motion seconded by McKenna and passed with four aye votes.* **Wilson** departed at 7:52pm.
11. **Budget Committee Report:**
 - a. Budget Chairperson Report & Recommendations

(1) Committee Recommendation to Approve Expenditures as Presented at the June 13, 2012 Budget Meeting - *Motion by McKenna to approve the expenditures. Motion seconded by Wilder and passed with four aye votes.*

(2) Committee Recommendation on Fundraising Policy. **Hanelt** said it seems like the Rec Committee is realizing need for protocols on their own. McKenna, Hanelt, and Andrews are attending a special Recreation meeting Thursday June 28th at 9:15 a.m. at the CSD, invited Martin and Wilder. Not deciding anything tonight. Instead of proceeding with budget recommendation, postpone until after Rec meeting.

b. Request for New Expenditures - None

12. Airport Committee Report: Copy of minutes attached

- **Wilder** said an error in budgeted hay sales reported from \$942 to \$824 due to incorrect rate on bales of hay. Thought to be \$2.50/bale, but they actually cost \$2.75/bale.
- Airport day set up for August 11th.
- Caltrans notified them if they get a federal grant, the state will pay a match of 5%. Almost ready to start construction on new control tower.

McKenna asked if guy who cut hay will be willing to do it again. **Wilder** said yes. **McKenna** asked if there would be another crop again this year. **Wilder** said no, but may seed drill part of airport that's not doing well. **Martin** asked if possibility of hangar is public or private. **Wilder** said that person is member of advisory committee and there is room for a hangar, but that person would pay for the cost. Has a call out to their consultant to get height limitations, but nothing is concrete, just in discussion phase. **Hanelt** said it would be great to offer fuel. **Wilder** said community has an objection to expanding airport and all local gas is above ground, but it would make the valley a lot of money. **Taylor** asked if above ground has spill containment. **Wilder** said Willits does not, but Cloverdale does.

13. Recreation Committee Report: Copy of minutes attached.

- a. Cycked Update - **McKenna** said Cycked has spawned a new entity called The Valley Trail that will be a non-profit corporation. Cycked would go on as an organization that would support biking. Not sure if the CSD would want to be fiscal agent for Valley Trail or just continue taking money for Cycked and Cycked can disburse it. Lots of publicity going on, and two bicycles being raffled at Not So Simple Living Fair. Also on July 14th Bite Hard Cider sponsoring semi-pro bike race over Mountain View Road, Cameron Road, and back on Greenwood Road-80 miles total. Will guarantee \$2,500 to Cycked. CalTrans wants them to go clockwise so it's all right turns. **Martin** asked if Valley Trail is bicycling trail also. **McKenna** said yes it is a trail that wants to go from Cloverdale to the coast. **Hanelt** asked if you could use it for walking or horses. **McKenna** said horses don't like pavement. **Martin** said it would need to be wide for pedestrians with baby carriages.

14. Personnel Committee Report – None

15. Policies and Procedures Committee Report:

- a. Review/Approval of Series 2000 – Personnel. Postponed until July. **Hanelt** said we're ready to submit personnel policies and procedures to County Counsel for review. **Martin** asked about the Fire Department policies and procedures. **Hanelt** said Fire Department section will be last.

16 Old Business – None

17. Any Special Item Not on the Agenda but Approved Unanimously by the Board or Legally Required or Authorized for Immediate Action - None

18. Concerns of the Directors – None

19. Adjournment: Meeting adjourned 8:15 p.m.

for
Joanie Clark, Secretary/Clerk