

**AGENDA**  
**REGULAR MEETING of the BOARD OF DIRECTORS**  
**ANDERSON VALLEY COMMUNITY SERVICES DISTRICT**  
**To be held at the BOONVILLE FIREHOUSE**  
**Wednesday, December 14, 2011 at 5:30 p.m.**

1. CALL TO ORDER AND ROLL CALL
2. RECOGNITION OF GUESTS AND HEARING OF PUBLIC
3. APPROVAL OF MINUTES OF LAST BOARD MEETING
4. CORRESPONDENCE RECEIVED – FOR REVIEW
5. CHANGES OR MODIFICATION TO THIS AGENDA
6. NEW BUSINESS:
  - a. Election of Board Officers
  - b. Committee Appointments
  - c. Staff Training
  - d. Allocation of Fund Balance Carryovers to Reserve Accounts - Wilson
7. GENERAL MANAGER’S REPORT
8. FIRE CHIEF’S REPORT
9. FIRE PROTECTION COMMITTEE REPORT
10. BUDGET COMMITTEE REPORT
  - a. Budget Chairperson Report & Recommendations
    - (1) Teen Center’s Request for Approval of Overnight Cultural Trip to San Francisco, 12//19&20/2011 – Budget Committee recommends approval
    - (2) Committee Recommendation is to Approve Expenditures as Reviewed at October 9, 2011 Budget Committee Meeting
    - (3) Committee’s Recommendation on Request to Proceed with Acquisition of Property and Construction of New Holmes Ranch Station and Resolution for Chief Wilson to Act as the Authorized Agent for the District – recommend Board approval.
    - (4) Committee Recommends Hiring of Jim Sligh, CPS, to complete 2010/2011 Audit at the cost of \$6,200
  - b. Request for New Expenditures (if any)
    - (1) Request to Expend \$320 to Upgrade Quickbooks, for FY 2012/12 Budget - Andrews
11. AIRPORT COMMITTEE REPORT
12. RECREATION COMMITTEE REPORT
  - a. Class Proposals – See Budget Committee Recommendations
13. PERSONNEL COMMITTEE REPORT
14. POLICIES AND PROCEDURES COMMITTEE REPORT
  - a. Approval of Series 3000 –Budget Committee and Draft MOU for Grant Applications
  - b. Review Series 3000 – Personnel Committee
15. OLD BUSINESS
  - b.
  - c.
16. ANY SPECIAL ITEM NOT ON THE AGENDA BUT APPROVED UNANIMOUSLY BY THE BOARD OR LEGALLY REQUIRED OR AUTHORIZED FOR IMMEDIATE ACTION
17. CONCERNS OF DIRECTORS
18. CLOSED SESSION (If required)
19. ADJOURNMENT

*NOTE: The AVCS D Board meets only once per month on the third Wednesday of the month. In consideration of the time constraints, the Board asks that individuals limit their speaking time to three minutes. For time and location of meetings of the District Budget Committee, the Airport Committee and the Recreation Committee, please contact the District Office at 895-2075.*

**PUBLIC POSTING – DO NOT REMOVE**

(Until after December 14, 2011)

**NOTICE: Requests for any disability-related modification or accommodation, including auxiliary aids or services may be made by a person with a disability who requires these aids in order to participate in a public meeting. These requests must be made five (5) days in advance of the scheduled meeting by calling the office of the AVCS D General Manager at (707) 895-2075, or by mail to the CSD Office, P. O. Box 398, Boonville, CA 95415**