

**REGULAR MEETING of the BUDGET COMMITTEE  
ANDERSON VALLEY COMMUNITY SERVICES DISTRICT**

**Phone: 669-900-6833 Zoom Meeting ID: 462 981 9537 Password: 7400**

***Public comments or requests for any meeting documents can be submitted to [districtmgr.avcsd@gmail.com](mailto:districtmgr.avcsd@gmail.com)***

**Wednesday, September 8<sup>th</sup>, 2021 4 p.m.**

1. Roll Call. Call to Order Using Robert's Rules:
2. Announcement/Recognition of Guests/Public Comment (The Brown Act prohibits action on items not on this agenda)
3. Review and Approve Last Month's Minutes
4. Correspondence Received –
5. Changes or Modifications to this Agenda
6. General Manager's Report – **Andrews**
  - a. Calendar of Events
  - b. CSD Financial
  - c. Fire Dept. Financial
  - d. Ambulance/EMS Financial
    - (1) Ambulance Billing/Projected Revenues
  - e. Airport Financial
  - f. Recreation Financial
  - g. Teen Center Financial
  - h. Clean Water/Drinking Water Financial
  - i. Oversight Review
    - (1) Cash/Checks/Deposits – **Liddy**
    - (2) Vendor Late Notices/Timely Payments – **Liddy**
    - (3) Bank/Credit Card Reconciliation/Payroll Taxes – **McKenna**
    - (4) Bills - **Avila**
    - (5) Reconcile Fire Dept. and Teen Center Petty Cash – **Andrews and McKenna**
    - (6) Review of Expenditures for Recommendations to the Board
7. Old Business:
  - a. Application for \$177,000 Prop 68 Grant Funds for Community Park.
  - b. Transient Occupancy Tax (TOT) Discussion
8. New Business:
  - a. Letter to the County Regarding Increase in Administrative Fees. Scaramella
  - b. Approve Matching Grant from CalFire RFC Award for up to \$9,800 for Radio Upgrades
9. Concerns of Members (any item or announcement but does not need to be within the jurisdiction)
10. Adjournment:

***NOTE: State Executive Order N-29-20 suspends the following Brown Act requirements: Members of the public can access the teleconferencing location, that agendas be posted at all teleconferencing sites, and that at least one board member be physically present at the location specified in the notice of the meeting or be calling from within the district boundaries. NOTE: The AVCS D Budget Committee meets only once per month on the second Wednesday of the month. In consideration of the time constraints, the Board asks that individuals limit their speaking time to three minutes NOTICE: Requests for any disability-related modification or accommodation, including auxiliary aids or services may be made by a person with a disability who requires these aids or services in order to participate in a public meeting. These requests must be made five (5) days in advance of the scheduled meeting by calling the office of the AVCS D General Manager at (707) 895-2075, or by mail to the CSD Office, P. O. Box 398, Boonville, CA 95415***

**Requests for agenda items must be e-mailed to [secretary.avcsd@gmail.com](mailto:secretary.avcsd@gmail.com) by 11am the prior Friday.  
PUBLIC POSTING – DO NOT REMOVE (Until after September 8<sup>th</sup>)**