

**REGULAR MEETING of the BUDGET COMMITTEE
ANDERSON VALLEY COMMUNITY SERVICES DISTRICT**

Phone: 669-900-6833 Zoom Meeting ID: 462 981 9537 Password: 7400

Public comments or requests for any meeting documents can be submitted to districtmgr.avcsd@gmail.com

Wednesday, April 14th, 2021 4 p.m.

1. Roll Call. Call to Order Using Robert's Rules:
2. Announcement/Recognition of Guests (The Brown Act prohibits action on items not on this agenda)
3. Review and Approve Last Month's Minutes
4. Correspondence Received –
5. Changes or Modifications to this Agenda
6. General Manager's Report – **Andrews**
 - a. Calendar of Events
 - b. CSD Financial
 - c. Fire Dept. Financial
 - d. Ambulance/EMS Financial
 - (1) Ambulance Billing/Projected Revenues
 - e. Airport Financial
 - f. Recreation Financial
 - g. Teen Center Financial
 - h. Clean Water/Drinking Water Financial
 - i. Oversight Review
 - (1) Cash/Checks/Deposits – **Liddy**
 - (2) Vendor Late Notices/Timely Payments – **Liddy**
 - (3) Bank/Credit Card Reconciliation/Payroll Taxes – **McKenna**
 - (4) Bills - **Avila**
 - (5) Reconcile Fire Dept. and Teen Center Petty Cash – **Andrews and McKenna**
 - (6) Review of Expenditures for Recommendations to the Board
7. Old Business:
 - a. Application for \$177,000 Prop 68 Grant Funds for Community Park - **McKenna**
 - b. Community Foundation Resilience and Disaster Preparedness Grant
 - c. Transient Occupancy Tax (TOT) Discussion
8. New Business:
 - a. FY 2021/2022 Draft Budgets
 - b. Fiscal Impact of Secretary \$75/mo. Health Benefit Reimbursement Retroactive to July 1st, 2020
 - c. Fiscal Impact for Salary Increase of 2% Merit Plus 1.3% COLA for General Manager, Fire Chief, Secretary and EMS Officer
 - d. Fiscal Impact of \$6,320 Salary Increase for AV Fire Department Training Officer After Completion of First Year Probationary Period
9. Concerns of Members (any item or announcement but does not need to be within the jurisdiction)
10. Adjournment:

PUBLIC POSTING – DO NOT REMOVE (Until after April 14, 2021) NOTE: State Executive Order N-29-20 suspends the following Brown Act requirements: Members of the public can access the teleconferencing location, that agendas be posted at all teleconferencing sites, and that at least one board member be physically present at the location specified in the notice of the meeting or be calling from within the district boundaries. NOTE: The AVCSO Budget Committee meets only once per month on the second Wednesday of the month. In consideration of the time constraints, the Board asks that individuals limit their speaking time to three minutes NOTICE: Requests for any disability-related modification or accommodation, including auxiliary aids or services may be made by a person with a disability who requires these aids or services in order to participate in a public meeting. These requests must be made five (5) days in advance of the scheduled meeting by calling the office of the AVCSO General Manager at (707) 895-2075, or by mail to the CSD Office, P. O. Box 398, Boonville, CA 95415

Requests for agenda items must be e-mailed to secretary.avcsd@gmail.com by 11am the prior Friday.