

**REGULAR MEETING of the BUDGET COMMITTEE  
ANDERSON VALLEY COMMUNITY SERVICES DISTRICT**

To be held via teleconference #669 900 6833 Meeting ID 386 868 7432

*Public comments or document requests can be submitted electronically to [districtmgr.avcsd@gmail.com](mailto:districtmgr.avcsd@gmail.com)*

**Wednesday, April 8<sup>th</sup>, 2020 3:30 p.m.**

- 1. Call to Order and Roll Call**
- 2. Announcements/Recognition of Guests**
- 3. Review and Approve Last Month’s Minutes**
- 4. Correspondence Received – For Review**
- 5. Changes or Modifications to this Agenda**
- 6. General Manager’s Report – (Items a. through i. (4) available for review at the CSD Office) – Andrews-**
  - a. Calendar of Events
  - b. CSD Financial
  - c. Fire Department Financial
  - d. Ambulance/EMS Financial
    - (1) Ambulance Billing/Projected Revenues
  - e. Airport Financial
  - f. Recreation Financial
  - g. Teen Center Financial
  - h. Clean Water/Drinking Water Financials
  - i. Oversight Review
    - (1) Cash/Checks/Deposits – **Liddy**
    - (2) Vendor Late Notices/Timely Payment – **Liddy**
    - (3) Bank/Credit Card Reconciliations/Payroll Taxes – **McKenna**
    - (4) Bills – **Avila**
    - (5) Reconcile Fire Department and Teen Center Petty Cash – **Andrews & McKenna**
    - (6) Review of Expenditures for Recommendation to Board
- 7. Old Business:**
  - a. 4.6% Merit Raises for CSD Employees
- 8. New Business:**
  - a. Review of Draft FY 20-21 Budgets
  - b. USDA Matching Grant of \$20K from AVFD Communications Reserves
  - c. EMS Fund Balance Carryover Discussion
- 9. Other Business:**
- 10. Concerns of Members:**
- 11. Adjournment**

**PUBLIC POSTING – DO NOT REMOVE**  
(Until after April 8<sup>th</sup>, 2020)

*NOTE: State Executive Order N-29-20 suspends the following Brown Act requirements: Members of the public can access the teleconferencing location, that agendas be posted at all teleconferencing sites, and that at least one board member be physically present at the location specified in the notice of the meeting or be calling from within the district boundaries.*

*NOTE: The AVCS D Board meets only once per month on the third Wednesday of the month. In consideration of the time constraints, the Board asks that individuals limit their speaking time to three minutes. For time and location of meetings of the District Budget Committee, the Airport Committee and the Recreation Committee, please contact the District Office at 895-2075.*

**NOTICE:** Requests for any disability-related modification or accommodation, including auxiliary aids or services may be made by a person with a disability who requires these aids or services in order to participate in a public meeting. These requests must be made five (5) days in advance of the scheduled meeting by calling the office of the AVCS D General Manager at (707) 895-2075, or by mail to the CSD Office, P. O. Box 398, Boonville, CA 95415